

SHIPLEY PARISH COUNCIL

Parish Council Meeting

MINUTES OF PARISH COUNCIL MEETING

TUESDAY 26th MARCH 2019

THE SHIPLEY PARISH ROOMS, THE FIELD, SHIPLEY

COMMENCING AT 7.00 P.M.

In Attendance:-

Councillor K. Stevenson (Chairman); Councillors G. MacDonald, Mrs. S. Iliffe, Mrs. M. Jackson, Dr. C. Perko, Mrs. T. Skelton, Mrs. S. Bamford, D. Watson.

Also in attendance: Derbyshire County Councillor Alex Stevenson; one member of the public.

131/2019 APOLOGIES FOR ABSENCE

Apologies for absence received from Borough Councillor Richard Iliffe.

132/2019 DECLARATIONS OF INTERESTS & REVIEW OF REGISTER OF INTERESTS

Councillors Mrs. T. Skelton & Mrs. S. Bamford declared a non-pecuniary interest in Shipley Parish Rooms Trust agenda item 15(b). The Members did not vote on any item relating to the financial aspects of the interest but took part in a general update regarding the Trust's work.

133/2019 MINUTES

Minutes of the Parish Council meeting held 22nd January 2019 received.

RESOLVED:-

That the Minutes of the Parish Council meeting held 22nd January 2019 approved and signed by the Chairman as an accurate record of proceedings.

134/2019 SUSPENSION OF STANDING ORDERS

RESOLVED: - Approved to allow members of the public to address Council.

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135/2019 PUBLIC COMMENTS

Matters raised by Members of the Public

Members of the public raised the following points:-

- Digital maps for the parish further information provided by the Chairman, including detail of multi-user routes identified.
- Closure of Michael House School in the village. Noted the cessation date of July 2019. All present at the meeting expressed disappointment on receiving news of the impending closure. The Chairman has been in contact with the Head of the School and awaits a response.

136/2019 POLICE REPORT

No Police report. Confirmation a request had been submitted to the authority for attendance at the meeting. County Councillor Stevenson provided an update on matters including recent vehicle incident in the village. Information was requested to seek advice regarding lawfulness of speed restrictive notices around The Field.

Several incidents around the area reported which required attention.

Cllr A. Stevenson reported a youth scheme has been established in Heanor.

The Chairman reported on Neighbourhood Watch Scheme organised by Derbyshire Constabulary at Ripley Headquarters he would be attending.

137/2019 BOROUGH COUNCIL REPORT

Apologies received from Cllr Iliffe.

138/2019 COUNTY COUNCIL REPORT

County Councillor Stevenson reported on the following matters:-

- Majority of street lights now converted to LED; noted outstanding lights on Hassock Lane.
- Pot holes dealt with.
- Officers arranged to meet regarding traffic calming measures for village.
- Cars parkin on main road – Hardy Barn/Hassock Lane – causing damage and obstruction. Suggestion of bollards for installation.
- Michael House School update. County Council had received no update.
- Newsletter prepared by Cllr A. Stevenson distributed to Members.

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Standing Orders re-instated.

139/2019 CHAIRMAN'S REPORT

The Chairman reported of flytipping incidents in the village with volunteers attending a day of clearing around the route to the cricket ground and Coppice Wood.

RESOLVED:-

The Council ratified cost of 8 yard skip to enable removal of waste in the sum of £194.00 exclusive.

140/2019 ROAD SAFETY MEASURES SHIPLEY VILLAGE

A complaint received from residents regarding dangerous highway incident which occurred around The Village on 27th February 2019. The Chairman reported on previous discussions regarding installation of gates along the route from The Village into Marlpool to ensure a safety initiative was effective.

RESOLVED:-

- That enquiries regarding the status of the route to be sought through Shipley Park Rangers.
- That the initiative to be a discussion matter for the next Working Party meeting of the Members.
- That subject to response from the authorities, a consultation exercise to be carried out.
- That a Road Traffic Consultant to provide advice on the matter.

141/2019 FORTHCOMING ELECTION OF THE PARISH COUNCIL 2ND MAY 2019

It was reported Amber Valley Borough Council provided all relevant information with regard to the forthcoming election to take place on 2nd May 2019.

142/2019 WORKING PARTY MEETING 26TH FEBRUARY 2019

Cancelled.

143/2019 DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS

Circulars had been emailed to Members including training opportunities.

Two representatives from the Parish Council had agreed to attend the Spring Seminar to be held at Willersley Castle on 1st April 2019 at a cost of £50 per attendant.

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RESOLVED:-

Approved.

144/2019 PLANNING APPLICATIONS

- a) AVA/2018/1246 74 Long Lane Shipley - Change of use of Land from agricultural use to land for the specialist training no update. Response awaited from request for site visit. A response to be forwarded to the Borough Council regarding the application.
- b) TRE/2019/0438 Sycamore House, 74 Hassock Lane North Shipley remove Sycmore tree and replant.
- c) AVA/2019/0164 69 Hassock Lane North Shipley single storey rear extension.

RESOLVED:- No comments.

145/2019 FINANCIAL MATTERS

- a) Income & expenditure report to 28th February 2019 received as attached.
- b) It was reported the new website pilot operational with information ready to upload.
- c) Environmental Maintenance Contract 2019 – 2020
- d) Payroll/HMRC service through Pells, Chartered Accountants
- e) Internal audit 2018/2019 to be carried out April 2019 by Mr. B. Wood.

RESOLVED:-

- i. Income & expenditure report to 28th February 2019 approved as attached.
- ii. Website approved.
- iii. Environmental maintenance contract approved Mr. A. Steeples to cut hedges Hassock Lane and Pit Lane with grass to be left on Hassock Lane recreation site.
- iv. Payroll/HMRC appointed to Messrs. Pells at a cost of £240.00 per annum from 1st April 2019.
- v. Internal audit 2018/2019 noted.

146/2019 REPRESENTATIVE REPORTS

- a) **Allotment Gardens Update** from Shipley Gardens & Allotments Association – Cllr Watson reported bank account established. AGM of the organisation to take place 27th March 2019 at Queens Head Marlpool. Lease will be signed by the organisation and rent settled.
- b) **Shipley Parish Rooms Trust** Cllrs Skelton & Bamford reported. AGM held March 2019. Structure of committee noted. Volunteers update. Eco Group presentation. W.I. offered to fund identified items for Parish Rooms.
- c) **Pit Lane Inspections** – quarterly inspection organised for 30th March 2019.
- d) **Installation of additional dog foul bins** report noted from Borough Council regarding suitable types of bins.

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RESOLVED:-

- a) With regard to (d) three suitable bins approved for purchase within a budget of £1000 for purchase and installation; quotations for consideration delegated to Chairman, Vice Chairman & Clerk.
- b) Derbyshire County Councillor A. Stevenson had generously offered to regularly service the bins.
- c) Cllr D. Watson would donate free liner bags.

147/2019 PARISH COUNCIL ELECTIONS 2ND MAY 2019

Information circulated and publicised on the Parish Council website and noticeboards publicising particulars of the forthcoming elections 2nd May 2019 through Amber Valley Borough Council.

148/2019 PIT LANE FOOTBALL RECREATION GROUND INTEREST IN LEASE

It was reported a 7.5 year lease for Pit Lane football pitch had been agreed with Heanor Junior Football Club with a signed agreement presented to Council with maintenance contract; the annual fee of £10.00 paid through BACS.

RESOLVED:-

Access keys for Pit Lane site to be provided to the club (Chairman through Waystones)

149/2019 PARISH ILLUSTRATED MAP

The Chairman reported on an initiative to produce an illustrated parish map commissioned to a local artist, the Chairman confirmed the resident had accepted the project. Footpaths would be included in the map. Reproductions could be sited around the parish.

RESOLVED:-

The project approved, subject to earmarked funding to be agreed.

149/2019 SHIPLEY PARISH LITTER PICK IN CONJUNCTION WITH SHIPLEY W.I.

RESOLVED:-

The event organised to take place on Sunday 28th April 2019 meeting at 10 a.m. at Shipley Garden Centre. Equipment and materials to be provided for volunteers. Chairman agreed to confirm arrangements through Borough Council for collection of debris and loan of equipment.

150/2019 PARISH NOTICEBOARDS

A discussion was held regarding the condition of the parish noticeboards, including location of the Hassock Lane siting.

RESOLVED:-

- a) The existing noticeboards required renewal and would be replaced one at a time subject to availability of funding.
- b) The Hassock Lane noticeboard to be removed and replaced with a new noticeboard on the Pit Lane recreation site. Quotations to be sought.

151/2019 TELEPHONE KIOSK

The Chairman reported the project was nearing completion with etched glass now installed to complete the refurbishment of the kiosk, subject to two panes awaiting installation.

152/2019 NEWSLETTER

RESOLVED:-

That a newsletter to be produced following the Parish Council election 2nd May 2019. Contributions from Eco Group and Derbyshire Wildlife Trust to be sought.

153/2019 HASSOCK LANE RECREATIONAL SITE

RESOLVED:-

The site to be discussed at future meeting.

154/2019 TO CONSIDER FLORAL DISPLAYS IN THE VILLAGE

RESOLVED:-

Quotation for three floral baskets with maintenance contract for 2019. Delegation to Chair, Vice Chair and Clerk with circulation of quotation to Council Members. Maximum sum for the project £550.00 approved for ratification at the next Council meeting.

155/2019 FESTIVE LIGHTING 2019

RESOLVED:-

For further discussion.

156/2019 MICHAEL HOUSE SCHOOL

RESOLVED:-

For discussion at the next meeting.

157/2019 DATE AND TIME OF NEXT MEETING

- a) Annual Parish Meeting Tuesday 14th May 2019 at
- b) Followed by Annual Parish Council Meeting Tuesday 14th May 2019 at 7.20 p.m.

Both meetings to take place at the Shipley Parish Rooms, The Field, Shipley DE75 7JH.
The Chairman closed the meeting at 8.40 p.m.

Statement 2018 - 2019	Budget						
	Cleared	Cheque	Payee	Details	Nett	VAT	Gross
	300.00	999.00	County Council	Litter Picking	180.00	0.00	180.00
	300	1000	Bailey Brook Hse	Postage, admin	81.29	9.42	90.71
	300	1001	Page Whelan	Newsletter Spring	322.00	0.00	322.00
Mar-18	300	1002	Staff	Salary/expenses	223.25	0.00	223.25
	301	1003	Came & Co	Annual insurance	827.53	0.00	827.53
	301	1004	B. Wood	Internal audit 17/18	25.00	0.00	25.00
Apr	301	1005	Staff	Salary/expenses	241.33	0.00	241.33
	302	1006	AVBC	Playground inspection	35.00	7.00	42.00
	302	1007	TMP	Sign for The Field	135.00	27.00	162.00
May	302	1008	Staff	Salary/expenses	245.10	0.00	245.10
	303	1009	NALC	Course fee	125.00	0.00	125.00
	303	1010	Comm Heartbeat	Replacement cq 974	0.00	0.00	0.00
	303	1011	Comm Heartbeat	Replacement cq 975	0.00	0.00	0.00
	0	1012	cancelled		0.00	0.00	0.00
June	303	1013	Staff	Salary/expenses	241.68	0.00	241.68
	303	1013	Parish Council	Office desk	70.00	0.00	70.00
	304	1014	HMRC	Payment	32.60	0.00	32.60
	303	1015	AVBC	Allotment lease	50.00	0.00	50.00
	303	1015	AVBC	Legal fees allotments	250.00	0.00	250.00
	303	1016	DTX	Website maintenance	225.00	0.00	225.00

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	0	1017	cancelled		0.00	0.00	0.00
	304	1018	Royal British Legion	Silent Solider	150.00	0.00	150.00
Jul	303	1019	Staff	Salary/expenses	239.33	0.00	239.33
	304	1020	Bailey Brook Hse	Administration	177.48	35.49	212.97
Aug	304	1021	Staff	Salary/expenses	238.20	0.00	238.20
	305	1022	Bailey Brook Hse	Administration	9.60	1.92	11.52
	304	1023	R. Lamb	Fliers for 25.9.18	65.00	0.00	65.00
	304	1024	HMRC	Payment	33.90	0.00	33.90
Sept	304	1025	Staff	Salary/expenses	238.00	0.00	238.00
	305	1026	Derbyshire CC	Litter picking	360.00	0.00	360.00
	305	1027	X2 Connect	Glass kiosk	406.15	81.23	487.38
	305	1028	Signs of the Times	Village signs	772.82	154.56	927.38
	307	1029	Bailey Brook Hse	Administration	12.35	2.46	14.81
Oct	305	1030	Staff	Salary/expenses	288.20	0.00	288.20
	un	1031	HMRC	Payment	33.90	0.00	33.90
	306	1032	C. Dean	Hedge maintenance	90.00	0.00	90.00
Nov	306	1033	Staff	Salary/expenses	242.18	0.00	242.18
	un	1034	HMRC	Payment	33.90	0.00	33.90
	307	1035	Community Heartbeat	Annual support	126.00	0.00	126.00
	307	1036	Community Heartbeat	Phone charges	60.00	0.00	60.00
	307	1037	R Lamb	Delivery of flier/newsletter	150.00	0.00	150.00
Dec	309	1038	Bailey Brook Hse	Administration	4.99	1.00	5.99
	309	1039	County Council	Room hire	10.00	0.00	10.00
	309	1040	Page Whelan	Newsletter Winter 2018	365.00	0.00	365.00
	308	1041	Staff	Salary & office costs	491.36	0.00	491.36
	309	1042	HMRC	Payment	67.80	0.00	67.80
	309	1043	Royal British Legion	Wreath	18.00	0.00	18.00
	309	1044	A. Steeples	Mowing contract	1970.00	394.00	2364.00
	309	1045	Cllr K. Stevenson	History book	28.00	0.00	28.00
	309	1046	PKF Littlejohn	Annual audit	200.00	40.00	240.00
	309	1047	Staff	Salary & expenses	248.12	0.00	248.12
	309	1048	Amber Electrical	Top Soil	59.59	0.00	59.59
	309	1048(2)	Amber Electrical	Floodlighting Parish Room	65.00	13.00	78.00
	309	1049	Shipleigh Gdn Centre	Plants	58.32	11.66	69.98
	311	1050	DTX	Deposit new website	475.00	0.00	475.00
	310	1051	Staff	Salary & expenses	248.12	0.00	248.12
	un	1052	Derbyshire CC	Litter Picking	360.00	0.00	360.00
	un	1053	Amber Electrical	Skip & glass etching	387.33	77.47	464.80
	un	1054	DALC	Training course	100.00	0.00	100.00
	un	1055	DTX	Balance website	375.00	0.00	375.00
	un	1056	AVBC	Annual playground insp	35.00	7.00	42.00
					12603.42	863.21	13466.63

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