

**SHIPLEY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
TUESDAY 26TH SEPTEMBER 2023
COMMENCING AT 7:00 PM**

IN ATTENDANCE

Councillors:- Mrs L. Adcock (Chairman), Mrs S. Bamford, Mr G Kearton, Dr C. Perko, Mrs T. Skelton
Mr D. Watson & Mrs D Watson

Amber Valley Borough Councillors A Paget & L. Pizey, PCSO Ann Farmer Clerk M. Bullock and 3
members of the public

32-2023/24 Apologies for absence

Apologies received from Cllr Mr R. Garland

33-2023/24 To receive declarations of interest

Cllr Mrs Bamford and Cllr Mrs T. Skelton declared a non-pecuniary interest in Shipley Parish Rooms
Trust (agenda item 8a).

Cllr Mr G Kearton declared a non-pecuniary interest in SEAG and Shipley Woodside Garden (agenda
item 8b).

Cllr Mr D. Watson and Cllr Mrs D. Watson declared a non-pecuniary interest in Shipley Allotment
Gardens (agenda item 8c).

34-2023/24 Suspension of Standing Orders to allow the following:

Resolved:- To suspend Standing Orders to allow the following:

35-2023/24 Reports

A. Public forum (15 minutes with 3 minutes allowed per parishioner)

Update on Pit Lane, member of public informed the council football club not able to pursue lease of
football pitch at Pit Lane, confirmed by Clerk through correspondence.

B. Richard Keyworth – Michael House School

Representatives provided an update on the progress with regards to the development of the former
Michael House School, proposed conversion into 1xbed 11x 2 bed 14x 3x bed and 2x 4 bed units.

C. Police matters

Antisocial behaviour at property at bottom of The Field. Police have seized bikes over the Summer to
limit incidents on offroad bikes. Discussion on incidents of anti-social behaviour on motorbikes
offroad bike team increasing patrols.

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D. Amber Valley Borough Council report (Cllr A. Paget and L. Pizzey)

Cllrs Paget and Pizzey updated Council regarding fly tipping over summer period. County and Borough councils launching initiative to tackle fly-tipping. Fly-tipping in conservation area. Anti-social behaviour. AVBC Local plan sorted by November. Crossing on Hassocks Lane North.

E. Derbyshire County Council report (Cllr A. Stevenson)

No report – write to County Councillor requesting a report.

36-2023/24 Reinstatement of Standing Orders

Resolved:- To reinstate Standing Orders

37-2023/24 To confirm minutes of meeting of Shipley Parish Council– 25th July 2023

Amendment to record Cllr R Garland in attendance

Resolved:- To agree the minutes of the meeting held 25th July 2023 as a true and accurate record with the amendment above.

38-2023/24 Financial Report

a) Update on submission of accounts 2022/23 to external auditor

Clerk updated the Council on the external audit, no response to date from external auditors.

b) Income and expenditure report to 31st August 2023 (page 5)

Resolved:- To agree Income and expenditure report 01/07/2023 – 31/08/2023

c) Bank Reconciliation 15th September 2023 (page 6)

Resolved:- To agree Bank Reconciliation 15/09/2023

39-2023/24 To receive reports from outside bodies

a) Shipley Parish Rooms Trust Report

Cllrs Bamford and Skelton provided an update with regards to SPRT. Chair and Secretary to stand down at next AGM. And the former Treasurer has taken over temporarily. Discussion on possibility of bringing Parish Rooms back under direct control of Council should the Trust no longer be able to function.

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b) Shipley Eco Action Group Report

Cllr Kearton provided an update with regards to SEAG. Fundraising from dog show raised £344.50. October events planned with harvest and children learning how to cook food.

c) Shipley Allotments Association Report

Cllr Mr D Watson provided an update on allotments. Three people on waiting list, still fundraising for water supply. Cllr Watson to contact Chris Dean to cut hedges. Tree inspection still needed.

Resolved:- Clerk to contact Derbyshire County Council regarding tree inspection or Cllr Watson to prepare a report.

40-2023/24 Clerk's report

Pit Lane – Quote for repairs to Pit Lane recreation ground matting and swings at a cost of £655.50 plus VAT

Resolved:- to accept quote to repair playground matting and swings.

Clerk to contact contractor to cut hedges at Pit Lane

CCTV update – Defer to later meeting, clerk to explore installation of signs to deter fly tipping.

Remembrance Parade – wreath on order, meet 10:30am on Saturday 11th November at Parish Rooms. Councillors to paint bollards Around village green ahead of Remembrance parade and wreath laying.

Cllr Mr D Watson raised Oak tree on island removed by Derbyshire County Council after damaged by another tree. The tree was a memorial to a previous Councillor. Replanting of the tree to be organised by Cllr Watson in conjunction with the family.

Resolved:- to agree a £50 towards cost of tree or tree protector.

41-2023/24 Environmental Report including Parish Warden .

Bin at Hassocks Lane replaced. One of Parish bins set on fire but still serviceable.

42-2023/24 Planning Matters

Ref: AVA/2023/0642

Location: Land Adjacent 25 Hassock Lane North, Hassock Lane North, Shipley, Heanor, Derbyshire

Proposal: Outline planning application to allow for the erection of a new detached dwelling.

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Ref: AVA/2023/0702

Location: Land Adjacent 78 Hardy Barn Hardy Barn Shipley Heanor Derbyshire

Proposal: Outline application for proposed 4 bedroomed detached house with integral garage constructed in part of garden (all matters reserved)

Resolved:- No objections to either application

43-2023/24 Exclusion of Press and Public

Resolved:- to exclude press and public due to confidential nature of items to be discussed.

44-2023/24 Staff Matters

Resolved:- To advertise Clerks post with closing date 31st October, interviews to be held in early November. Chair to arrange interview panel. Proposed by Cllr Skelton seconded by Cllr Kearton, unanimously agreed.

45-2023/24 Date and agenda items for next meeting

Tuesday 24th October - working party at Parish Rooms 7pm

Tuesday 28th November 2023 - 7:00pm

Meeting closed at 8:20p.m.

Signed Chairman..... Date.....

Signed Clerk..... Date.....

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Financial Report - b) Income and expenditure report to 31st August 2023

July

expenditure

Date	Net	VAT	Total	Description	Supplier
02/07/2023	£20.00	£0.00	£20.00	Bank charges	HSBC
18/07/2023	£120.25	£0.00	£120.25	Election costs	Amber Valley Borough Council
25/07/2023	£379.00	£0.00	£379.00	Tax & NI	HMRC
31/07/2023	£250.00	£0.00	£250.00	Website fee	DTX
			£769.25		

August expenditure

Date	Net	VAT	Total	Description	Supplier
07/08/2023	£120.00	£24.00	£144.00	Administration (Ipads)	CirComm
11/08/2023	£10.00	£0.00	£10.00	Bank charges	HSBC
22/08/2023	£33.69	£0.00	£33.69	Salary	Staff
22/08/2023	£135.00	£0.00	£135.00	Office expenses	Staff
22/08/2023	£210.17	£0.00	£210.17	Salary	Staff
				Annual insurance	
29/08/2023	£1,181.71	£0.00	£1,181.71	premium	Gallagher
30/08/2023	£208.00	£0.00	£208.00	Salary	Staff
			£1,922.57		

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Financial Report - c) Bank Reconciliation 15th September 2023

15 September 2023 (2023-2024)

Matthew Bullock

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 15/09/2023			
	Cash in Hand 01/04/2023			785.77
	ADD Receipts 01/04/2023 - 15/09/2023			10,015.74
	SUBTRACT Payments 01/04/2023 - 15/09/2023			10,801.51
				6,868.35
A	Cash in Hand 15/09/2023 (per Cash Book)			3,933.16
	Cash in hand per Bank Statements			
	Petty Cash 21/08/2023	0.00		
	HSBC 21/08/2023	3,575.09		
	NS&I 21/08/2023	358.07		
				3,933.16
	Less unrepresented payments			
				3,933.16
	Plus unrepresented receipts			
B	Adjusted Bank Balance			3,933.16
	A = B Checks out OK			