

SHIPLEY PARISH COUNCIL

Parish Council Meeting

MINUTES OF THE PARISH COUNCIL MEETING

HELD TUESDAY 24th SEPTEMBER 2019

SHIPLEY PARISH ROOMS, THE FIELD, SHIPLEY

COMMENCING AT 7.00 P.M.

In Attendance:-

Councillor K. Stevenson (Chairman)

Councillors Mrs. S. Bamford, Mrs. T. Skelton, Mrs. S. Iliffe. Also in attendance: four members of the public, Clerk S. Trower.

60/2020 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Dr. C. Perko, G. MacDonald & D. Watson; Borough Councillor R. Iliffe.

61/2020 DECLARATIONS OF INTEREST

Councillors Mrs. S. Bamford & Mrs. T. Skelton declared a non-pecuniary interest in agenda item 13(c) Shipley Parish Room Trust (Trust Members). Both Members spoke on the activities of the Trust but did not partake in voting on any matter relating to the subject.

62/2020 SUSPENSION OF STANDING ORDERS

RESOLVED: - Standing Orders suspended to allow the following matters.

63/2020 PUBLIC COMMENTS

- a) Highways signs on Hardy Barn and Hassock Lane Shipley required cleaning, repair or replacement.
- b) Hassock Lane width of footway from Pit Lane towards Ilkeston. The condition of the overgrowth on this section of the footway noted and reported to County Council. Shipley Parish Council had tended the grass verge fronting Hassock Lane recreation site. The pavement section also required re-surface or repair.
- c) No waiting signage still active on Hassock Lane. Discussion of speed cameras for the area. The Chairman reported this matter would be addressed with Waystones, the developers of the Lakeside, together with update on the development.
- d) The Field Bridge – the condition of the bridge queried. Noted the bridge was under survey; a report would be provided to the community on receipt.

64/2020 RE-INSTATEMENT OF STANDING ORDERS

65/2020 AMBER VALLEY BOROUGH COUNCIL MATTERS

Apologies received from Cllr R. Iliffe. Information had been provided that Cllr Iliffe had dealt with parking on grass verges around the Shipley garage on Hassock Lane. Borough Councillor Iliffe had sent best wishes to the members of SEAG to wish the new group success with the eco-development of Hassock Lane site.

66/2020 DERBYSHIRE COUNTY COUNCIL MATTERS No report from County Councillor Alex Stevenson.

67/2020 POLICE MATTERS

No report.

Councillor Mrs. S. Iliffe advised information relating to Derbyshire Police & Crime Commissioner Grants had been forwarded to the Shipley Eco-Action Group.

68/2020 CHAIRMAN'S RPEORT

Presentation to former Parish Councillor Mrs. Margaret Jackson the Chairman, on behalf of Shipley Parish Council, presented a gift of appreciation to former Parish Councillor Mrs. Margaret Jackson, who had retired from Council prior to the election in May 2019. The Chairman extended sincere appreciation to Mrs. Jackson for her long service to the Parish Council and community; Mrs. Jackson in return extended sincere appreciation for the recognition, gift and expressed her enjoyment of the many years she had served the community as a Councillor.

69/2020 MINUTES RESOLVED:-

- a) Minutes of the Shipley Parish Council meeting held 23rd July 2019 approved with amendment the meeting was held at Shipley Parish Rooms.
- b) Minutes of the Shipley Parish Council Extraordinary Meeting held 27th August 2019 approved.

70/2020 FINANCIAL REPORT

- a) Income and expenditure from 1st April to 31st August 2019 received as attached.
- b) To consider cyber protection and email system through Parish Council appointed Insurance Brokers, Came & Co. Quotation of £319.20 per annum.

RESOLVED:-

- i. Financial report approved showing a clear balance of £21,408.68 at 31st August 2019.
- ii. That quotation from Came & Co for Cyber insurance approved.

71/2020 REPORTS

- a) **Allotment Site** The site under good management; no water issues; hedge required attendance. **RESOLVED** contractor to be appointed to deal with hedge cutting.
- b) **Shipley Parish Room Trust** Cllrs Skelton & Bamford addressed the meeting with an update from the Trust; cleaning day organised for 12th October 2019. Request for grant application form from Parish Council to seek funding towards replacement chairs. Request submitted to Parish Council for association with Parish Council website. **RESOLVED** approved. Arrangements to be made for separate password for the organisation.
- c) **Recreation Ground Pit Lane** the Chairman updated on inspections and repairs carried out to the recreation site.
- d) **Football Lease** Heanor Junior Football Club had met with the Chairman to request consideration of parking area near to site; installation of containers for changing/recreation for teams. Noted the club had funds towards the project which would be subject to planning approval. The Chairman reported of a meeting held with representative of Waystones. Access to services could be made available at a future date to the site through the development project.
- e) **Neighbourhood Watch** the Chairman reported the initiative was not yet launched. It was anticipated CCTV for the village would be developed with the scheme or with the proposals for the community safety issues with Counter Solutions. **RESOLVED** a site visit to be held with Waystones representatives to seek advice on land layout, drainage, services and parking issues. New vehicle access could be considered off Pit Lane. Funding streams information to be made available to the football representatives.

- f) **Pedestrian access onto play area from Pit Lane** a request for improved pedestrian access on to the site to allow for double pushchairs noted.
- g) **Update on Parish Map** the Chairman updated the meeting on the work undertaken to date.
- h) **Standing Orders approved for suspension to allow the following address:-**
- i) **Shingley Eco-Action Group** Mr. G. Kearton addressed the meeting with information on the opening of the site following lease agreement with the Parish Council. 40 residents attended the opening event. A video presentation was received by Council demonstrating the works to be undertaken; security measures noted including requirement for new site/pedestrian gate, litter bin, repair to French drain (on-site). Grant application had been submitted to Tarmac to seek stone for the site, Lottery bid information received. A query regarding the length of the lease received. Donations from the public noted to the group.
- j) **Standing Orders re-instated.**

72/2020 CLERK REPORT

- a) Quotation for four Parish Noticeboards (Chairman) The Chairman agreed to seek additional quotations for the next meeting.
- b) Quotation for three Parish litter bins Noted of difficulties placing solid litter bins on highway verges due to safety issues. Quotation for post fixed bins for parish to be sought.
- c) Update on Rudolf Steiner School closure at Shipley No update.
- d) Parish Council Newsletter Winter 2019 update the Clerk had submitted information to printers Page Whelan.
- e) Derbyshire Association of Local Councils information circulated 10/2019:-
 - DALC Excellence Awards
 - DALC Annual General Meeting, 22nd October 2019
 - Nominations requested for NALC Larger Councils Committee
 - Government paper on strengthening communities and the nation – released
 - Research on the local government elections last May
 - NALC and the LGA promoting Council housing build
 - Updated financial regulations
 - Declaring a climate emergency
 - Certificate in Local Council Administration (CiLCA) Successes in Derbyshire
 - Clerk Professional qualifications – going beyond CiLCA
 - The Village Survival Guide
 - Training and Events Diary
- f) Issues around the MFN entrance and exits to the site

RESOLVED:-

- i. The Chairman to seek quotations for noticeboards replacement
- ii. Reminder to be submitted to Cllr A. Stevenson for litter bins. £500 budget approved for installation of plastic post-mounted bins.
- iii. Rudolf Steiner school no information available
- iv. Parish Council Newsletter information to be forwarded to Clerk as soon as possible
- v. Derbyshire Association of Local Councils information noted. Updated Financial Regulations referred to the next Annual Parish Council Meeting May 2020 for consideration.
- vi. Issues around MFN approved meeting with representative of Ashfield District Council to consider joint approach to traffic issues. Invitation to next meeting.

73/2020 PLANNING MATTERS

- A) AVA/2019/0912 Woodside Nature Reserve Shipley New green classroom to serve the nature reserve, porta cabin clad in timber
- B) AVA/2019/0859 Field Farm Stables Shipley Proposed construction of 6 timber frame stables
- C) AVA/2019/0856 Land at Old Coppice Side, Marlpool - Affordable housing development providing 34 one, two and three bedroom homes with associated access, parking and landscaping. (This is a departure from the development plan).
- D) Lakeside Development update on site development and highway matters

RESOLVED:-

- i. A) No objections
- ii. B) No objections
- iii. C) Further information to be provided by the Planning Authority.
- iv. That a meeting with Waystones on site to be organised for Saturday 5th October 2019 to seek update on the A608 highway junction proposals followed by liaison with Derbyshire County Council.

74/2020 SHIPLEY COMMUNITY SAFETY ISSUES

The Chairman reported on the proposals for electric bollards for installation on the footpath used as a vehicle access route from The Field to Roper Avenue Marlpool. The Chairman advised a structured plan would be developed in conjunction with Cllr D. Watson & Counter Solutions for presentation to the next Council meeting.

75/2020 EXCLUSION OF PUBLIC ORDER

RESOLVED:-

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted

76/2020 TO CONSIDER CO-OPTION OF COUNCILLOR FOLLOWING INTERVIEW PROCEDURE

RESOLVED:-

On completion of the interview procedure, it was approved Mr. Graham Kearton of the Parish was co-opted as a Member of Shipley Parish Council.

77/2020 SHIPLEY ECO-ACTION GROUP

The Chairman advised of the group's intentions to develop the site, which had been mown and baled by Council contractor. Some bales had been sold, the remainder on site for use by the group.

RESOLVED:-

That the Parish Council responsible to provide a best value entrance and pedestrian gate, gravel to repair French drain and litter bin at the entrance of the site, subject to a maximum expenditure in the sum of £2,000 with all quotations considered and approved through Parish Council financial procedures.

The Hassock Lane lease on the Parish Council owned site was approved for a period of 7.5 years to SEAG.

Funding to local groups was available through Section 137 expenditure, subject to submission of an application form and formal consideration by Council. The Chairman advised the expenditure would be restricted to the approved budget figure for 2019 – 2020.

78/2020 STAFF MATTERS

RESOLVED:-

- a) Staff appraisal to take place on Tuesday 26th November 2019 at 6.30 p.m. at the Parish Rooms.
- b) Financial course approved for staff to attend in the sum of £450.00 through Pitman of Nottingham.

79/2020 ITEMS FOR FORTHCOMING AGENDA

The next meeting scheduled to take place on Tuesday 26th November 2019 commencing at 6.30 p.m. to accommodate the Annual Staff Appraisals to be held at the Shipley Parish Rooms, The Field, Shipley, followed by Parish Council Meeting at 7.00 p.m.

The Chairman closed the meeting at 8.50 p.m.

Appendix One Minute 70/2020(a)**SHIPLEY PARISH COUNCIL**

Statement 1/4/2019 - 31/3/2020							
	Cheque	Payee	Description	Nett	VAT	Gross	Cleared
	1057	HMRC	Payment 2018/2019	272.50	0.00	272.50	312.00
	1058	Staff	Salary/expenses	251.16	0.00	251.16	312.00
	1059	HMRC	April payment	33.90	0.00	33.90	313.00
	1060	HMRC	May payment	33.90	0.00	33.90	313.00
	1061	Staff	Salary/expenses	257.16	0.00	257.16	313.00
	1062	B. Wood	Internal audit 18/19	45.40	0.00	45.40	314.00
	1063	Came & Co	Annual Insurance	852.36	0.00	852.36	314.00
	1064	Creative Glass	Kiosk glass	60.00	0.00	60.00	313.00
	1065	Cllr Bamford	Litter pickers	40.20	0.00	40.20	313.00
	1066	Staff	Salary/expenses	255.00	0.00	255.00	314.00
	1067	HMRC	Payment 2019	269.09	0.00	269.09	314.00
	1068	Amazon	Name tags	10.00	0.00	10.00	314.00
	1069	DALC	Training 24/6/2019	288.50	0.00	288.50	314.00
	1070	Plantscape	Lamp testing	45.00	9.00	54.00	314.00
	1071	DALC	Annual subs 19/20	329.57	0.00	329.57	315.00
	1072	Fitzmark	PPE	105.40	21.08	126.48	315.00
	1073	AVBC	Allotment Lease	50.00	0.00	50.00	315.00
	1074	DTX	Website renewal	250.00	0.00	250.00	315.00
	1075	Plantscape	Floral baskets	344.80	68.96	413.76	315.00
	1076	Bailey Brook	Administration	373.11	74.62	447.73	315.00
	1077	Staff	July salary/expenses	287.20	0.00	287.20	315.00
	1078	HMRC	July payment	39.90	0.00	39.90	315.00
	1079	R. Lamb	Delivery leaflets	100.00	0.00	100.00	316.00
	1080	HMRC	August payment	33.60	0.00	33.60	316.00
	1081	Staff	August salary/exp	265.00	0.00	265.00	316.00
	1082	cancelled		0.00	0.00	0.00	0.00
	1083	cancelled		0.00	0.00	0.00	0.00
	1084	Streetscape	Replacement part	85.00	17.00	102.00	un

				4977.75	190.66	5168.41	
		2019/2020	Budget Balance				

Opening balance 1.4.2019			19460.78				
Precept 2019/2020	Half year		6909.50				
Allotment rents			100.00				
Donations			40.00				
Reimbursement			66.81				
			26577.09	Accounts	HSBC	12294.17	
less expenditure to date gross			5168.41	NSI		9216.51	
at 31.8.2019			21408.68			21510.68	
				uncleared cqs		102.00	
						21408.68	