

SHIPLEY PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING 2021

Held Tuesday 4th May 2021 by remote Zoom

(Under Coronavirus restrictions LGA Revised Regulations April 2020)

Present: Acting Chairman Cllr Mrs. T. Skelton

Councillors Mrs. S. Iliffe, G. MacDonald, C. Perko & D. Watson.

Also present Borough Councillor R. Iliffe, three members of the public; Clerk S. Trower.

S1/2022 ELECTION OF CHAIRMAN

Cllr C. Perko proposed that Cllr Mrs. T. Skelton serve as Chairman for the coming year. Seconded by Cllr G. MacDonald. Unanimously supported.

RESOLVED that Cllr Mrs. T. Skelton elected as Chairman to Shipley Parish Council for the 2021 – 2022 year.

S2/2022 DECLARATION OF ACCEPTANCE OF OFFICE

RESOLVED the document to be signed by the Chairman at the earliest face-to-face meeting.

S3/2022 APOLOGIES

Apologies received and accepted from Councillors Mrs. S. Bamford & G. Kearton.

S4/2022 ELECTION OF VICE-CHAIRMAN

Cllr G. MacDonald proposed that Cllr C. Perko serve as Vice-Chairman for the coming year. Seconded by Cllr S. Iliffe. Unanimously supported.

RESOLVED Cllr C. Perko elected as Vice-Chairman to Shipley Parish Council for the 2021 – 2022 year.

S5/2022 DECLARATION OF ACCEPTANCE OF OFFICE

RESOLVED the document to be signed by the Vice-Chairman at the earliest face-to-face meeting.

S6/2022 MEMBERS DECLARATIONS OF INTEREST IN AGENDA ITEMS

The following Members declared a non-pecuniary interest in agenda items; the Members discussed the topics but took no part in voting.

Agenda item 23(a) Cllr Mrs. T. Skelton Shipley Parish Rooms Trust

Agenda item 23(b) Cllr Mrs. S. Iliffe Shipley Environmental Action Group

S7/2022 SUSPENSION OF STANDING ORDERS

RESOLVED:- That Standing Orders suspended to allow the following:-

S8/2022 OPEN FORUM

Members of the public addressed the meeting regarding the following matters:-

- a) Re-instatement of grass verges following highway works carried out by Fulcrum. The Clerk to contact Derbyshire County Council and Fulcrum representative for update.

S9/2022 BOROUGH COUNCIL MATTERS

Amber Valley Borough Councillor Richard Iliffe addressed the meeting to advise of forthcoming elections at the Borough.

S10/2022 DERBYSHIRE COUNTY COUNCIL MATTERS

No report from Cllr A. Stevenson. Cllr R. Iliffe reported works underway to relay pavement at Hassock Lane Shipley.

S11/2022 POLICE MATTERS

No report. The Clerk advised Derbyshire Police representative P. C. Moseley had made contact with the Clerk. Updates would be provided.

Standing Orders re-instated.

S12/2022 MINUTES

RESOLVED that the Minutes of the last Council Meeting held 23rd March 2021 approved and to be signed by the Chairman on resumption of face-to-face meetings.

S13/2022 TO CONSIDER ADOPTION OF STANDING ORDERS 2021 – 2022

RESOLVED that Standing Orders 2021 – 2022 adopted by Council following review.

S14/2022 TO CONSIDER ADOPTION OF FINANCIAL REGULATIONS 2021 – 2022

RESOLVED that Financial Regulations 2021 – 2022 adopted by Council following review.

S15/2022 TO RECEIVE INTERNAL AUDIT REPORT AND ANY RECOMMENDATIONS

The Council reviewed the report completed by Internal Auditor B. Wood.

RESOLVED that the report accepted with no concerns raised.

S16/2022 TO APPROVE THE ANNUAL FINANCIAL REPORT YEAR ENDING 31ST MARCH 2021

- a) **To receive Financial Report for year ending 2021 – 2022** as attached.
b) **Section 1 – To consider approval of the Annual Governance Statement of the Annual Return for year ending 31st March 2021**

A copy of the statement had been circulated and was received and considered at the meeting.

RESOLVED that the Annual Governance Statement be approved by the Parish Council, signed and submitted to the External Auditor.

- c) **Section 2 – To consider approval of the Statement of Accounts Section 2 of the Annual Return for year ending 31st March 2021**

S17/2022 TO APPOINT CHEQUE SIGNATORIES TO COUNCIL ACCOUNTS

RESOLVED:- That Councillors Dr. C. Perko, Mrs. T. Skelton & Clerk S. Trower appointed as cheque signatories to accounts HSBC and NSI savings accounts.

S18/2022 ASSET REGISTER 2021 - 2022

RESOLVED that the Asset Register approved 2021 – 2022.

S19/2022 TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES

RESOLVED:-

- a) **Shingley Parish Rooms Trust** appointed Councillors Mrs. S. Bamford & Mrs. T. Skelton.
- b) **SEAG** appointed Councillors Mrs. S. Iliffe & G. Kearton
- c) **Shingley Gardens Allotment Site** appointed Councillor D. Watson

S20/2022 VACANCY FOR CONSIDERATION OF CO-OPTION

It was reported the vacancy had been publicized on the Parish Council website and noticeboards with no applications received by closing date 30th April 2021.

RESOLVED that notices updated to extend closing date for applications to 30th June 2021.

S21/2022 TO RECEIVE REPORTS

- a) **Shingley Parish Rooms Trust** Cllr Mrs. Skelton reported on the work of the Trust, which did not consider opening of the rooms until after 21st June 2021. Cleaning of premises carried out by work team; the premises covid secure with relevant notices.
- b) **SEAG** Cllr G. Kearton submitted a written report as follows:-

The Greenfolk Festival preparations are well on the way, hope the weather is kind and we look forward to seeing you all there 29 May 2021 10am - 4pm.

The pond is under construction and the Shedquarters has now been erected with a few finishing touches to be completed. The poly tunnel has been planted, all the raised beds have been taken, the forest garden is now being developed and the children's play area looking great.

The Honey Bee area is almost ready to receive the hives and were working closely with DWT, and Derbyshire Butterfly Conservation.

The Barn owl Hotel is looking fantastic, built by one of the volunteers.

New volunteers have registered along with more local residents signing up for our newsletter and joining our Facebook page. We are also being contacted by local schools and other groups looking to use the Community Garden for lots of activities and educational workshops, it's really exciting.

Also we are looking to have a Summer Solstice get together 19th OR 20th June times to be confirmed. Bring a deck chair or blanket, food and drink to share with the local residents and volunteers.

- c) **Shipley Garden Allotments** Cllr D. Watson updated on the site and effect of lack of water source. Future supply from mains considered. Stand pipe costs discussed. A quotation for filling of tanks provided on site received. The Chairman advised the matter would be considered under Section 137 grant application.

S22/2022 CLERK REPORT

- a. **Emergency First Aid at Work** the Clerk completed the first aid course through Safety Maintenance Company at Ilkeston on 21st April 2021. The certificate remains valid for 3 years.
- b. **Floral Planters 2021 Season** sites identified and lamp post testing through Plantscape underway. Quotation for 14 full floral basket sites £1819.80 nett to include planters, installation, maintenance and lamp post testing. **APPROVED.**
- c. **Parish Plan/Map** discussion at the last meeting referred to approach to local schools to progress the initiative. **APPROVED** refer to next meeting.
- d. **Maintenance of Defibrillator** Cllr Watson volunteered to carry out service checks on the equipment until further notice. Arrangements required for regular inspection and test of equipment. Noted the defibrillator was now operational with new battery fitted. A request had been submitted to Community Heartbeat for onsite training for Councillors to service the facility. **APPROVED** agenda item for next meeting.
- e. **Grounds maintenance inspection of Pit Lane Recreation Ground** Schedule for inspection of the play equipment required until further notice. Following inspection carried out by Cllr Kearton which identified split timbers, the Clerk has made contact with the installation company to inspect and report further. Members agreed to continue rota inspections until further notice. **APPROVED** request for inspection of the timbers to play area equipment by contractor due to contents of the last report.
- f. **Hedge at Allotment Gardens The Field Shipley** Amber Valley Borough Council had been contacted with regard to inspection of the site pending works to reduce height of boundary hedging.
- g. **Update on Water Supply requirements for Allotment Gardens, Shipley** awaiting costs for supply from highway stand-pipe (Cllr Watson) as per report for allotment site. **APPROVED** update for mains water supply and potential funding availability for next meeting.
- h. **Festive Decorations** further designs awaited from Plantscape.
- i. **Damage to grass verges, Shipley** no response from letter to residents. **APPROVED** contact with Highways regarding damage to grass verges.
- j. **Return of face-to-face meetings** an expectation for meetings to return to Shipley Parish Rooms from Tuesday 27th July 2021 unless otherwise notified through National Association of Local Councils.
- k. **Annual Civic Calendar 2021 – 2022** as attached.
- l. **Annual Insurance Policy Renewal 2021 – 2022** **APPROVED** through Came & Co £1075.26 three-year term. Cost includes deletion of barriers from The Field now removed from site.
- m. **Litter Picking initiative** it was reported Shipley W.I. would be considering a community litter-pick event. Cllr MacDonald would seek further information and report to Council.
- n. **Police & Crime Commissioner for Derbyshire** submit request to attend future meeting of the Council.

RESOLVED That the report received with approvals as detailed.

S23/2021 PLANNING MATTERS

AVA/2021/0423 2 The Field Shipley demolition of existing conservatory, single storey side extension and porch to front elevation
No objections subject to the development to be in keeping with the Conservation status for the location.

AVA/2021/0480 170 Hassock Lane South Shipley Single storey extension at rear to form kitchen

No objections

AVA/2021/0378 American Adventure Pit Lane Shipley application to modify a Section 106 Planning Obligation for the modification of plan SL-DPP-MP-01 Rev B) which is annexed to S106 Agreement regarding planning permission AVA/2015/0403

Holding objection pending further Information from AVBC

RESOLVED that the above comments submitted to Amber Valley Borough Council with request for information on the highway roundabout requested for consideration by Shipley Parish Council for the Lakeside Development.

S24/2021 EXCLUSION OF PUBLIC ORDER

RESOLVED that agenda items 21(c), 26 and 27 that require the exclusion of the Press and Public in accordance with the Public Bodies (admission to meetings) Act 1960 for matters appertaining to confidential or except information.

S25/2021 STAFF MATTERS

RESOLVED that the vacancy for Parish Warden to be publicised in the Parish noticeboards and website inviting applications as per original agreement with closing date of 20th July 2021.

S26/2021 PAYMENT FOR AIR PUMP SHIPLEY PARISH ROOMS

RESOLVED that a payment of £200 due through agreement of installation of air pump to serve Shipley Parish Rooms due for payment. An agreement of £20.00 per annum with payment due every 10 years noted.

S27/2021 APPLICATION FOR SECTION 137 GRANT

RESOLVED Section 137 of the Local Government Act 1972 gives the Council the power to incur expenditure which in their opinion is in the interests of and will bring direct benefit to their area or any part of it or all or some of its inhabitants. That an award in the sum of £500.00 approved for the following: -

The sum of £500.00 granted to provide emergency assistance to Shipley Gardens Allotment Group towards sourcing delivery of water with storage tanks to enable water to be provided for use on the site.

S28/2021 ROAD SAFETY ISSUES

A discussion was held regarding the removal of the barriers.

RESOLVED the Council endorsed donation of the barriers to the Shipley Hall Cricket Club to further improve the grounds. Noted the former tennis courts were to be developed to indoor nets area.

S29/2021 DATE OF NEXT MEETING

The next meeting of Shipley Parish Council to take place on Tuesday 27th July 2021 commencing at 7.00 p.m. at the Shipley Parish Rooms, The Field, Shipley.

The Chairman closed the meeting at 20.20 p.m.

Minute
reference
S16a/20222

**Shipley Parish Council
Payments and Receipts 2020 - 2021**

Audited 2019 – 2020	Receipts	Internal Audit 2020 - 2021
13,819.00	Precept	15,189.00
73.73	Bank Interest	66.89
100.00	Allotments	110.00
0.00	Parks	0.00
940.81	Miscellaneous	300.00
0.00	VAT Recovered	562.59
0.00	Transfers	0.00
14,933.54		16,228.48
	Payments	
4,230.89	General Administration	7,562.79
2,862.77	Staff	4,021.47
2,521.40	Parks	9,886.44
1,300.00	Section 137	1,250.00
1,474.99	Office expenses/travel/phone	1,969.23
562.59	VAT	2,634.22
12,952.64		27,324.15
	Cumulative fund Balance	
19,460.78	01/04/20 - 31/03/2021	21,441.68
14,933.54	Add total income	16228.48
0.00	Miscellaneous	0.00
12,952.64	Less total expenditure	27,324.15
21,441.68	01/04/20 - 31/03/2021	10,346.01
	Represented by	
12,934.72	Current Account	1,588.88
9,290.24	National Savings	9,357.13
783.28	Uncleared Cheques	600.00
21,441.68		10,346.01
	uncleared cheques	
	106	200
	107	360
	109	40
		£600