

**SHIPLEY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
TUESDAY 25TH MARCH 2025
COMMENCING AT 7:00 PM**

IN ATTENDANCE

Councillors:- L. Adcock (Chair), A. Abernethy, Z Keats, Dr C. Perko and L. Spowage.

Borough Councillor L. Pizzey. PCSO James Colledge.

Clerk M. Bullock and three members of the public.

117-2024/25 – Apologies for absence

Cllrs A. Stevenson and S. Bamford.

118-2024/25 – Co-option for Councillor vacancy

One application received from a member of the public wishing to be considered for co-option onto Shipley Parish Council, interview carried out by parish councillors.

Resolved: To co-opt Joanne Gent for councillor vacancy. Cllr Keats proposed, Cllr Spowage seconded. Cllr Gent signed and read aloud the declaration of acceptance of office.

119-2024/25 – To receive declarations of interest

Cllr Adcock declared a non-pecuniary interest in agenda item 10a - Shipley Parish Rooms Trust.

120-2024/25 – Variation of order of business

None

121-2024/25 – Suspension of Standing Orders

Resolved:- To suspend Standing Orders to allow the following:

Open Forum

A. Police matters

Two reports of fires at Shipley park, fire service attended. Cars racing along Pit Lane and motorbikes racing in Shipley park, overall number of incidents down. Derby County Community Trust working with youth club on Fidays coaching football, looking organising coaching events during school holidays to discourage anti-social behaviour.

B. Public forum (30 minutes with 5 minutes allowed per parishioner)

William Clark - Sunnyside Football Club update on matters relating to lease of the football pitch at Pit Lane. First training session held with over 40 people on the park. Started marking the pitch out, cut into bush for corner of the pitch. Potential fencing around the pitch and container at the top of the bank.

122-2024/25 – Reinstatement of Standing Orders

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Resolved:- To reinstate Standing Orders.

123-2024/25 – Reports of Borough and County Councillors

A. Amber Valley Borough Council report

Cllr Pizzey – Two full council meetings since last meeting, one to set budget and the other regarding Local Government Reorganisation. Proposal to split Derbyshire into 2 Unitary authorities, north and south. South Unitary to consist of Derby City, South Derbyshire district and Erewash borough council areas. North Unitary to consist of Chesterfield borough, Bolsover district, North East Derbyshire district, High Peak district and Derbyshire Dales district areas. Amber Valley could potentially go into either Northern or Southern Unitary. Public consultation to follow.

B. Derbyshire County Council report

Weight restrictions on The Field Bridge – Clerk to contact Derbyshire Highways regarding information passed to local residents.

124-2024/25 – To confirm minutes of Shipley Parish Council meeting – 25th February 2025

Resolved:- To agree the minutes of the meeting held 25th February 2025 as a true and accurate record, Cllr Abernethy proposed, Cllr Perko seconded.

125-2024/25 – Financial Report

A. Payments and Receipts report 01/02/25 – 28/02/25 (page 4)

Resolved:- To agree Payments and Receipts report. Cllr Adcock proposed, Cllr Keats seconded

B. Bank Reconciliations 28/02/25 (page 4)

Resolved:- To agree bank reconciliation 28/02/25. Cllr Adcock proposed, Cllr Spowage seconded.

Resolved:- To transfer £2000 from HSBC to Unity Trust current account, Cllr Adcock proposed, Cllr Gent seconded.

126-2024/25 – To receive reports from outside bodies

- a) **Shipley Parish Rooms Trust** – Trust meeting 15th April.
- b) **Shipley Eco Action Group** – No report
- c) **Shipley Allotment Gardens** – Tree works on allotments completed. Proposal for improvements to unadopted lane ongoing.

127-2024/25 – Clerk's report

- a) Improvements to unadopted lane and allotment access
- b) Pit Lane recreation ground – Repairs to playground matting and equipment
- c) Parish newsletter – consideration of future articles for Spring Newsletter
- d) Road sweeper
- e) Band for Remembrance day
- f) Cultivation order for Shipley/Marpool/Coppice railway
- g) Kings Portrait

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h) Risk Management Scheme 2025-26

- a) Discussed under allotment report
- b) Quote for repairs to matting being obtained.
- c) Newsletter articles in development start putting together in mid-April.
- d) Road sweeper – Clerk to get road sweeping schedule from AVBC before booking road sweeper.
- e) Band for Remembrance day – Cllr Perko arranging visit with Colonel
- f) Cultivation order for Shipley/Marlpool/Coppice railway. Application ongoing, Clerk to lease with Cllr Stevenson .
- g) No longer available
- h) **Resolved:-** To agree risk management scheme Cllr Adcock proposed Cllr Keats second.

128-2024/25 – Environmental report – Parish Warden

Equipment checks at Pit Lane and defibrillator checks completed..

-2024/25 – Planning Matters

No planning applications

129-2024/25 – Date and agenda items for next meeting

Tuesday 29th April 2025 7:00pm

Insurance renewal

130-2024/25 – Exclusion of Press and Public

130-2024/25 – Exclusion of Press and Public

Resolved:- Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting due to the confidential nature of the business to be transacted.

131-2024/25 – Easement at Pit Lane

Discussion on proposed easement and vehicle movements across the site. Clerk to go back to WELEDA with concerns about number of proposed movements across the site and risk to walkers and dogs.

132-2024/25 – Arrangement for Staff Appraisals

Staff appraisals to take place in April, Clerk to check with Parish Rooms Trust for availability of parish hall. Two Councillors to carry out Clerks appraisal and Clerk and one other Councillor to carry out Parish Wardens appraisal.

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February Payments

| Date | Net | VAT | Total | Description | Supplier |
|------------|------------------|--------------|------------------|-------------------|----------------------|
| 01/02/2025 | £10.00 | £0.00 | £10.00 | Bank charges | HSBC |
| 04/02/2025 | £242.10 | £0.00 | £242.10 | Salary (January) | Staff |
| 04/02/2025 | £242.10 | £0.00 | £242.10 | Salary (February) | Staff |
| 04/02/2025 | £33.69 | £0.00 | £33.69 | Salary (November) | Staff |
| 04/02/2025 | £33.69 | £0.00 | £33.69 | Salary (December) | Staff |
| 04/02/2025 | £33.69 | £0.00 | £33.69 | Salary (January) | Staff |
| 04/02/2025 | £33.69 | £0.00 | £33.69 | Salary (February) | Staff |
| 07/02/2025 | £208.00 | £0.00 | £208.00 | Salary (January) | Staff |
| 07/02/2025 | £208.00 | £0.00 | £208.00 | Salary (February) | Staff |
| | | | | Parish Rooms | ShipleY Parish Rooms |
| 12/02/2025 | £262.00 | £0.00 | £262.00 | Rental | Trust |
| | | | | Environmental | Derbyshire County |
| 14/02/2025 | £900.00 | £0.00 | £900.00 | matters | Council |
| | £2,206.96 | £0.00 | £2,206.96 | | |

| | | | | |
|----------|---|------------|----------|-----------------|
| | Bank Reconciliation at 28/02/2025 | | | |
| | Cash in Hand 01/04/2024 | | | 3,818.60 |
| | ADD | | | |
| | Receipts 01/04/2024 - 28/02/2025 | | | 20,141.00 |
| | | | | 23,959.60 |
| | SUBTRACT | | | |
| | Payments 01/04/2024 - 28/02/2025 | | | 16,949.11 |
| A | Cash in Hand 28/02/2025 (per Cash Book) | | | 7,010.49 |
| | Cash in hand per Bank Statements | | | |
| | Petty Cash | 28/02/2025 | 0.00 | |
| | HSBC | 28/02/2025 | 6,638.10 | |
| | NS&I | 28/02/2025 | 372.39 | |
| | Unity Trust Current Account | 28/02/2025 | 0.00 | |
| | Unity Trust Instant Access | 28/02/2025 | 0.00 | |
| | | | | 7,010.49 |
| | Less unrepresented payments | | | |
| | | | | 7,010.49 |
| | Plus unrepresented receipts | | | |
| B | Adjusted Bank Balance | | | 7,010.49 |
| | A = B Checks out OK | | | |