

SHIPLEY PARISH COUNCIL

Parish Council Meeting

MINUTES OF PARISH COUNCIL MEETING

TUESDAY 24th NOVEMBER 2020

BY ZOOM REMOTE COMMENCING AT 7.00 P.M.

In Attendance: -

Councillor K. Stevenson

Councillors Mrs. S. Bamford, Mrs. S. Iliffe, G. Kearton & D. Watson
Also, present Borough Councillor R. Iliffe & Clerk S. Trower.

50/2021 APOLOGIES FOR ABSENCE Apologies received from Councillors G. MacDonald, Dr. C. Perko & Mrs. T. Skelton.

51/2021 DECLARATIONS OF INTEREST

- a) **SPRT** Cllrs Mrs. S. Bamford declared a personal interest in agenda item Shipley Parish Rooms Trust. The Member discussed updates at the Parish Rooms but did not participate in discussion or voting regarding financial matters relating to the declared interest.
- b) **Shipley Environmental Action Group** Cllrs Mrs. S. Iliffe & G. Kearton declared a personal interest and did not participate in discussion or voting regarding financial matters relating to the declared interest.

52/2021 STANDING ORDERS

RESOLVED: - That Standing Orders suspended in order the following matters received: -

53/2021 PUBLIC PARTICIPATION

No reports.

54/2020 DERBYSHIRE COUNTY COUNCIL MATTERS – Cllr A. Stevenson No report.

55/2020 AMBER VALLEY BOROUGH COUNCIL MATTERS – Cllr R. Iliffe

Following concerns raised regarding condition of pavement at Hassock Lane leading from Pit Lane towards the Community Garden, noted the matter had been logged for repair by the County Council for April 2021. Concerns regarding the lack of response regarding traffic flow from new development at the Lakeside onto the A6007, Cllr Iliffe advised contact with County Council Member representative for Highways. Fly tipping reported in the parish had been dealt with by the Borough Council.

56/2020 POLICE MATTERS

No report.

RESOLVED: - That the reports received.

Standing Orders reinstated.

57/2020 MINUTES

The following Minutes received: -

Shipley Parish Council Meeting of meeting held 22nd September 2020.

RESOLVED: - That the Minutes approved and to be placed for signature at the resumption of face-to-face Council meetings.

58/2020 TO RECEIVE REPORTS

- a) **Report of the Chairman** Cllr Stevenson reported on the following matters (i) The Chairman extended appreciation to all involved in the Remembrance 2020 Commemorations in very difficult Covid-19 circumstances. Appreciation extended to Shipley W.I. Wreaths laid at the Village Green by Parish Council & Shipley W.I. The Village Green had been decorated with a display of poppies by the W.I. (ii) Congratulations extended to SEAG on the first year anniversary of the group at the Community Gardens. (iii) The Chairman extended sincere appreciation to member of the parish who had agreed to design and paint a Parish Map which was nearing completion.
- b) **Allotments** Cllr Watson reported of the lack of water supply to the site could cause future problems for tenants.
- c) **Shipley Parish Rooms Trust** Cllrs Mrs. S. Bamford updated on the work of the Trust. The Hall was currently closed to groups due to Covid-19 Tier 3 restrictions. Discussion of maintenance for the building.
- d) **SEAG** Cllr G. Kearton & Mrs. S. Iliffe reported on the site. Update on plans for construction of timber building on the site for the group. Confirmation of the one-year anniversary for the site.
- e) **Pit Lane Recreation Ground** the Chairman agreed to prepare a new schedule for voluntary inspections of the play equipment. Rope on one section of equipment required attention, caps for installation on equipment; litter picking continued to take place.
- f) **Hire of Football Pitch** the Clerk advised contact had been made with contractor to consider installation of pitch lines on the site plus filling of indents on the area; re-siting of football posts to be considered.

DALC (i) Circulars distributed by email to Councillors:- *DALC's Zoom AGM*

Excellence Awards – winners announced

Lockdown 2.0 – a six-point plan for engaging with your community

Dementia-Friendly Communities guide now available

Latest edition Arnold-Baker now available at 20% discount

Devolution update...

Covid-19 latest

NALC campaign to attract new councillors

Furlough update from our HR expert

DALC's AGM goes online

(ii) Safeguarding Training provided through DALC to be attended by staff 8th December 2020.

- g) **Christmas 2020 in the Parish** no report due to the strict Tier 3 measures in place.
- h) **Highway Issues** confirmation hedging now cut back on The Field lane.

RESOLVED: - That the reports received.

59/2021 FINANCE REPORT

- i. **Certificate of Exemption Annual Audit 2019 – 2020** Notification of exemption status for external audit confirmed by P. K. F. Littlejohn External Auditors for the period 2019 – 2020.
- ii. **Finance Report to 24th November 2020 as attached.**

RESOLVED: -

- a) That completion of audit 2019 – 2020 acknowledged.
- b) That Finance report of income and expenditure for the period October 2020 approved as attached.

60/2021 PLANNING MATTERS

- a) AVA/2020/0793 Agate House Heanor Gate Proposed façade upgrade, new pitched roof, proposed outdoor first floor wrap around balcony and terrace and ground floor patio area. Change of use of part ground and first floor to A3/A5 café. Change of use of storage area to ice cream production room; extension of lobby area and new disabled access toilet.
- b) AVA/2020/0879 161 Hassock Lane South construction of an outbuilding for garden and tool storage.
- c) AVA/2020/0935 American Adventure Pit Lane Shipley non material amendments to AVA/2015/0402 for proposed change of wording of condition 28(f)
- d) AVA/2020/0998 180 Hassock Lane South Shipley Non material amendments to AVA/2019/0266 to increase width of dormer window

RESOLVED: -

Considered with no comments for submission.

61/2021 EXCLUSION OF PUBLIC ORDER

RESOLVED: -

That in accordance with Section 100a (4) of the Local Government Act 1972 in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded from the meeting and they be instructed to withdraw.

62/2021 COMMUNITY SAFETY ISSUES THE FIELD

The Chairman reported on liaison with Derbyshire County Council with regard to community safety recommendations for The Field, Shipley Village. Concerns with amount of fly tipping and risk to users of the area by increased vehicular access.

RESOLVED: -

Response to be sought from the County Council regarding legal update.

63/2021 STAFF MATTERS

A report received on proposal for appointment of Parish Warden.

RESOLVED: -

The appointment of Parish Warden approved as per attached report.

64/2021 DATE OF NEXT MEETING

The next virtual meeting to take place on Tuesday 26th January 2021 commencing at 7.00 p.m.

The Chairman closed the meeting at 8.25 p.m.

Statement Shipley Parish Council 2020 – 2021
Minute 59/2021

	Cleared	Cheque	Payee	Details	Nett	VAT	Budget Gross
April	324	200025	Staff	Salary/expenses	456.93	0	456.93
	324	200033	Bailey Brook House	Postage	33.6	0	33.6
	323	200034	Staff	Salary/expenses April 2020	364.12	0	364.12
	325	200035	AVG	Computer security	47.8	9.56	57.36
	325	200036	Amazon	Office chair	53.45	0	53.45
May	325	200037	Staff	Salary/expenses	320.34	0	320.34
	325	200038	HMRC	Payment	48.8	0	48.8
	325	200039	DCC	Litter picking	360	0	360
	325	200040	Came & Co	Insurance 2020/21	938.74	0	938.74
	325	200041	B. Wood	Internal audit 19/20	37.5	0	37.5
	325	200042	Pells	Payroll 19/20	175	35	210
June	326	200043	Cir-Comm	Ipads for Cllrs	2972.79	594.56	3567.35
	326	200044	AVBC	Ann playground inspection	35	7	42
	326	200045	AVBC	Allotment annual lease	50	0	50
	326	200046	Staff	Salary/expenses	336.64	0	336.64
	326	200047	HMRC	Payment	48.6	0	48.6
	327	200048	Cir-Comm	Setting up Zoom & laptop work	50	10	60
	327	200049	Cir-Comm	Dell laptop, Office, setup	914.46	182.89	1097.35
	327	200050	Cir-Comm	Set up Office 365 emails x 9	150	30	180
	327	200051	Cir-Comm	Ipads guide & training onsite	150	30	180
July	326	200052	Staff	Salary/expenses July 2020	336.64	0	336.64
	326	200053	Zoom	Annual subscription	119.9	23.98	143.88
	0	200054		cancelled lost in post	0	0	0
	0	200055		Lost in post	0	0	0
	0	200056		Lost in post	0	0	0
	327	200057	D. Stones	Materials timber bus shelter	155.4	0	155.4
	327	200058	D Stones	Repairs bus shelter Hassock Ln	650	0	650
	327	200059	DTX	Domain renewal, hosting website	290	0	290
Aug	328	200060	Staff	Salary & expenses August 20	336.64	0	336.64
	328	200061	Plantscape	Lamp post testing	135	27	162
	328	200062	Plantscape	Floral planters & maintenance	1008	201.6	1209.6
	328	200063	Derwent	Skip hire	120	24	144
	un	200064	D Stones	Repairs shelter opp Pit Lane	200	0	200
	un	200064	D Stones	Filling skip with shelter debris	30	0	30
	328	200065	Broxap	6 new litter bins for parish	377	75.4	452.4
	329	200066	Dewbar	2 barrier gates & installation	2240.34	448.07	2688.41
Sep	329	200067	HMRC	September HMRC payment	48.6	0	48.6
	329	200068	Staff	September salary & expenses	336.64	0	336.64
	330	200069	Air Ambulance	Section 137 Grant	250	0	250
	0	200070	cancelled		0	0	0
	330	200071	Bailey Printers	Signage recground & road	252	50.4	302.4
	330	200072	Staff	October salary & expenses	328.2	0	328.2
	330	200073	County Council	April-Sept litter picking	360	0	360
	0	200074	cancelled		0	0	0

	330	200075	Screwfix	Locks for barrier gates	56.97	9.49	66.46
	un	200076	Amber Electric	Signage for barriers	457.8	91.57	549.37
Oct	un	200077	HMRC	October payment	48.6	0	48.6
	330	200078	Comm Heartbeat	Annual phone cost	60	0	60
Nov	un	200079	HMRC	November payment	48.6	0	48.6
	un	200080	Staff	November salary/expenses	336.59	0	336.59
	un	200081	Royal British Legion	Poppy wreath	25	0	25
	un	200082	DALC	Training safeguarding x 2	60	0	60
	un	200083	County Council	Room hire Parish Rooms	10	0	10
	un	200084	Comm Heartbeat	Annual Support	126	0	126
				at 22.11.2020	16347.69	1850.52	18198.21

Income 2020 - 2021

Opening Balance	21441.68		
Precept	15189		
Reimburse uncleared cheque	300		
Allotment Gardens Rent	100		
VAT reclaims	562.59		
Community Gdn Peppercorn	10		
	37603.27		
Less expenditure at 22.9.2020	18198.21	gross amount	
	19405.06		
			Reconciliation Account
			1
			11548.98
			Account
			2
			9290.24
			20839.22
			less uncleared
			1434.16
			Cash balance
			19405.06