

**SHIPLEY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
HELD AT THE PARISH ROOMS, THE FIELD, SHIPLEY, DE75 7JH
TUESDAY 30TH SEPTEMBER 2025
COMMENCING AT 7:00 PM**

IN ATTENDANCE

Parish Councillors:- L Adcock, A. Abernethy, S Bamford, J. Gent and Z. Keats.

Amber Valley Borough Councillor L. Pizzey.

Clerk M. Bullock and 2 members of the public.

45-2025/26 – To receive apologies for absence

Apologies received from Dr C. Perko and Derbyshire police

46-2025/26 – To receive declarations of interest from Councillors

Cllr Adcock and Cllr Bamford declared a non-pecuniary interest agenda item 6E - Shipley Parish Rooms Trust.

47-2025/26 – To consider co-option for councillor vacancy (1)

One application received from a member of the public wishing to be considered for co-option onto Shipley Parish Council

Resolved: To co-opt Sean Hind for councillor vacancy. Cllr Abernethy proposed, Cllr Gent seconded. Cllr Hind signed the declaration of acceptance of office.

48-2025/26 – Public forum (15 minutes with 3 minutes allowed per parishioner)

No members of the public spoke during this item.

49-2025/26 – To receive reports from outside bodies (for noting only).

A. Report from Derbyshire Police

None in attendance

B. Reports from Amber Valley Borough Councillors

Community Governance review – Discussion on proposals to move properties from Shipley Parish to Heanor Town and Mapperley Parish areas.

Local Government Reorganisation briefing for Borough Councillors, Amber Valley Borough Council meeting on 6th November to decide on final proposals. Broad agreement for Derby/Derbyshire to be split into North/South Unitary Councils.

Reports of fly tipping, looking at enforcement order.

C. Report from Derbyshire County Councillor

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Not in attendance. Clerk provided an update to Council on progress with regards to installation of life boys at Shipley Lake. Clerk to chase defib with care home

D. Sunnyside Football Club

David Humphries provided an update to Council with regards to use of football pitch at Pit Lane. Pitch in full use with pitch improvements underway, reseeding and aerating in November.

E. Shipley Parish Rooms Trust report

Next meeting in October. New memorial bench to be unveiled 8th November.

F. Shipley Eco Action Group report

Social event on Saturday 4th October at Community Garden between 12-3pm to celebrate 5th year anniversary.

G. Shipley Allotment Gardens

No report

50-2025/26 – To confirm minutes of Shipley Parish Council meeting – 29th July 2025

Resolved:- To agree the minutes of the Council meeting held 29th July 2025. Cllr Abernethy proposed, Cllr Gent seconded.

51-2025/26 – Financial Report

A. To note payments and receipts report 01/07/25 – 31/08/25 (attached on page 4)

Resolved:- To note Payments and Receipts report. Cllr Adcock proposed Cllr Ketts seconded.

B. To note Bank Reconciliations 31/07/25 and 31/08/2025 (attached on pages 5 & 6)

Resolved:- To note bank reconciliation. Cllr Keats proposed Cllr Gent seconded.

C. To note confirmation from External Auditors of Exempt status

Noted

52-2025/26 – Clerk's report

a) New website update and emails

Clerk updated the council on progress with developing new website and emails. New website live and new Clerks .gov.uk email address set up. Next stage to set up dedicated Cllr email addresses.

b) Floral displays

Clerk to explore options for floral displays.

53-2025/26 – To consider adoption of IT policy

Councillors discussed the adoption of an IT policy to ensure the council is complying with Annual Governance Statement assertion 10 – Digital and data compliance.

Resolved:- To adopt IT policy. Cllr Keats proposed, Cllr Abernethy seconded.

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54-2025/26 – Update on easement at Pit Lane and to consider any restrictions on potential hours for use for easement. Council to also consider nominated contact for WELEDA.

The Clerk updated the Council on progress in agreeing the easement at Pit Lane.

Resolved:- To agree use of easement between 9am-4pm Monday-Friday. Clerk to be appointed contact for emergencies. Cllr Keats proposed, Cllr Abernethy seconded

55-2025/26 – To consider response to Amber Valley Borough Council Community Governance Review consultation on initial proposals.

Councillors discussed the initial proposals for the Community Governance Review to be carried out by AVBC. The proposals include transferring 63 properties from Shipley parish area into Heanor Town Council area and three properties from Shipley parish area into Mapperley parish Council area.

Resolved:- No objections to proposals. Cllr Gent proposed, Cllr Abernethy seconded

56-2025/26 – To consider arrangements for Annual Remembrance Commemoration – Saturday 8th November 2025.

Resolved:- WI to organise Tea/Coffee and cakes in Parish Rooms. Cllr Perko to confirm arrangements with band for the march.

57-2025/26 – To consider letter to Amber Valley Borough Council regarding planning for Cygnet Health Care.

Resolved:- Clerk to draft letter to Amber Valley Planning department

58-2025/26 – To consider options for replacement/upgrade to matting at Pit Lane recreation Ground. Council to also consider grant application to National Lottery Awards for All towards cost of project.

Councillors discussed the options for upgrading the matting at Pit Lane recreation site and associated costs.

Resolved:- Defer to next meeting

59-2025/26 – To note planning applications and to consider any responses

No planning applications received

60-2025/26 – Date and agenda items for next meeting - 28th October 2025

Letterbox at Parish rooms

Christmas tree

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Payments and Receipts report 01/07/25 – 31/08/25

July Payments						
Date	Net	VAT	Total	Description	Supplier	Bank
24/07/2025	£360.40	£0.00	£360.40	Tax & NI	HMRC	Unity Trust Current Account
24/07/2025	£250.00	£0.00	£250.00	Website fee	DTX	Unity Trust Current Account
28/07/2025	£225.47	£0.00	£225.47	Salary	Staff	Unity Trust Current Account
28/07/2025	£258.88	£0.00	£258.88	Salary	Staff	Unity Trust Current Account
30/07/2025	£23.87	£0.00	£23.87	Newsletter Print & Delivery	M Bullock	Unity Trust Current Account
31/07/2025	£250.00	£0.00	£250.00	Section 137 Grant	Shipley Parish Rooms Trust	Unity Trust Current Account
31/07/2025	£6.00	£0.00	£6.00	Bank charges	Unity Trust Bank plc	Unity Trust Current Account
	£1,374.62	£0.00	£1,374.62			
August Payments						
Date	Net	VAT	Total	Description	Supplier	Bank
04/08/2025	£345.60	£69.12	£414.72	Accounting system	Starboard Systems Limited	Unity Trust Current Account
27/08/2025	£225.27	£0.00	£225.27	Salary	Staff	Unity Trust Current Account
27/08/2025	£591.23	£0.00	£591.23	Salary	Staff	Unity Trust Current Account
31/08/2025	£6.00	£0.00	£6.00	Bank charges	Unity Trust Bank plc	Unity Trust Current Account
	£1,168.10	£69.12	£1,237.22			
July Receipts						
Date	Net	VAT	Total	Description	Customer	Bank
10/07/2025	£616.75	£0.00	£616.75	VAT refund (2024-25)	HMRC	Unity Trust Current Account

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A	Bank Reconciliation at 31/07/2025		
	Cash in Hand 01/04/2025		6,090.01
	ADD Receipts 01/04/2025 - 31/07/2025		12,025.56
	SUBTRACT Payments 01/04/2025 - 31/07/2025		18,115.57
			8,521.66
A	Cash in Hand 31/07/2025 (per Cash Book)		9,593.91
B	Cash in hand per Bank Statements		
	Petty Cash 31/07/2025	0.00	
	HSBC 31/07/2025	0.00	
	Unity Trust Current Account 31/07/2025	7,090.06	
	Unity Trust Instant Access 31/07/2025	2,503.85	
			9,593.91
	Less unrepresented payments		
			9,593.91
	Plus unrepresented receipts		
B	Adjusted Bank Balance		9,593.91
	A = B Checks out OK		

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A	Bank Reconciliation at 31/08/2025		
	Cash in Hand 01/04/2025		6,090.01
	ADD Receipts 01/04/2025 - 31/08/2025		12,025.56
			18,115.57
	SUBTRACT Payments 01/04/2025 - 31/08/2025		9,758.88
	Cash in Hand 31/08/2025 (per Cash Book)		8,356.69
B	Cash in hand per Bank Statements		
	Petty Cash 31/08/2025	0.00	
	HSBC 31/08/2025	0.00	
	Unity Trust Current Account 31/08/2025	5,852.84	
	Unity Trust Instant Access 31/08/2025	2,503.85	
			8,356.69
	Less unrepresented payments		
			8,356.69
	Plus unrepresented receipts		
	Adjusted Bank Balance		8,356.69
	A = B Checks out OK		