

SHIPLEY PARISH COUNCIL
PARISH COUNCIL MEETING 2022

Held

Tuesday 26th July 2022 commencing at 7.00 p.m. at the Shipley Parish Rooms DE75 7JH

Present: Chairman Cllr Mrs. T. Skelton

Councillors Mrs. L. Adcock, R. Garland, Mrs. S. Iliffe, G. Kearton,

Also present Borough Councillor R. Iliffe, six members of public; Clerk S. Trower.

SPC24/2023 APOLOGIES Councillors Mrs. S. Bamford & Dr. C. Perko.

SPC25/2023 MEMBERS DECLARATIONS OF INTEREST IN AGENDA ITEMS

The following Members declared a non-pecuniary interest in agenda items; the Members discussed the topics but took no part in voting.

Agenda item 9(d) Cllrs Mrs. S. Bamford & Mrs. T. Skelton Shipley Parish Rooms Trust

Agenda item 9(i) Cllrs G. Kearton & Mrs. S. Iliffe SEAG non pecuniary interest

Agenda item 10 Planning Matters non-pecuniary interest S. Trower

SPC26/2023 SUSPENSION OF STANDING ORDERS

RESOLVED: -

That Standing Orders suspended to allow the following: -

SPC27/2023 OPEN FORUM

(a) Public Address

Representatives

- (i) **Developers of the former Michael House School** site addressed the meeting with an update on the proposals for the site, including affordable housing, Section 106 discussions, focus on existing buildings for development. Confirmation the Parish Council had previously considered the application and raised no objections. The original development would be gated to emphasise the heritage of the site. Further matters would be discussed by the organisation at the next Council meeting.
- (ii) **Representatives from Weleda**

The Chairman, on behalf of the Parish Council, extended appreciation to the developers for their attendance and informative address.

(b) Borough Council Matters

Amber Valley Borough Councillor Richard Iliffe addressed the meeting and advised elections would take place at all Council levels in 2023.

(c) **County Council Matters** Additional litter bins to be installed in the parish through grant funding, subject to approval.

(d) **Police Matters** No attendance. Police newsletter circulated.

Standing Orders re-instated.

SPC28/2023 MINUTES

RESOLVED that Minutes of the Annual Parish Council Meeting held 24th May 2022 approved. The document was signed as a true record by the Chairman.

SPC29/2023 REPORT OF THE CHAIRMAN

Councillor Skelton reported on the following matters: -

- a) The Chairman commented on the positive update received regarding Michael House School and from Weleda representatives.
- b) The Chairman reported no attendance from the public was an accurate recording in the minutes for the Annual Parish Council Meeting 24th May 2022, following reference to a member of the public having attended that meeting regarding parish matters.
- c) Remembrance Service 2022 discussion of bugle player; Saturday 12th November 2022 at 11.00 a.m. recommendation. Wreath order from Royal British Legion.

SPC30/2023 FINANCIAL REPORT

- a) **Income and expenditure report 1st April 2022 to 30th June 2022** received as attached report.
- b) **Grant award towards installation of 10 new litter bins for the parish** Approved that the funding received would provide an additional number of bins in the parish to be serviced by the County Councillor representative.
- c) **Funding application from residents' reference floral displays Resolved** application from residents to advise funding can only be considered on receipt of a Section 137 application received from a local organisation.
- d) **Planters and maintenance for Village Green Resolved** quotation to provide floral displays around the village green to be sought from Plantscape.
- e) **Application from residents for installation of CCTV for the village Resolved** an application for Section 137 funding required for submission from local organisation.

SPC31/2023 REPORTS FROM OUTSIDE BODIES

- a) **Shipleigh Parish Rooms Trust** No report, Council representatives not present at last meeting. It was with sadness the Chairman Cllr Mrs. T. Skellett reported on the sad loss of SPRT founder member Mr. Peter Marriott. Arrangements had been made for flowers to be delivered to his wife Mrs. A. Marriott. Discussion of plaque to commemorate the outstanding contribution of work and dedication given to the Trust by Mr. Marriott. Further discussion at next meeting. **Resolved** floral contribution cost up to £50.00 approved.

b) **SEAG** Cllr G. Kearton reported on events which have taken place including Green folk Festival, tree planting, improvements to site entrance area. Support towards Marlpool Foodbank & Cotmanhay scheme with produce from the gardens; donated of summerhouse for storage of tools noted, expansion sensory gardens and wild cut flowers areas. Dance class to attend on site 14th August 2022, Wellbeing Day fully booked. Application from UPS for attendance of workforce volunteers; working with Weleda collecting flowers to make tinctures. Posters for National Garden Scheme September. Fire pit on site Sunday 31st July 2022. It was reported a member of the group had sadly passed away. He had previously donated funds which were used to purchase a sit-on mower and trailer for the site. Funding application to provide solar panelling for shed quarters submitted. Update on bee keeping and production of honey. The Chairman, on behalf of the Council, thanked Cllr Kearton for his informative report. Shipley W.I. had donated a wheelchair friendly picnic bench for the site. The treasurer had visited the site and a plaque installed. Newsletter report.

RESOLVED that cages purchased for tree protection and commemorative plaques. Tree planting to take place Sunday 5th June 2022.

c) **Shipley Allotment Gardens** Cllr Mrs. S. Iliffe advised on update for site. The Chairman Cllr Mrs. T. Skellett reported on the attendance of STWA to carry out quotation for water installation at allotment site. Quotation received from the authority in the sum of £3,087.10 excluding VAT as attached. The Chairman confirmed the Clerk and herself had been in contact during quotation day awaiting call from STWA representative to confirm attendance on site; this was not received. The Allotments Association reported the quotation provided did not indicate the correct area on site for installation.

d) **Allotment Gardens Report** (Cllr Mrs. S. Iliffe) A noticeable amount of work had been undertaken on the gardens. No further inspections of the gardens required by Parish Council during Civic Year 2022 – 2023.

RESOLVED: -

- (i) Agreed the funding award received by the Parish Council from Derbyshire County Council Members' Fund towards water installation costs to be granted to the Shipley Gardens Allotment Association (Section 137 application); Derbyshire County Councillor R. Iliffe had provided confirmation the transfer of funds was approved by the authorities, subject to progress on development no later than 30th September 2022 or funding to be repaid. It was accepted the bird nesting season had delayed the project.
- (ii) That communication to be submitted to the Allotments Association to become the responsible body to organise quotations and works for water installation. The Council approved submission of the quotation received by Council for the water installation for submission to the Allotments Association.
- (iii) Confirmation no further funding towards the allotment site water installation available from Shipley Parish Council. However, the association could submit its own future applications to the County Council.
- (iv) Further progress reports from the association to Council to be submitted through Council representative Cllr Mrs. S. Iliffe.
- (v) One annual inspection of the allotments with a Parish Council advisory only report submission to the allotment association approved by Council. Next visit effective from June 2023. Notice of visit to site by Parish Council not required as per terms of the lease agreement.
- (vi) Councillor Mrs. S. Iliffe confirmed as the appointed Allotment representative as approved as the last Council annual meeting May 2022.

SPC32/2023 PIT LANE RECREATION SITE

Parish Warden report noted repairs required at the site including self-closing gate and ropeworks to climbing frame. Surround fencing required attention. Cllr Garland agreed to seek quotation for the works to fencing.

RESOLVED: -

- a) Approved quotation from Streetscape for installation repairs
- b) Approved quotation for repairs to surround fencing from local contractor (Cllr Garland).

SPC33/2023 PIT LANE FOOTBALL FACILITY

It was reported an application from a local team had been received to use the football pitch on Pit Lane recreation site, subject to several matters including submission of planning application for installation of two containers to facilitate changing rooms. A chemical toilet could be provided on site (for matches) pending installation of water to provide on site facilities.

Noted the team were looking for a long-term commitment to development of a suitable site and were prepared to seek funding towards development of permanent on-site sports facility. The Chairman reported with the increase of the village residential housing availability with development on Lakeside, further facilities would be preferable for the parish.

RESOLVED: -

- a) That architect appointed at a cost of £250.00 to submit application on behalf of Parish Council.
- b) Quotation to provide chemical toilet on site from Kniftons.
- c) That 3 year lease draft for team, subject to planning approval for site.
- d) Maintenance agreement for the site to be considered.

SPC34/2023 SHIPLEY PARISH COUNCIL WELCOME PACK

RESOLVED; -

- a) That the newsletter for more regular delivery approved. Contributions to be submitted to Clerk.
- b) Weleda invited to submit newsletter article.

SPC35/2023 SHIPLEY FLORAL DISPLAYS 2022

The Council noted the excellent floral displays enhancing the village during summer.

SP36/2023 CHRISTMAS LIGHTING 2022

RESOLVED confirmation of 28 half trees in the area at same locations at floral planters at a total net cost of £2744.00 plus VAT to include installation, public liability and repair. Testing of lamp standards valid for one year (carried out in 2022 to support floral planters).

SP37/2023 PLANNING MATTERS No reports.

SP38/2023 ONE VACANCY FOR CONSIDERATION OF CO-OPTION

It was reported two applications received. **RESOLVED: -**

Interviews to be undertaken at the next meeting, to commence meeting at 6.45 p.m. Apologies for attendance received from Cllr Mrs. L. Allcock.

SPC39/2023 CLERK REPORT

- a) Annual leave – the Clerk absent on annual leave 1st – 8th August and 22nd – 30th August 2022.
- b) Temporary road closure notice Heanor and Smalley Order No. 6 2022. Junction with Slack Lane Heanor to Bell Lane, Smalley on 20th November 2022 between 9.50 a.m. and 10.50 a.m. to allow a 10K run. By Order of Amber Valley Borough Council.

SP40/2023 DATE OF NEXT MEETING

The next meeting scheduled to take place on Tuesday 27th September 2022 at 6.45 p.

The Chairman closed the meeting at 8.30 p.m.

Financial Report appendice 30a/2023

			Nett	VAT	Gross
200212	Staff	Salary & expenses	329.54	0	329.54
200213	Broxap	Litter bins	789	157.8	946.8
200214	DCC	Litter picking Village Green	360	0	360
200215	Amber Valley Electrical	repair	210	42	252
200216	Staff	Salary & expenses	173.27	0	173.27
200217	Staff	Salary & expenses	173.27	0	173.27
200218	Staff	Salary & expenses	173.27	0	173.27
200219	Staff	Salary & expenses	329.54	0	329.54
200220	Staff	Salary & expenses	988.62	0	988.62
200221	Amazon	Cartridges printer	146.6	0	146.6
200222	Ilkeston Joinery	Noticeboard	420	84	504
200223	spoilt cheque		0	0	0
200224	Pells	Payroll Annual lease	185	37	222
200225	AVBC	allots Annual audit	50	0	50
200226	B. Wood	21/22	73.5	0	73.5
200227	Staff	Salary & expenses	173.27	0	173.27
200228	Staff	Salary & expenses	329.54	0	329.54
200228	Staff	Salary & expenses	173.27	0	173.27
200228	STWA	Quotation fee	170.86	0	170.86
200228	SHCC	Section 137 Grant	750	0	750
200229	Staff	Salary & expenses	329.54	0	329.54
200230	DTX	Website fee	290	0	290
200231	Cir Comm	Ipad repair	60	12	72
200232	Staff	Salary and	329.54	0	329.54
DD	HSBC	Bank charges	45	0	45
DD	HMRC	Payment	251.96	0	251.96
DD	HSBC	Bank charges	24	0	24
DD	HSBC	Bank charges	12	0	12
DD	HMRC	Payment	92	0	92
DD	HMRC	Pay	92	0	92
			7524.59	332.8	7857.39

Quotation received from Severn Trent Water Authority Reference Allotment Gardens

Type of charge	Description of charge	Quantity	Unit rate	Total charge (net of VAT)	VAT rate
Connection	Water connection laid between 5m and 12m (up to 32mm pipe diameter) - excavate & lay	1	1,804.80	1,804.80	0.20
Infrastructure Charges	Water infrastructure charge	1	363.34	363.34	0.00
Income Offset Payment	Water Income Offset	1	-474.37	-474.37	0.00
Traffic Management	Standard full road closure where the speed limit is up to and including 40mph and not exceeding 1 mile diversion route	1	611.59	611.59	0.20
Traffic Management	To prepare and issue a letter to the land owner seeking consent to lay pipework across third party land	1	249.37	249.37	0.20
Traffic Management	CAD Drawings	1	93.47	93.47	0.20
Other	Solicitor to serve notice on landowner	1	438.90	438.90	0.20
Total (Exc VAT)					£3,087.10
VAT Summary					£639.63
Total (inc VAT)					£3,726.73
Total Pay Now					£3,726.73