

SHIPLEY PARISH COUNCIL

Parish Council Meeting

MINUTES OF THE PARISH COUNCIL MEETING

HELD TUESDAY 23rd JULY 2019

THE COPPICE ROOMS, THE FIELD, SHIPLEY COMMENCING

AT 7.00 P.M.

In Attendance:-

Councillor K. Stevenson (Chairman)

Councillors Mrs. S. Bamford, G. MacDonald, Mrs. T. Skelton, Mrs. S. Iliffe. Also in attendance: Seven members of the public, Clerk S. Trower.

33/2020 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Dr. C. Perko & D. Watson; also Amber Valley Borough Councillor Richard Iliffe.

34/2020 DECLARATIONS OF INTERESTS & REVIEW OF REGISTER OF INTERESTS

Councillors Mrs. T. Skelton & Mrs. S. Bamford declared a non-pecuniary interest in Shipley Parish Rooms Trust. The Members did not discuss or vote on any item relating to the financial aspects of the interest but took part in a general update regarding the Trust.

35/2020 SUSPENSION OF STANDING ORDERS

RESOLVED: - That Standing Orders suspended to allow the following:-

36/2020 PUBLIC COMMENTS

Members of the public addressed the meeting with the following comments:-

- Poor surface condition and overgrowth of vegetation restricting access along pavement on the Hassock Lane area leading from Pit Lane; persons with disabilities requiring wheelchair access experiencing difficulties with safe access due to the camber of the footway. The situation exacerbated due to no footway on the opposite side of highway. Agreed the matter would be reported to Derbyshire County Council Highways.
- Hedge cutting along Hassock Lane area required. Noted restrictions on seasonal hedge cutting.

Standing Orders re-instated.

NON-EXEMPT BUSINESS

35/2020 MINUTES

Minutes of the Annual Parish Council Meeting held Tuesday 7th May 2019 received.

Shipley Parish Council Meeting

Tuesday 23rd July 2019

Page 1 of 6

Signature of Chairman.....

RESOLVED: - That the Minutes approved and signed by the Chairman as an accurate record of proceedings.

36/2020 REPORT OF AMBER VALLEY BOROUGH COUNCILLOR RICHARD ILIFFE

RESOLVED:-

Welcome signs at the entrances to the parish requested through Amber Valley Borough Council.
Amber Valley Borough Council Proposed Public Spaces Protection (Control of Dogs) Order Consultation supported by the Parish Council.

37/2020 REPORT OF DERBYSHIRE COUNTY COUNCILLOR ALEX STEVENSON

No report.

RESOLVED:-

Contact to be made to Derbyshire County Council regarding condition of bridge structure on The Field, Shipley.
Highway signs required replacement or cleaning along the main route of the parish.

38/2020 POLICE MATTERS

No report.

39/2020 PRESENTATION BY SHIPLEY ECO-ACTION GROUP

Representatives of the group addressed the meeting with a proposal to cultivate into a community garden area the site of the former recreation ground on Hassock Lane, Shipley. A design plan was viewed at the meeting. Noted the site would be available for the community to use and consultations had already taken place with residents, with overwhelming support towards the initiative.

A description of the plan included meadow area, community area, raised beds, wildlife pond, and provision of access for parking area. The group had contact with local businesses and groups including Weleda, Derbyshire Wildlife Trust. A five year plan maintenance plan discussed incorporating recycling useful equipment. Some financing was available. Currently 62 contributors were registered with 10 – 15 members attending regular meetings.

Members of the Council raised questions including a consultation with the whole parish, concerns regarding pond on site, water supply; noted the site was naturally boggy but a piped supply would be discussed, planning regarding parking noted. Discussion of trees available from Woodland Trust noted.

The group reported meetings are held on the third Thursday of each month with the Council and community members welcome to attend.

RESOLVED:-

The Chairman, on behalf of the Parish Council, extended appreciation to SEAG for the informative presentation.
It was agreed the Parish Council would circulate a parish consultation on the proposals before further action taken.
The Parish Council, in principle, supported the group's plan for the site. Consultation leaflet to be delivered with response date before 27th August 2019, when an extraordinary Parish Council meeting would be called to receive responses. The Council would consider responses and discuss a potential lease of the site to the group, subject to further input.

The Chairman extended appreciation to everyone who attended to assist with the recent litter pick in the parish.

Shipley Parish Council Meeting
Tuesday 23rd July 2019
Page 2 of 6

Signature of Chairman.....

40/2020 CHAIRMAN'S REPORT

The Chairman expressed appreciation for the work of the Shipley Eco-Group within the community. An extension of appreciation to be forwarded to former Councillor Mrs. M. Jackson for his valued contribution towards the work of the Parish Council during the years she served as a Councillor.

No working party meeting was held on the 25th June 2019.

RESOLVED: - Approved.

41/2020 REPORT ON TRAINING EVENT PROVIDED THROUGH DALC

The Chairman reported the event was well received with training provided by the Derbyshire Association of Local Councils on the subject new Councillors. Noted further training opportunities available publicised through circulars.

42/2020 PARISH COUNCIL POLICIES AND PROCEDURES 2019 – 2020

RESOLVED: - The following documents adopted for the period 2019 – 2020:-

- a) Standing Orders 2019 – 2020
- b) Asset Register 2019 – 2020
- c) Financial Regulations 2019 – 2020
- d) Shipley Parish Council Risk Assessment 2019 – 2020
- e) Complaints Policy 2019 – 2020
- f) Freedom of Information Policy 2019 – 2020
- g) Data Protection Policy 2019 - 2020

43/2020 DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS

Circulars distributed to Council:-

(i) 8/2019

- (a) DALC AGM & Excellence Awards – 22 October 2019 – Pro-Act Stadium, Chesterfield
- (b) Call for Councillors to sit on the DALC Executive Committee
- (c) Finance – Exercise of Public Rights
- (d) Permitted development rights - change to the law
- (e) Plunkett Foundation ‘More than a pub’ Campaign relaunch
- (f) Updated legal briefing on Councillor Data Protection fees payment
- (g) Success for Hathersage Parish Council
- (h) Increase to cost of Certificate in Local Council Administration Training Course

(ii) 9/2019

- a) NALC Lobby to strengthen the Neighbourhood Plan Process
- b) Derbyshire Environmental Trust (DET) Funding Scheme
- c) Advice regarding the use of Secret Ballots
- d) NALC Lobby for the Financial Services Ombudsman to cover local councils
- e) The Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 – update
- f) Guidance on public participation and naming individuals in minutes
- g) NALC are urging local councils to promote training of councillors

RESOLVED: - Information noted.

Shipley Parish Council Meeting
Tuesday 23rd July 2019
Page 3 of 6

Signature of Chairman.....

44/2020 **FLORAL DISPLAYS IN THE PARISH 2019**

RESOLVED: - The floral baskets provided through Plantscape had enhanced the parish.

45/2020 **REPRESENTATIVES ON OUTSIDE BODIES**

- a) **Shipleigh Gardens Allotments Association** (Cllr Watson) in the absence of Cllr Watson, the Chairman reported the site was in good order with effective management through the Association.
- b) **Shipleigh Parish Rooms Trust** (Cllrs Bamford & Skelton) Additional hire enquiries noted; 8 trustees in all. £8000 ring-fenced in finances for replacement pump. A trustee had sourced funding for replacement chairs.
- c) **Town & Parish Liaison Meeting** at County Council (Chairman) No meeting held.

46/2020 **ENVIRONMENTAL REPORT**

- a) Football Lease Pit Lane – Heanor Junior FC. Site required grass maintenance. Contractor on behalf of Council had cut the site on two occasions. New committee formed at club. Agreed the site to be monitored; goalpost resiting and additional pitches created to be reviewed.
- b) Play equipment inspections continued to take place on a weekly basis.
- c) Parish Map – the Chairman reported the project was underway.
- d) Village Green – it was reported timber insert bollards were ineffective with a proposal for metal installation bollards. Noted 8 installations would be required with inclusion onto the Council insurance policy.

RESOLVED: - That quotations for bollards for installation onto the village green sought.

47/2020 **COMMUNITY SAFETY SHIPLEY VILLAGE**

The Chairman reported with an update on meetings held with representatives of Derbyshire County Council and Shipleigh Country Park with regard to proposal to gate off the traffic access from lane forming access to Marlpool. Noted the road was a legal definitive footpath with vehicular rights of access only to properties and premises within the park and Counter Solutions. Noted anti-social behaviour including regular fly tipping in the vicinity.

The Chairman had met with landowner of Counter Solutions who supported the proposal in principle and would consider a financial contribution to the project; Shipleigh Country Park supported the proposal. Electronic system proposed. Quotations would be sought for the bollards at either end of the lane, allowing unhindered access to all non-vehicular and pedestrian flow. Discussion of CCTV systems to reduce the impact of fly tipping in the area.

RESOLVED:-

Quotations for effective system to be installed for consideration by Council, subject to approval of the proposals by Derbyshire County Council.

48/2020 **PARISH NOTICEBOARDS AND LITTER BINS**

Quotations were considered for the following:-

- a) Replacement noticeboards of oak material

Shipleigh Parish Council Meeting
Tuesday 23rd July 2019
Page 4 of 6

Signature of Chairman.....

- b) Installation of litter bins in three locations of the parish; quotation for installation received from S. Walters in the sum of £450.00 nett.
Broxap supply of bins at £350.00 per metal bin noted.

RESOLVED:-

That additional quotations to be sought for replacement noticeboards
That installation costs of £450.00 approved through S. Walters
That Broxap costs to provide three metal litter bins at £350.00 per bin approved.
That siting of the bins delegated to Chairman, Vice-Chairman and Clerk.

49/2020 ST. MICHAEL HOUSE SCHOOL

The Chairman reported no update was available from representatives at the school.

50/2020 PARISH COUNCIL NEWSLETTER

It was reported articles required to support the newsletter.

51/2020 FINANCIAL REPORT JULY 2019

SHIPLEY PARISH COUNCIL

Statement 1/4/2019 - 31/3/2020							
	Cheque	Payee	Description	Nett	VAT	Gross	Cleared
April	1057	HMRC	Payment 2018/2019	272.50	0.00	272.50	312.00
	1058	Staff	Salary/expenses	251.16	0.00	251.16	312.00
	1059	HMRC	April payment	33.90	0.00	33.90	313.00
May	1060	HMRC	May payment	33.90	0.00	33.90	313.00
	1061	Staff	Salary/expenses	257.16	0.00	257.16	313.00
	1062	B. Wood	Internal audit 18/19	45.40	0.00	45.40	314.00
	1063	Came & Co	Annual Insurance	852.36	0.00	852.36	314.00
	1064	Creative Glass	Kiosk glass	60.00	0.00	60.00	313.00
	1065	Cllr Bamford	Litter pickers	40.20	0.00	40.20	313.00
	1066	Staff	Salary/expenses	255.00	0.00	255.00	314.00
	1067	HMRC	Payment 2019	269.09	0.00	269.09	214.00
	1068	Amazon	Name tags	10.00	0.00	10.00	214.00
	1069	DALC	Training 24/6/2019	288.50	0.00	288.50	214.00
	1070	Plantscape	Lamp testing	45.00	9.00	54.00	214.00
	1071	DALC	Annual subs 19/20	329.57	0.00	329.57	un
	1072	Fitzmark	PPE	105.40	21.08	126.48	un
	1073	AVBC	Allotment Lease	50.00	0.00	50.00	un
	1074	DTX	Website renewal	250.00	0.00	250.00	un
	1075	Plantscape	Floral baskets	344.80	68.96	413.76	un

Shingley Parish Council Meeting

Tuesday 23rd July 2019

Page 5 of 6

Signature of Chairman.....

	1076	Bailey Brook	Administration	373.11	74.62	447.73	un
	1077	Staff	July salary/expenses	287.20	0.00	287.20	un
	1078	HMRC	Aug payment	39.90	0.00	39.90	un
				4494.15	173.66	4667.81	
		2019/2020	Budget Balance				

Opening balance 1.4.2019

Precept 2019/2020	Half year	19460.78	26577.09
Allotment rents		6909.50	4667.81
Donations		100.00	21909.28 gross amount
Reimburse uncashed cheques		40.00	
		66.81	

26577.09

Accounts	HSBC	14637.41
NSI		9216.51
		23853.92
uncleared cqs		1944.64
		21909.28

RESOLVED:-

That the financial report and payments approved.

That an application for online banking to HSBC approved for Shipley Parish Council.

52/2020

DATE AND TIME OF NEXT MEETING

[

RESOLVED:-

An extraordinary meeting of the Parish Council to be held on Tuesday 27th August 2019 at 7.00 p.m. in the Parish Rooms.

Next Ordinary Parish Council meeting to take place on Tuesday 24th September 2019 commencing at 7.00 p.m.

Shipley Parish Council Meeting

Tuesday 23rd July 2019

Page 6 of 6

Signature of Chairman.....