

SHIPLEY PARISH COUNCIL

Parish Council Meeting

MINUTES OF THE PARISH COUNCIL MEETING

HELD TUESDAY 26th NOVEMBER 2019

SHIPLEY PARISH ROOMS, THE FIELD, SHIPLEY

COMMENCING AT 7.00 P.M.

In Attendance:-

Councillor K. Stevenson (Chairman)

Councillors Mrs. S. Bamford, Mrs. S. Iliffe, G. Kearton, Mrs. T. Skelton, D. Watson.

Also in attendance: two members of the public, Clerk S. Trower.

80/2020 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Dr. C. Perko, G. MacDonald; apologies also received from Amber Valley Borough Councillor R. Iliffe.

81/2020 DECLARATIONS OF INTEREST

Councillors Mrs. S. Bamford & Mrs. T. Skelton declared a non-pecuniary interest in agenda item 9(c) Shipley Parish Room Trust (Trust Members). Both Members spoke on the activities of the Trust but did not partake in voting on any matter relating to the subject.

82/2020 SUSPENSION OF STANDING ORDERS

RESOLVED: - Standing Orders suspended to allow the following matters.

83/2020 PUBLIC COMMENTS

- Residents' concerns with water pooling near Shipley Garage; reported to Derbyshire County Council.
- Drains system Hassock Lane required inspection; report of metal present protruding from the grate area. Cllr Skelton volunteered to inspect the site and report back. The complainant also agreed to photograph the concern in order this could be forwarded to County Council.
- Highway lineage Hassock Lane and Pit Lane, Shipley originally installed as a traffic control measure for the American Adventure. Confirmation if the measures still effective or suspended. Information to be sought from Derbyshire County Council.

84/2020 RE-INSTATEMENT OF STANDING ORDERS

85/2020 AMBER VALLEY BOROUGH COUNCIL

Apologies received from Cllr R. Iliffe.

86/2020 DERBYSHIRE COUNTY COUNCIL MATTERS

No report from County Councillor Alex Stevenson.

- a) Concern expressed regarding the condition of the pavement on Hassock Lane, Shipley.
- b) Request for additional speed cameras through village.

87/2020 POLICE MATTERS

Cllr Mrs. S. Iliffe reported Borough Member Cllr R. Iliffe had recently met with the Derbyshire Police & Crime Commissioner. An update to be provided at the next meeting.

Representative from Ashfield District Council had agreed to provide information regarding measures in place reference traffic concerns MFN. Update after election 12th December 2019.

88/2020 MINUTES

Proposed Cllr Mrs. T. Skelton; seconded Cllr D. Watson

RESOLVED:-

- a) Minutes (part a) of the Shipley Parish Council meeting held 24th September 2019 in exclusion approved.
- b) Minutes (part b) of the Shipley Parish Council 24th September 2019 approved.

89/2020 WORKING PARTY MEETING HELD 22ND OCTOBER 2019

A draft of the working party meeting which took place on 22nd October 2019 was circulated. The Chairman updated on the meeting held with representatives from Counter Solutions. Noted the cost of auto-rise & fall bollards too costly for the scheme.

90/2020 FINANCIAL REPORT

- a) Income and expenditure from 1st April to 26th November 2019 received as attached.
- b) Grant receipt from Derbyshire County Council Members' Fund through Cllr A. Stevenson in the sum of £834.00 towards provision of facilities in the parish including litter bins; Cllr A. Stevenson had pledged to arrange service of the 5 bins when installed.
- c) Request for use of Shipley Parish Rooms as point of contact and mail for Shipley Parish Council.

Proposed Cllr Mrs. T. Skelton; seconded Cllr D. Watson

RESOLVED:-

- i. Financial report approved showing a clear balance of £26005.28.
- ii. Appreciation of the Derbyshire County Council grant award noted.
- iii. Parish Council representatives to raise request at next meeting with SPRT.

91/2020 REPORTS

- a) **Meeting with Waystones** the Chairman agreed to draft a letter for submission to Amber Valley Borough Council regarding application for Section 106 funding reference Lakeside Development.
- b) **Allotment Site** No issues raised; hedge maintenance carried out. Two slate signs donated by local artist.
- c) **Shipley Parish Room Trust** Cllrs Skelton & Bamford addressed the meeting with an update from the Trust; a grant application had been submitted to Council towards new seating; noted the application would be included on the next agenda. Request for contact to Shipley Parish Council website to install a page dedicated to the Trust. Updated contact number for Trust to be installed on website.
- d) **Recreation Ground Pit Lane** the Chairman updated on inspections and repairs carried out to the recreation site.
- e) **Football Lease** noted meetings have been held with the football club and Waystones. Discussion held regarding Section 106 funding. Changing rooms siting discussed in addition to potential parking allocation. **RESOLVED:** - review spring 2020.
- f) **Neighbourhood Watch** no update.

- g) **Village Green** the Chairman, on behalf of Shipley Parish Council, extended appreciation to Cllr D. Watson for the donation of Christmas tree sited on the village green with decorative lighting. Solar lighting costs £50.00.
- h) **Village Green proposal for protective bollards** With reference to Council meeting 24th September 2019, a quotation had been provided from Broxap to provide five metal bollards to protect the village green. Cost £645.00 nett including reflective band.

RESOLVED: - proposed Cllr D. Watson; seconded Cllr T. Skelton

That £645.00 costs approved for purchase and installation of five bollards for siting at the green.

Existing timber bollards can be re-used for parish site.

- i) **Shipley Eco-Action Group** Mr. G. Kearton addressed the meeting with update:-
- Turf cutter hired; wild meadow seed sown.
 - Gate quotation approximately £1200.00 for the entrance to site.
 - 8 fruit trees donated; further pledges and donations received.
 - Quiz night raised funds.
 - Woodland Trust donated 410 whip trees.
 - Derbyshire Wildlife Trust to install willow arch
 - Meeting held with W.I. with expression of interest in supporting the venture.
 - Meeting held with Tarmac with expression of interest to donate railway sleepers, aggregate and potential sponsorship.
 - Visitors leaving kitchen waste for recycling on site.
 - Water sources discussed.
 - Access for all discussed for the site.
 - Grant applications underway.
 - Funds from sale of hay received.

RESOLVED:-

It was reported within the terms of the lease, the Parish Council was responsible for the provision of securing gates to the entrance, with a requirement for three quotations to be provided for consideration.

- j) **Defibrillator** the Chairman updated the meeting regular checks are carried out on the equipment, triggered every three months through the management company. Cell phone has been replaced.
- k) **Parish Plan** the Chairman advised the project was progressing through volunteer local resident.
- l) **Pit Lane Recreation Ground** Cllr Mrs. T. Skelton updated on inspections. Most recent inspection highlighted path required attention, slight wear to timber play frame. Recommendations for inspections to be published online. The Chairman recommended arrangements for annual RoSPA inspection of the play area through Amber Valley Borough Council.

92/2020 PARISH NOTICEBOARDS

A report received confirming three quotations had been sought to provide replacement parish noticeboards.

S. Walters	3 noticeboards purchase by Council – fitting costs	£180.00 each noticeboard
S. Litchfield	3 two bay noticeboards in hardwood at £800.00 each	£2,400.00 nett
Greenbarnes	Supply only from two bay oak noticeboard	from £979.00 nett per board.

For siting on Hardy Barn, Hassock Lane adjacent to timber bus stop and Pit Lane recreation ground.

Proposed Cllr T. Skelton; seconded Cllr Mrs. S. Bamford

RESOLVED:-

Quotation from S. Litchfield in the sum of £2,400 to supply and fix to existing posts. Each bay to comprise an individual lock to enable Shipley Parish Room Trust and SEAG to access a separate chamber for notices.

93/2020 CHAIRMAN REPORT

- a) **Remembrance Day Service Saturday 9th November 2019** An excellent turnout reported with refreshments provided at the Parish Rooms courtesy of Shipley W.I. A discussion was held for closure of the village road for next years' service with appropriate signage. Refer to September 2020 meeting.
- b) **Shipley Boys** the Chairman reported a memorial plaque was held at the Erewash Museum referring to the Shipley Boys.

RESOLVED:-

Derbyshire County Councillor A. Stevenson information request for potential commemoration of plaque within the Parish Rooms.

94/2020 SHIPLEY PARISH NEWSLETTER

The Chairman, on behalf of the Parish Council, extended appreciation to the Clerk for producing the last Parish Newsletter, printed by Page Whelan, which had been delivered to the community.

95/2020 PLANNING MATTERS

- A) AVA/2019/1018 American Adventure Pit Lane Shipley variation of condition 28f regarding contamination to separate out the remediation method statement from the verification report to include an additional criterion g)
- B) AVA/2019/1072 74 Long Lane Shipley Change of use of outbuildings and land for the specialist training of dogs
- C) AVA/2019/1082 American Adventure Pit Lane Shipley Reserved matters application following the approval of AVA/2015/0402 in relation to appearance, landscaping, layout and scale of the delivery of 232 dwellings.

RESOLVED:-

With reference to (B) above 74 Long Lane, Shipley that a site visit with Planning Officer requested through Borough Member. Concerns expressed the proposal already operational; noise pollution, concerns for neighbouring residents, confirmation of security of site.

96/2020 SHIPLEY COMMUNITY SAFETY ISSUES

The Chairman reported on meeting held with local company regarding safety proposals for The Field link to Marlpool. The matter had been referred to Shipley Country Park Rangers. A discussion was held with concerns expressed that more traffic would use the Hardy Barn and Hassock Lane route for access.

The proposal included the gated lane open for access during the daytime with Shipley Country Park Rangers, if agreeable, to secure the site each evening. Access holders would be provided with keys.

Liaison with Heanor Town Council was required if the gated proposals affected the Heanor boundary.

The Chairman confirmed Derbyshire County Council Rights of Way had no issues with the proposals as the right of way was defined as a footpath. Full pedestrian/disabled/cyclist/horse riders' access would remain open with provision at the side of the gate with Kent gap.

Member noted increased concerns with regard to incidences of anti-social activities, fly tipping, speeding vehicles etc. through the village access along the back road.

Additional signage would be required for installation on the route.

RESOLVED:-

The Chairman agreed to liaise further with Shipley Country Park Rangers.
Signage publicising use of CCTV in the area to be sought.

97/2020 EXCLUSION OF PUBLIC ORDER**RESOLVED:-**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted

98/2020 STAFF MATTERS

Proposed Cllr Mrs. T. Skelton; seconded Cllr K. Stevenson

RESOLVED:-

- a) Staff salary from 1st April 2019 based on the National Association of Local Councils Scales.
- b) Staff hours approved.

99/2020 ITEMS FOR FORTHCOMING AGENDA

The next meeting scheduled to take place on Tuesday 28th January 2020 commencing at 7.00 p.m. to be held at the Shipley Parish Rooms, The Field, Shipley.

The Chairman closed the meeting at 9.10 p.m.

Shipley Parish Council Appendice 90/2020 Finance Report:-

SHIPLEY PARISH COUNCIL

Statement 1/4/2019 - 31/3/2020						
	Cheque	Payee	Description	Nett	VAT	Gross
April	1057	HMRC	Payment 2018/2019	272.50	0.00	272.50
	1058	Staff	Salary/expenses	251.16	0.00	251.16
	1059	HMRC	April payment	33.90	0.00	33.90
May	1060	HMRC	May payment	33.90	0.00	33.90
	1061	Staff	Salary/expenses	257.16	0.00	257.16
	1062	B. Wood	Internal audit 18/19	45.40	0.00	45.40
	1063	Came & Co	Annual Insurance	852.36	0.00	852.36
	1064	Creative Glass	Kiosk glass	60.00	0.00	60.00
	1065	Cllr Bamford	Litter pickers	40.20	0.00	40.20
	1066	Staff	Salary/expenses	255.00	0.00	255.00
	1067	HMRC	Payment 2019	269.09	0.00	269.09
	1068	Amazon	Name tags	10.00	0.00	10.00
	1069	DALC	Training 24/6/2019	288.50	0.00	288.50

	1070	Plantscape	Lamp testing	45.00	9.00	54.00
	1071	DALC	Annual subs 19/20	329.57	0.00	329.57
	1072	Fitzmark	PPE	105.40	21.08	126.48
	1073	AVBC	Allotment Lease	50.00	0.00	50.00
	1074	DTX	Website renewal	250.00	0.00	250.00
	1075	Plantscape	Floral baskets	344.80	68.96	413.76
	1076	Bailey Brook	Administration	373.11	74.62	447.73
	1077	Staff	July salary/expenses	287.20	0.00	287.20
	1078	HMRC	July payment	39.90	0.00	39.90
	1079	R. Lamb	Delivery leaflets	100.00	0.00	100.00
	1080	HMRC	August payment	33.60	0.00	33.60
	1081	Staff	August salary/exp	265.00	0.00	265.00
	1082	cancelled		0.00	0.00	0.00
	1083	cancelled		0.00	0.00	0.00
	1084	Streetscape	Replacement part	85.00	17.00	102.00
	1085	HMRC	Sept payment	67.60	0.00	67.60
	1086	Staff	Sept salary/expen	376.20	0.00	376.20
	1087	Jacksdale Gns	Civic gift	32.23	0.00	32.23
	1088	Staff	Oct salary/expenses	294.20	0.00	294.20
	200001	Community Heartbeat	Management fee	60.00	0.00	60.00
	200002	Amber Valley BC	Election fee	120.25	0.00	120.25
	200003	Shipley Parish Council	Petty cash	100.00	0.00	100.00
	200004	Staff	Nov salary/expenses	265.80	0.00	265.80
	200005	Community Heartbeat	Annual subs 19/20	126.00	0.00	126.00
	200006	HMRC	Oct payment	30.62	0.00	30.62
	200007	R. Lamb	Newsletter & flyer	100.00	0.00	100.00
	200008	cancelled		0.00	0.00	0.00
	200009	Derbyshire CC	Litter picking	360.00	0.00	360.00
	200010	Derbyshire CC	Room hire	10.00	0.00	10.00
	200011	Page Whelan	Newsletter production	370.00	0.00	370.00
				7290.65	190.66	7481.31