

SHIPLEY PARISH COUNCIL

Parish Council Meeting

MINUTES OF PARISH COUNCIL MEETING

TUESDAY 27th NOVEMBER 2018

THE SHIPLEY PARISH ROOMS, THE FIELD, SHIPLEY

COMMENCING AT 7.00 P.M.

In Attendance:-

Councillor K. Stevenson (Chairman); Councillors Mrs. M. Jackson, Dr. C. Perko, Mrs. T. Skelton, Mrs. S. Bamford, D. Watson.

Also in attendance: one members of the public.

88/2019 APOLOGIES FOR ABSENCE

Apologies for absence received from Councillor G. MacDonald, Borough Councillor R. Iliffe.

89/2019 DECLARATIONS OF INTERESTS & REVIEW OF REGISTER OF INTERESTS

Councillors Mrs. T. Skelton & Mrs. S. Bamford declared a non-pecuniary interest in Shipley Parish Rooms Trust agenda item 14(b). The Members did not vote on any item relating to the financial aspects of the interest but took part in a general update regarding the Trust's work.

NON-EXEMPT BUSINESS

90/2019 MINUTES

Minutes of the Parish Council meeting held 25th September 2018
Proposed Cllr T. Skelton; seconded Cllr C. Perko

RESOLVED:-

That the Minutes of the Parish Council meeting held 25th September 2018 approved and signed by the Chairman as an accurate record of proceedings.

91/2019 SUSPENSION OF STANDING ORDERS

RESOLVED: - Approved to allow members of the public to address Council.

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92/2019 **PUBLIC COMMENTS**

Matters raised by Members of the Public

Members of the public raised the following points:-

- An extension of appreciation to the Parish Council and the Shipley W.I. for organisation of the WWI Commemoration Event held Saturday 10th November 2018 in the village.
- Request for information on aerial photographs showing the boundary of the parish. Noted maps available in Heanor Antiques Centre. Discussion of digital mapping service held.

93/2019 **POLICE REPORT**

No Police report. The Chairman updated from the Derbyshire Constabulary website: - crime map report updated September 2018 displaying 11 crimes, 8 in the Heanor area; none in Shipley. Update on incident which occurred in the village which was attended by Police. Police monitoring route leading to Shipley CC entrance. Update for the Heanor area.

94/2019 **BOROUGH COUNCIL REPORT** Apologies submitted from Borough Councillor R. Iliffe.

95/2019 **COUNTY COUNCIL REPORT** No report.

Standing Orders re-instated.

96/2019 **CHAIRMAN'S REPORT**

- a) The Chairman summarised on the attendance of Derbyshire Police & Crime Commissioner Hardyal Dhindsa at the last Council meeting. An excellent presentation was received. Disappointing residents' turnout.
- b) World War One Commemoration Event held Saturday 10th November 2018 at the Village Green and Parish Rooms. Very well attended by approximately 100 residents. Flag bearer Cllr Perko thanked for his contribution. Bugler present. Shipley W.I provided excellent support at the Parish Rooms. A video of the event had been recorded. Approved appreciation to be extended to the W.I.
- c) Amber Valley Borough Council invitation to Carol Service 16th December 2018 at Christ Church, Belper commencing at 2 p.m. Members invited to attend.

97/2019 **DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS**

Circulars had been emailed to Members including training opportunities.

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98/2019 **PLANNING APPLICATIONS**

- a) AVA/2018/1028 Field Farm Bungalow, The Field, Shipley proposed first floor roof extension and external alterations. **No objections**
- b) AVA/2018/0753 Field Farm Stables, The Field, Shipley proposed demolition of the existing stable building and construction of new dwelling.
- c) AVA/2018/0970 American Adventure Pit Lane Shipley removal of condition 45 to remove need for a Design Code structured against Building for Life 12 of AVA/2015/0403 to be submitted condition 46 to be amended to omit reference to design code to read “Any reserved matters application shall be accompanied by a Building for Life 12 report to demonstrate compliance with Building for Life 12”. **No objections**
- d) AVA/2018/0815 Advanced Composite Components Ltd Delves Road Heanor proposed front and rear extension, and alterations to light industrial premises with new principal frontage and cladding. **No objections.**

Proposed Cllr T. Skelton; seconded Cllr K. Stevenson.

RESOLVED: - Further information request reference 0753.

99/2019 **FINANCIAL REPORT**

- a) Income & Expenditure 01/04/2018 to 30/10/2018 as attached schedule.
- b) Conclusion of Annual External Audit 2017 – 2018 Information noted.
- c) Website and email quotations Consideration for iPad/email set up through the next financial year. Recommendation for website to contain contacts page. Quotation of £750.00 to provide updated website through DTX received.
- d) Consideration of income, budget and variances for 2018 - 2019 (i) Virements of £200.00 movement from administration to publicity to cover the cost of an additional pre-election newsletter for April 2019.
(ii) Virements of £750.00 from budget allocation Pit Lane Play Area approved to cover cost of renew Parish Council website.

Proposed Cllr T. Skelton; seconded Cllr S. Bamford

RESOLVED: -

- i) Expenditure approved in the sum of £7356.87 gross as per attached schedule cheques 999 to 1037 with income balance of £23,834.98.
- ii) Completion of external audit noted and approved.
- iii) Budget Virements approved.
- iv) £750.00 expenditure approved to update Parish Council Website through DTX.

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100/2019 REPRESENTATIVE REPORTS

- a) **Allotment Site** Cllr Watson reported the Shipley Gardens Allotment Association rents to be collected January 2019; bank account update received. Committee meeting to be held.
- b) **Shipley Parish Rooms Trust** Cllrs Mrs. T. Skelton & Mrs. S. Bamford reported on the Trust's activities.
- c) **Town & Parish Council Liaison Meeting organised by Derbyshire County Council.** Date of next meeting 29th January 2019 at Matlock.

101/2019 PARISH COUNCIL VACANCY

It was reported two applications received with prior to closing date of 22nd January 2019. One interview had been completed. Proposed Cllr K. Stevenson; seconded Cllr T. Skelton

RESOLVED:-

The second applicant interview confirmed Tuesday 22nd January 2019 at 6.30 p.m. subject to applicant's availability.

102/2019 PARISH COUNCIL NEWSLETTER

The Chairman reported the last newsletter had been successfully delivered to all residences in the parish and was well received.

Proposed Cllr T. Skelton; seconded Cllr K. Stevenson

RESOLVED:-

The next edition to be prepared for April 2019 to include information relating to forthcoming election 2019.

103/2019 ENVIRONMENTAL REPORT

- (a) **Pit Lane Site** Fortnightly inspections of the site continue.
- (b) **Application to hire Pit Lane Football Pitch** Heanor Town FC Juniors had applied for annual lease of the site. Replication of the original terms in draft lease 2017 to be submitted to the club for consideration and signature.
- (c) **Lottery Funding Bid Pit Lane** the meeting noted an application for funding to provide services to the site would proceed following submission of quotation to provide water connection. An Awards for All bid of £10,000 with fee for administrator noted.
- (d) **Installation of litter bins around the parish** No response from Shipley Rangers. Contact Borough Council for quotation to provide and service three dog foul bins.
- (e) **Hedge Maintenance** Hassock Lane, Pit Lane through Mr. A. Steeples.
- (f) **Footpaths** Members to identify footpaths which require work to be undertaken in order the Council may consider the P3 Partnership scheme.

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(g) **Hassock Lane Site** No report. It was reported re-siting of the gate may be required to allow access for mowing machinery, subject to further information.

(h) **Floral Displays 2019** Quotations to provide displays at the village signs and on village green (three in total).

Proposed Cllr T. Skelton; seconded Cllr K. Stevenson

RESOLVED: - Reports and actions approved.

104/2019 **VILLAGE DEFIBRILLATOR/KIOSK**

The Chairman reported no response received following application for engraving submitted to Timsons of Derby.

Proposed Cllr T. Skelton; seconded Cllr S. Bamford

RESOLVED:-

Cllr D. Watson volunteered to liaise to organise engraving through Creative Glass Studios at a cost of £10.00 per pane, subject to confirmation of fonts, sizing and wording from applicants for presentation at the next Working Party meeting.

105/2019 **HIGHWAY SAFETY ISSUES** No report.

106/2019 **DATE OF NEXT MEETING**

RESOLVED:-

The next meeting to take place on Tuesday 29th January 2019 commencing at 6.30 p.m. (for interview followed by Council business to commence at 7.00 p.m.) Working Party Meeting Tuesday 26th February 2019 at 7 p.m.

That the Annual Parish Meeting and Annual Parish Council Meeting for May 2019 moved to Tuesday 14th May 2019 to follow Parish Council election procedure Thursday 2nd May 2019. The Chairman closed the meeting at 8.40 p.m.

Minute 99/2019 Expenditure approved.

Cheque	Payee	Details	Nett	VAT	Gross
999.00	County Council	Litter Picking	180.00	0.00	180.00
1000	Bailey Brook Hse	Postage, admin	81.29	9.42	90.71
1001	Page Whelan	Newsletter Spring	322.00	0.00	322.00
1002	Staff	Salary/expenses	223.25	0.00	223.25
1003	Came & Co	Annual insurance	827.53	0.00	827.53
1004	B. Wood	Internal audit 17/18	25.00	0.00	25.00
1005	Staff	Salary/expenses	241.33	0.00	241.33
1006	AVBC	Playground inspection	35.00	7.00	42.00
1007	TMP	Sign for The Field	135.00	27.00	162.00

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1008	Staff	Salary/expenses	245.10	0.00	245.10
1009	NALC	Course fee	125.00	0.00	125.00
1010	Comm Heartbeat	Replacement cq 974	0.00	0.00	0.00
1011	Comm Heartbeat	Replacement cq 975	0.00	0.00	0.00
1012	cancelled		0.00	0.00	0.00
1013	Staff	Salary/expenses	241.68	0.00	241.68
1013	Parish Council	Office desk	70.00	0.00	70.00
1014	HMRC	Payment	32.60	0.00	32.60
1015	AVBC	Allotment lease	50.00	0.00	50.00
1015	AVBC	Legal fees allotments	250.00	0.00	250.00
1016	DTX	Website maintenance	225.00	0.00	225.00
1017	cancelled		0.00	0.00	0.00
1018	Royal British Legion	Silent Solider	150.00	0.00	150.00
1019	Staff	Salary/expenses	239.33	0.00	239.33
1020	Bailey Brook Hse	Administration	177.48	35.49	212.97
1021	Staff	Salary/expenses	239.20	0.00	239.20
1022	Bailey Brook Hse	Administration	9.60	1.92	11.52
1023	R. Lamb	Fliers for 25.9.18	65.00	0.00	65.00
1024	HMRC	Payment	33.90	0.00	33.90
1025	Staff	Salary/expenses	238.00	0.00	238.00
1026	Derbyshire CC	Litter picking	360.00	0.00	360.00
1027	X2 Connect	Glass kiosk	406.15	81.23	487.38
1028	Signs of the Times	Village signs	772.82	154.56	927.38
1029	Bailey Brook Hse	Administration	12.35	2.46	14.81
1030	Staff	Salary/expenses	288.20	0.00	288.20
1031	HMRC	Payment	33.90	0.00	33.90
1032	C. Dean	Hedge maintenance	90.00	0.00	90.00
1033	Staff	Salary/expenses	242.18	0.00	242.18
1034	HMRC	Payment	33.90	0.00	33.90
1035	Community Heartbeat	Annual support	126.00	0.00	126.00
1036	Community Heartbeat	Phone charges	60.00	0.00	60.00
1037	R Lamb	Delivery of flier/newsletter	150.00	0.00	150.00
			7037.79	319.08	7356.87

Opening balance 1st April			
2018 Income			17354.85
AVBC half year precept			6868.50
Donations for kiosk			100.00
Grant County Council Communities			0.00
AVBC half year precept			6868.50
			31191.85
less expenditure at 3.11.18			7356.87
Balance			23834.98

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