

SHIPLEY PARISH COUNCIL
ANNUAL PARISH COUNCIL MEETING 2022

Held

Tuesday 24th May 2022 commencing at 7.00 p.m. at the Shipley Parish Rooms DE75 7JH

Present: Chairman Cllr Mrs. T. Skelton

Councillors Mrs. L. Adcock, Mrs. S. Bamford, R. Garland, Mrs. S. Iliffe, G. Kearton, Dr. C. Perko.

Also present Borough Councillor R. Iliffe, one member of public; Clerk S. Trower.

SPC1/2023 ELECTION OF CHAIRMAN

Cllr Mrs. S. Iliffe proposed that Cllr Mrs. T. Skelton serve as Chairman for the coming year. Seconded by Mrs. S. Bamford. Unanimously supported.

RESOLVED that Cllr Mrs. T. Skelton elected as Chairman to Shipley Parish Council for the 2022 – 2023 year.

SPC2/2023 DECLARATION OF ACCEPTANCE OF OFFICE

The Chairman signed the Declaration of Acceptance of Office, countersigned by Clerk.

SPC3/2023 APOLOGIES None.

SPC4/2023 ELECTION OF VICE-CHAIRMAN

Cllr Mrs. T. Skelton proposed that Cllr Mrs. L. Adcock serve as Vice-Chairman for the coming year. Seconded by Cllr C. Perko. Unanimously supported.

RESOLVED Cllr Mrs. L. Adcock elected as Vice-Chairman to Shipley Parish Council for the 2022 – 2023 year.

SPC5/2023 DECLARATION OF ACCEPTANCE OF OFFICE

The Vice-Chairman signed the Declaration of Acceptance of Office, countersigned by Clerk.

SPC6/2023 MEMBERS DECLARATIONS OF INTEREST IN AGENDA ITEMS

The following Members declared a non-pecuniary interest in agenda items; the Members discussed the topics but took no part in voting.

Agenda item 23(a) Cllrs Mrs. S. Bamford & Mrs. T. Skelton Shipley Parish Rooms Trust

Agenda item 23(b) Cllr Mrs. S. Iliffe Shipley Environmental Action Group

SPC7/2023 SUSPENSION OF STANDING ORDERS

RESOLVED: -

That Standing Orders suspended to allow the following: -

SPC8/2023 OPEN FORUM

(a) Public Address

A Member of the public addressed the meeting regarding the following matters: -

A representative from Shipley Hall Cricket Club addressed the meeting to update the Council on the ongoing anti-social behaviour and vandalism being experienced at the club. Smashed glass on the grounds presenting a real danger to all participants in cricket games and spectators, fires being lit, vandalism and generally large gatherings of people late at night. Police aware of the situation. The club raising funds to install cctv as recommended by Derbyshire Police. Borough Councillor R. Iliffe reported similar concerns occurring around the Heanor Gate Industrial Estate. He would raise the concerns at a forthcoming meeting with the Police & Crime Commissioner in June 2022. An invitation also extended to the Shipley Hall C.C. to attend.

Letter receiving from member of the public requesting contribution towards floral displays on village green and installation of CCTV within village area. The letter was noted for referral to next meeting.

Complaint received regarding drain water on plantation footpath causing problems. Agreed matter to be referred to Shipley Country Park.

(b) Borough Council Matters

Amber Valley Borough Councillor Richard Iliffe addressed the meeting and advised elections would take place at all Council levels in 2023.

(c) County Council Matters Additional litter bins to be installed in the parish through grant funding, subject to approval.

(d) Police Matters No report. The Clerk reported she had attended a site visit at Shipley Hall Cricket Club with representatives from Derbyshire Constabulary and the SHCC to discuss the above vandalism issues. Officers had confirmed regular patrols in the area were underway. Request for consideration of an exclusion area for the cricket club.

Standing Orders re-instated.

RESOLVED public request for financial support matters referred to agenda at the 26th July 2022 meeting.

SPC9/2023 MINUTES

RESOLVED that Minutes of the last Council meeting held 22nd March 2022 approved. The document was signed as a true record by the Chairman.

SPC10/2023 FINANCIAL REPORT

- a) **Cheque Signatories** confirmed as Councillors Mrs. T. Skelton, Mrs. L. Adcock, Mrs. S. Bamford & Clerk S. Trower.
- b) **Income and expenditure report 1st to 30th April 2022**
Total expenditure in the sum of £3872.91. Total income £7866.50

RESOLVED: -

Financial report for April 2022 approved.

SPC11/2023 ANNUAL FINANCIAL AUDIT REPORT 2021 - 2022

- (a) **To receive Receipts and Payments 2021 – 2022 and account balance for year-end 31st March 2022.**
RESOLVED Parish Council approved.

(b) To receive 2021 – 2022 Internal Audit Report for Financial Year ending 31st March 2022. Members received a copy of the report which reported all financial matters were in order.

RESOLVED Parish Council approved.

(c) Annual Governance Statement 2021 – 2022 RESOLVED approved for publish on the Council website.

(d) Certificate of Exemption AGAR 2021 – 2022

RESOLVED the Parish Council approve submission of Certificate of Exemption in accordance with AGAR 2021 – 2022 regulations as total gross income and expenditure for the year did not exceed £25,000.00.

(e) Accounting Statements 2021 – 2022 RESOLVED approved for publish on the Council website.

(f) Cheque signatories 2022 – 2023 RESOLVED Cllrs Mrs. T. Skelton, Mrs. S. Bamford, Mrs. L. Adcock & Clerk S. Trower.

SPC12/2023 TO ADOPT POLICIES AND PROCEDURES 2022 – 2023

RESOLVED that adoption of the following documents approved: -

- a) Standing Orders for Shipley Parish Council 2022 – 2023
- b) Financial Regulations for Shipley Parish Council 2022 – 2023
- c) Shipley Parish Council Asset Register 2022 – 2023
- d) Shipley Parish Council Policies and Procedures as per website 2022 – 2023
- e) Civic Calendar 2022 – 2023 with amendment to meeting date for Annual Parish Council Meeting to 16th May 2023 to allow for Parish Council elections.

SPC13/2023 TO APPOINT REPRESENTATIVES 2022 – 2023

RESOLVED the following representatives appointed: -

- a) Shipley Parish Rooms Trust Councillors Mrs. S. Bamford & Mrs. T. Skelton
- b) SEAG Councillors Mrs. S. Iliffe & G. Kearton
- c) Shipley Allotment Site Councillor Mrs. S. Iliffe

SPC14/2023 REPORTS FROM OUTSIDE BODIES

a) **Shipley Parish Rooms Trust** Cllr Mrs. T. Skelton reported new committee representatives appointed; active hiring of premises; discussion of Open Day for September 2022; agreement for installation of picture of H.M. Queen Elizabeth II at the hall as donated by Cllr A. Stevenson, subject to receipt of dimensions of the image in order fixings can be organised.

b) **SEAG** Cllr G. Kearton reported on events which have taken place at the site including dog show with 428 people visiting the event; Green folk Festival organised; organization for tree planting to celebrate the Queen’s Jubilee (Rowan tree). Hornbeam for Pit Lane site. Ilkeston twinning delegation information noted.

RESOLVED that cages purchased for tree protection and commemorative plaques. Tree planting to take place Sunday 5th June 2022.

c) **Shipley Allotment Gardens** Cllr Mrs. S. Iliffe advised on update for site. Awaiting information on water installation. Awaiting permission to install fencing; 3 prospective tenants on waiting list. Awaiting response from Council following further inspection of site gardens. Report received on recent inspection carried out by some Members of the Parish Council.

RESOLVED

- i. Site meeting agreed to determine water supply site.

- ii. That the Association arrange for quotations for fencing installation following bird nesting season.
- iii. That STWA quotation for installation of water to be organised by Parish Council.
- iv. That inspection of trees to rear of site to be pursued through Shipley Park Wardens.
- v. Confirmation no notification of allotment inspections was authorized until approval at Council meeting 24th May 2022. Approved that letter to be forwarded to the organization advising reference to conditions of tenancy.
- vi. A further inspection of the site to be carried out by Council after which the organization would have until 30th June 2022 to bring the allotments into an order determined by the tenancy agreement.

SPC15/2023 CONTRACT FOR HEDGE AND FIELD MAINTENANCE SHIPLEY

RESOLVED: -

That A. Steeples to cut the hedging at Hassock Lane & Pit Lane sites and mow playing field during season.

SPC16/2023 GRANT APPLICATION SECTION 137 SHIPLEY HALL CRICKET CLUB

Grant application form and supporting documents seeking funding towards installation of alarm system to the pavilion due to reported acts of vandalism and anti-social behaviour at the site. Police supported installation of CCTV.

RESOLVED:-

That the Council in accordance with its powers under section 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with expenditure: -

Section 137 Grant in the sum of £750.00 to Shipley Hall Cricket Club specifically for improvement of security measures at the SHCC pavilion.

SPC17/2023 SHIPLEY PARISH COUNCIL WELCOME PACK

RESOLVED; -

All information gathered by Council Members to be forwarded to the Clerk to produce news pack. The Chairman had requested Shipley Parish Rooms Trust to support initiative; same request to SHCC. Finalise details at next meeting July 2022.

SP18/2023 ENVIRONMENTAL REPORT

RESOLVED: -

Pit Lane recreation site to be inspected when tree planting takes place to review condition of pitch.

Grass verge areas kept under review by Parish Warden.

SP19/2023 CHRISTMAS LIGHTING QUOTATION

Quotation received from Plantscape to provide festive displays for the second year within the village at a cost of £98 per half solar tree.

RESOLVED installation of 28 half trees in the area at same locations at floral planters at a total net cost of £2744.00 plus VAT to include installation, public liability and repair. Testing of lamp standards valid for one year (carried out in 2022 to support floral planters).

Parish Council Working Party meeting to discuss festive decorations at future meeting. Involvement of schools to assist with decoration of the village for Christmas 2022.

SP20/2023 PLANNING MATTERS

AVA/2022/0215 Michael House School The Field Shipley Demolition of existing classroom together with conversion and part extension of existing buildings to form up to 36 residential units (comprising a mix of up to 23 apartments and 13 dwellings) along with formation of associated parking, gardens and communal landscaped amenity space (This may affect the setting of a Conservation Area). **RESOLVED** no comments.

SP21/2023 EXCLUSION OF PUBLIC ORDER

RESOLVED approved for exclusion of the press and public reference Public Bodies (Admission to Meetings Act) 1960 as per agenda item 26 to allow agenda item 27 to proceed in a confidential manner.

SP22/2023 STAFF MATTERS

That the Clerk salary increased in accordance with the National Association of Local Councils Scale point reference from 1st April 2021 with payment approved from that date accordingly.

SP23/2023 DATE OF NEXT MEETING

The next meeting scheduled to take place on Tuesday 26th July 2022 commencing at 7.00 p.m.

The Chairman closed the meeting at 9.10 p.m.