

SHIPLEY PARISH COUNCIL
PARISH COUNCIL MEETING
Held Tuesday 23rd November 2021 at Shipley Parish Rooms, The Field, Shipley
Commencing at 7.00 p.m.

Shipley Parish Rooms Covid-19 secure premises

Present: Chairman Cllr Mrs. T. Skelton

Councillors Mrs. S. Iliffe, Mrs. S. Bamford, Dr. C. Perko.

Also present Borough Councillor R. Iliffe, one member of the public; Clerk S. Trower.

S63/2022 APOLOGIES received from Councillor G. Kearton.

S64/2022 **MEMBERS DECLARATIONS OF INTEREST IN AGENDA ITEMS**

The following Members declared a non-pecuniary interest in agenda items; the Members discussed the topics but took no part in voting.

Agenda item 15(c)	Cllr Mrs. T. Skelton	Shipley Parish Rooms Trust
Agenda item 15(c)	Cllr Mrs. S. Bamford	Shipley Parish Rooms Trust
Agenda item 15(d)	Cllr S. Iliffe	Shipley Allotment Gardens Association

S65/2022 **MINUTES**

RESOLVED: - Minutes of Council meeting held 28th September 2021 approved and signed by the Chairman as a true record of the meeting.

S66/2022 **SUSPENSION OF STANDING ORDERS**

RESOLVED: - That Standing Orders suspended to allow the following: -

S67/2022 **OPEN FORUM**

Members of the public addressed the meeting regarding Parish Council vacancy.

S68/2022 **AMBER VALLEY BOROUGH COUNCIL MATTERS**

Amber Valley Borough Councillor R. Iliffe addressed the meeting with information relating to borough matters.

S69/2022 **DERBYSHIRE COUNTY COUNCIL MATTERS** No report. Noted grant awards received from Derbyshire County Council towards allotment site, poppies for the parish and litter bins. Explanation provided of the repair to the infrastructure at the Shipley dam wall and closure of the bridleway for safety purposes.

S70/2022 **POLICE MATTERS** Cllr R. Iliffe reported he recently chaired a meeting relating to the Police & Crime Panel meeting.

Standing Orders re-instated.

S71/2022 **PARISH COUNCIL VACANCY (CO-OPTION)**

The Council considered an application for co-option from resident.

RESOLVED: -

That Mr. R. Garland co-opted onto the Parish Council subject to receipt and signature of Declaration of Acceptance of Office.

S72/2022 **PARISH COUNCIL CASUAL VACANCY**

It was reported a vacancy had occurred following the resignation of former Councillor D. Watson. Amber Valley Borough Council had been advised and notices publicising the vacancy would be published.

RESOLVED: -

A letter of appreciation for work and dedication to the Parish Council during his service to be sent to retiring Councillor.

S73/2022 **TO RECEIVE REPORTS**

- a) **Report of the Chairman** Development of the Welcome Pack discussed to include Councillor profiles (Cllr Iliffe), photographs of local area, map of parish, etc. Photographs of parish events could be included onto the website.
- b) **Annual Remembrance Service 2021** Summary of commemoration event received; well attended.

- c) **SPRT** Cllrs Mrs. T. Skelton & Mrs. S. Bamford addressed the meeting with update. Cllr Kearton attended a recent meeting of the Trustees with report provided. Next meeting to be held January 2022.
- d) **SEAG** Report received reporting on forthcoming Christmas Fayre & New Year events, planting and calendar of events.
- e) **Pit Lane Site** concerns with motorcyclists using the area. Refer to Amber Valley Community Safety. No attendance from interested party for potential hire of the site.
- f) **Parish Warden** works continue in the village including litter picking, inspection of areas, repairs and regular inspections of the play area.

S74/2022 **CHRISTMAS IN THE VILLAGE** The festive lighting installed in the village was well received.

S75/2022 **FINANCE REPORT**

- a) **Finance Report November 2021** as circulated.
- b) **Derbyshire County Council Community Leadership Update** confirmation awards in the sum of £2300.00 towards water installation on allotment site and installation of additional litter bins.
- c) **Parish Council ipads** report noted.

RESOLVED: -

- I. Financial Report Income & Expenditure 1st April 2021 to 30th October 2021 approved. As attached. Expenditure £7793.77 gross. Income to date £19,266.00.
- II. Grant awards received with appreciation.
- III. Ipad information updated.

S76/2022 **CLERK REPORT**

Shipley Winding Wheel a resident had offered documents relating to the building to the Council. **RESOLVED: -** the documents to be accepted. Parish Council Noticeboards **RESOLVED** that new quotations to replace or repair the existing four noticeboards and an additional installation at Pit Lane site.

S77/2022 **PLANNING MATTERS**

AVA/2021/1079 Demolition of Lakeside House, The Field, Shipley. Comments confirmed that survey of the road bridge on The Field, Shipley to demolition of the property to assess the structure's condition for weight carriage. Bat colony within the premises discussion. Borough Councillor R. Iliffe agreed to seek further information.

S78/2022 **PARISH WARDEN REPORT**

The meeting was advised the Parish Warden had successfully completed training for both inspection of play equipment to comply with legal requirements and for regular inspection checks on the defibrillator. Clerk to submit reports to Community Heartbeat.

S79/2022 **EXCLUSION OF PUBLIC ORDER**

RESOLVED that agenda item 15 (d) which requires the exclusion of the Press and Public in accordance with the Public Bodies (admission to meetings) Act 1960 for matters appertaining to confidential or except information.

S80/2022 **SHIPLEY GARDENS ALLOTMENT SITE**

A report was received following recent inspection of the site by Members of the Parish Council and staff, carried out 13th November 2021.

RESOLVED: -

That requirements from the above report to be submitted to the Shipley Gardens Allotment Association for action, subject to approval by Council of the draft letter prior to submission to the association.

That the Parish Council would carry out an additional inspection of the site towards the end of January 2022 for update.

S81/2022 **DATE OF NEXT MEETING**

The next meeting of Shipley Parish Council to take place on Tuesday 25th January 2022 commencing at 7.00 p.m. at the Shipley Parish Rooms, The Field, Shipley.

The Chairman closed the meeting at 8.12 p.m.

Cheque	Payee	Details	Nett	VAT	Gross
200110	Came & Co	Annual Insurance	988.74	0.00	988.74
200111	Cancelled		0.00	0.00	0.00
200112	Staff	April salary	194.59	9.00	194.59
200112	Office	April office costs	135.00	0.00	135.00
200113	Staff	May salary	194.59	0.00	194.59
200113	Office	May office costs	135.00	0.00	135.00
200114	Shipleigh Allotment Association	Section 137 Grant	500.00	0.00	500.00
200115	Came & Co	Balance insurance	86.52	0.00	86.52
200116	B. Wood	Internal Audit 20/21	48.90	0.00	48.90
200117	Staff	June salary	194.59	0.00	194.59
200117	Office	Office costs	135.00	0.00	135.00
BACS	HMRC	Payment	326.00	0.00	326.00
BACS	HMRC	Payment	48.61	0.00	48.61
200118	Interflora	Civic gifts	100.00	0.00	100.00
200119	Mr. Dilks	Air Vent space rental	200.00	0.00	200.00
200120	Pells	Annual payroll	175.00	35.00	210.00
200121	DTX	Annual website subs	250.00	0.00	250.00
200122	Staff	Jul-21	194.59	0.00	194.59
200122	Office	July office costs	135.00	0.00	135.00
DD	HMRC	Payment	48.60	0.00	48.60
200123	Staff	Aug-21	194.59	0.00	194.59
200123	Office	August office costs	135.00	0.00	135.00
200124	Amber Valley Borough Council	Lease allotment land	50.00	0.00	50.00
DD	HMRC	Payment	48.00	0.00	48.00
200125	Staff	Sep-21	194.59	0.00	194.59
200125	Office	Sept office costs	135.00	0.00	135.00
DD	HMRC	Payment	48.00	0.00	48.00
200126	Zoom	Annual subs	143.88	0.00	143.88
200127	Staff	Oct-21	194.59	0.00	194.59
200127	Office	Oct office costs	135.00	0.00	135.00
200128	Plantscape	Floral baskets	1516.50	303.30	1819.80
200129	P.K.F. Littlejohn	Annual external audit	200.00	40.00	240.00
200130	Staff	Salary November	194.59	0.00	194.59
200130	Office	Nov-21	135.00	0.00	135.00
			7415.47	387.30	7793.77

2021 - 2022 **Budget balance**

Income 2021 – 2022

Annual half year precept	7733.00	uncleared cheques
Allotment fees	100.00	

Grant Award Derbyshire County Council	3700.00	200128.00	1819.80
Half year precept	7733.00	200129	240
2021 – 2022	19266.00		2059.80
Opening balance	10346.01		
	19266.00		
	29612.01		
1.11.21	7793.77	gross	
Balance	21818.24		
Savings bank account 1	9357.13		
HSBC account 2	14520.91		
	23878.04		
less outstanding cheques	2059.80		
Balance at 1.11.21	21818.24		