

**SHIPLEY PARISH COUNCIL
MINUTES OF ANNUAL PARISH COUNCIL MEETING
TUESDAY 16TH MAY 2023
COMMENCING AT 7:00 PM**

IN ATTENDANCE

Councillors:- Mrs L. Adcock, Mrs S. Bamford, Mr G Kearton, Dr C. Perko, Mrs T. Skelton Mr D. Watson & Mrs D Watson

Amber Valley Borough Councillor L. Pizzey, Clerk M. Bullock and one member of the public.

01-2023/24 Election of Chairman 2023-2024 followed by signature of Declaration and Acceptance of Office

Cllr Mrs L. Adcock proposed by Cllr Mrs T. Skelton and seconded by Cllr Dr C. Perko.

Resolved:- To elect Cllr Mrs. L Adcock as Chairman for 2023-2024 year, Cllr Adcock read aloud and signed Declaration of Acceptance of Office.

02-2023/24 Apologies for absence

Apologies received from Cllr Mr R. Garland and Borough Cllr A. Paget

03-2023/24 Election of Vice-Chairman 2023-2024 followed by signature of Declaration and Acceptance of Office

Cllr Dr C Perko proposed by Cllr Mrs T. Skelton and seconded by Cllr Mr G. Kearton.

Resolved:- To elect Cllr Dr C. Perko as Vice-Chairman for 2023-2024, Cllr Peko read aloud and signed Declaration of Acceptance of Office.

04-2023/24 To confirm receipt of Acceptance of Office and Register of Interest forms from Members.

Noted

05-2023/24 To receive declarations of interest

Cllr Mr D. Watson declared a non-pecuniary interest in Shipley Allotment Gardens

Cllr Mr G Kearton declared a non-pecuniary interest in SEAG and Shipley Woodside Garden,

Cllr Mrs Bamford and Cllr Skelton declared a non-pecuniary interest in Shipley Parish Rooms Trust

06-2023/24 Suspension of Standing Orders

Resolved:- to suspend Standing Orders to allow the following:

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07-2023/24 Open Forum

- A. Public forum** (15 minutes with 3 minutes allowed per parishioner) - None
- B. Police matters** - None
- C. Amber Valley Borough Council report –**

Cllr Lian Pizzey and Cllr Amanda Paget elected as Borough Councillors for Shipley. Amber Valley Borough Council meeting 24th May. Lakeside development at Planning Committee in June. Cllr Adcock enquired about warnings around Shipley Lake, Cllrs discussed issues around safety of the lake.

- D. Derbyshire County Council report** - None

08-2023/24 Reinstatement of Standing Orders

Resolved:- To reinstate Standing Orders

09-2023/24 To confirm minutes of Shipley Parish Council meeting – 28th March 2023

Resolved:- To agree the minutes of the meeting held 28th March 2023 as a true and accurate record.

10-2023/24 To approve and adopt Standing Orders for Shipley Parish Council 2023-2024

Resolved:- To adopt Standing Orders for 2023-2024.

11-2023/24 To approve and adopt Financial Regulations for Shipley Parish Council 2023-2024

Resolved:- To adopt Financial Regulations for 2023-2024.

12-2023/24 Financial Report

- A. To receive the report of the Internal Auditor on Shipley Parish Council Accounts 2022 – 2023**
Resolved:- To approve Internal Audit Report for 2022-2023 accounts.
- B. To receive the Annual Governance Report 2022 – 2023**
Resolved:- To approve the Annual Governance Report 2022-2023.
- C. To receive the Accounting Statement 2022 – 2023**
Resolved:- To approve the Accounting Statement 2022-2023.
- D. To confirm submission of end of year accounts for External Audit before 30th June 2023**
Noted
- E. To approve signatories for Parish Council bank accounts –**
Resolved:- Cllrs Mrs L. Adcock, Mrs T. Skelton, Dr C Perko and Clerk M Bullock as signatories.
- F. To consider new bank account status -**
Resolved:- Clerk to explore switching account to TSB bank

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13-2023/24 Shipley Parish Council Asset Register 2023-2024

Resolved:- To adopt Asset Register 2023-2024.

14-2023/24 To confirm Parish Council Policies 2023-2024

Resolved:- To adopt Shipley Parish Council policies 2023-2024.

15-2023/24 To appoint representatives to outside bodies

i. Shipley Parish Rooms Trust

Resolved:- To appoint Cllr Mrs S Bamford and Cllr Mrs T. Skelton to SPRT

ii. Shipley Environmental Action Group

Resolved:- To appoint Cllr Mr G Kearton and Cllr Mrs D. Watson to SEAG

iii. Shipley Allotment Gardens

Resolved:- To appoint Cllr Mr D. Watson to SAG

16-2023/24 To receive reports from outside bodies

Shipley Parish Rooms Trust – Cllr Mrs T Skelton reported SPRT meeting due to be held following week.

Shipley Eco Action Group – Cllr Mr G Kearton reported on events at SEAG. Celebration of the Coronation of Kings Charles III held. Next event Green Folk Festival 27th May 10am-3pm. SEAG exploring options for use of S106 money for solar panels.

Shipley Allotment Gardens – Cllr Mr D. Watson reported SAG, fence and hedge installed, water pipe in place ready for connection subject to funds available, one plot becoming available.

17-2023/24 Clerk's report

- Defibrillator at Pit Lane recreation ground – Clerk to explore options for installation of a Solar powered defibrillator. Also reported that the pads for the existing defibrillator in Red Phone box were due to expire and one pane of glass in phone box was broken.
Resolved:- to order replacement pads for defibrillator and to spend up to £50 on replacement of glass.
- CCTV update - Clerk to explore options regarding installation of CCTV.
- Laptop quotation – **Resolved:-** to order a new Laptop from CirCom Systems for Clerk. Clerk to also meet with CirCom Systems to resolve issues with Cllr Ipads.
- Pit lane recreation ground – Clerk to contact football team regarding potential lease of and grass cutting on football pitch. Parish warden to strim grass in play area.

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18-2023/24 Planning Matters

Notice around Shipley Lakeside – **Resolved:-** Cllrs to send letters objections to Clerk to form an objection letter.

19-2023/24 To agree calendar of meetings 2023-2024

- Tuesday 25th July 2023 - 7:00pm
- Tuesday 26th September 2023 - 7:00pm
- Tuesday 28th November 2023 - 7:00pm
- Tuesday 30th January 2024 - 7:00pm
- Tuesday 26th March 2024 - 7:00pm
- Annual Parish meeting – Tuesday 28th May 2024 - 6:30pm
- Annual Parish Council meeting – Tuesday 28th May 2024 - 7:00pm

Resolved:- To agree calendar of meeting dates 2023-24.

20-2023/24 Date and agenda items for next meeting

Tuesday 25th July 2023 - 7:00pm. Agenda items to be emailed to clerk two weeks before meeting.

Meeting closed at 8.35 p.m.

Signed Chairman..... Date.....

Signed Clerk..... Date.....