

**SHIPLEY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
HELD AT THE PARISH ROOMS, THE FIELD, SHIPLEY, DE75 7JH
TUESDAY 25TH NOVEMBER 2025
COMMENCING AT 7:00 PM**

IN ATTENDANCE

Parish Councillors:- A. Abernethy, S Bamford, J. Gent, Z. Keats, S Hind, Dr C. Perko and A. Stevenson.

Amber Valley Borough Councillor L. Pizzey.

Clerk M. Bullock and 3 members of the public.

In absence of the Chair, Cllr Keats as Vice-Chair chaired the meeting

78-2025/26 – To receive apologies for absence

Apologies received L Adcock (Chair) and from and Derbyshire police.

79-2025/26 – To receive declarations of interest from Councillors

Cllr Bamford declared a non-pecuniary interest agenda item 5E - Shipley Parish Rooms Trust.

80-2025/26 – To determine if any items on the agenda should be taken under public exclusion

None

81-2025/26 – Public forum (15 minutes with 3 minutes allowed per parishioner)

Members of the public spoke from save Kilburn & Horsley campaign with regards to proposals to build on greenbelt site in Horsley, issues with designation of land as grey belt. Public meeting in January date, TBC. A member of Horsley Woodhouse Parish Council also spoke with regards to house building plans from Derby City in Amber Valley.

82-2025/26 – To receive reports from outside bodies (for noting only).

A. Report from Derbyshire Police

Not in attendance, the Clerk read out an email from the police with regards to incidents in the surrounding area.

B. Reports from Amber Valley Borough Councillors

Cllrs Pizzey updated the Council with regards to AVBC matters. Local Government Reorganisation, Amber Valley Borough Council backing option with whole of AVBC area in new North Derbyshire Unitary Council. Derby City's preferred option would put Shipley in Southern Unitary with Derby City. Government to consult on proposals in new year.

C. Report from Derbyshire County Councillor

None

D. Sunnyside Football Club

Not in attendance

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E. Shipley Parish Rooms Trust report

No meeting until new year

F. Shipley Eco Action Group report

No report

G. Shipley Allotment Gardens

No report

83-2025/26 – To confirm minutes of Shipley Parish Council meeting – 28th October 2025

Resolved:- To agree the minutes of the Council meeting. Cllr Stevenson proposed, Cllr Gent seconded.

84-2025/26 – Financial Report

A. To note payments and receipts report 01/10/25 – 31/10/25 (attached on page 4)

Resolved:- To note Payments and Receipts report. Cllr Abernethy proposed Cllr Stevenson seconded.

B. To note Bank Reconciliation 31/10/25 (attached on page 5)

Resolved:- To note bank reconciliation. Cllr Stevenson proposed Cllr Gent seconded.

C. To consider draft budget for 2026-27

Councillors discussed the draft budget and potential projects for the next financial year. Clerk to prepare final budget for January meeting and calculate precept requirement once figures are released by Amber Valley Borough Council.

D. To Consider adoption of financial reserves policy

Resolved:- To adopt financial reserves policy. Cllr Gent proposed, Cllr Keats seconded.

85-2025/26 – Clerk's report

a) Grant application to National Lottery Community Fund

Clerk updated the Council on progress with the grant application to the National Lottery Community Fund towards cost of replacing matting at Pit Lane. Grant application submitted and awaiting response.

86-2025/26 – To consider adoption of Council Action Plan for 2026

Councillors discussed the proposed action plan for 2026 and suggested proposals for consideration

Resolved:- To adopt Council Action Plan, Cllr Keats proposed, Cllr Abernethy seconded.

88-2025/26 – To review Annual Remembrance Commemoration held Saturday 8th November and consider changes for next year

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Councillors discussed the Remembrance Commemoration and discussed ideas for improvement next year, including adjusting the road closure and inviting the vicar from St Lawrence church Heanor to give a reading.

89-2025/26 – Proposal from Cllr Stevenson with regards to Remembrance plaques .

Councillors discussed proposals to order metal poppies for next year’s remembrance and metal plaques to commemorate the fallen. Rough estimate £800 for poppies, Clerk to budget £2000 for remembrance in budget.

90-2025/26 – To note planning applications and to consider any responses

No planning applications

91-2025/26 – Date and agenda items for next meeting - 27th January 2026

Budget

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Payments and Receipts report 01/10/25 – 31/10/25

October payments						
Date	Net	VAT	Total	Description	Supplier	Bank
10/10/2025	£45.75	£9.15	£54.90	Environmental matters	Decorating Warehouse	Unity Trust Current Account
13/10/2025	£125.83	£25.17	£151.00	Remembrance	Cableties.co.uk	Unity Trust Current Account
23/10/2025	£486.61	£0.00	£486.61	Tax & NI	HMRC	Unity Trust Current Account
27/10/2025	£225.47	£0.00	£225.47	Salary	Staff	Unity Trust Current Account
27/10/2025	£325.15	£0.00	£325.15	Salary	Staff	Unity Trust Current Account
27/10/2025	£485.00	£97.00	£582.00	Noticeboard repairs	Steve Walters Property Services Ltd	Unity Trust Current Account
30/10/2025	£369.71	£73.94	£443.65	Waste bins	Kingfisher Direct Limited	Unity Trust Current Account
31/10/2025	£6.00	£0.00	£6.00	Bank charges	Unity Trust Bank plc	Unity Trust Current Account
	£2,069.52	£205.26	£2,274.78			

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	Bank Reconciliation at 31/10/2025		
	Cash in Hand 01/04/2025		6,090.01
	ADD Receipts 01/04/2025 - 31/10/2025		23,354.04
			29,444.05
	SUBTRACT Payments 01/04/2025 - 31/10/2025		12,590.28
A	Cash in Hand 31/10/2025 (per Cash Book)		16,853.77
	Cash in hand per Bank Statements		
	Petty Cash	31/10/2025	0.00
	HSBC	31/10/2025	0.00
	Unity Trust Current Account	31/10/2025	14,337.32
	Unity Trust Instant Access	31/10/2025	2,516.45
			16,853.77
	Less unrepresented payments		
			16,853.77
	Plus unrepresented receipts		
B	Adjusted Bank Balance		16,853.77
	A = B Checks out OK		