

**SHIPLEY PARISH COUNCIL  
PARISH COUNCIL MEETING  
Held Tuesday 25<sup>th</sup> January 2022  
at Shipley Parish Rooms, The Field, Shipley  
Commencing at 7.00 p.m.  
Shipley Parish Rooms Covid-19 Secure Premises**

**Present:** Chairman Cllr Mrs. T. Skelton

Councillors Mrs. S. Bamford, R. Garland, Mrs. S. Iliffe & G. Kearton.

Also present: two members of the public; Clerk S. Trower.

**S82/2022**     **APOLOGIES**     received from Councillors Dr. C. Perko, Borough Councillor R. Iliffe.

**S83/2022**     **MEMBERS DECLARATIONS OF INTEREST IN AGENDA ITEMS**

The following Members declared a non-pecuniary interest in agenda items; the Members discussed the topics but took no part in voting.

Agenda item 13(b)	Cllr Mrs. T. Skelton	Shipley Parish Rooms Trust (non-pecuniary)
Agenda item 13(b)	Cllr Mrs. S. Bamford	Shipley Parish Rooms Trust (non-pecuniary)
Agenda item 13(d)	Cllr S. Iliffe	Shipley Allotment Gardens Association (non-pecuniary)
Agenda item 13(e)	Cllrs Mrs. S. Iliffe & G. Kearton	SEAG (non-pecuniary)

**S84/2022**     **MINUTES**

**RESOLVED:** - Minutes of Council meeting held 23<sup>rd</sup> November 2021 approved and signed by the Chairman as a true record of the meeting.

**S85/2022**     **SUSPENSION OF STANDING ORDERS**

**RESOLVED:** - That Standing Orders suspended to allow the following: -

**S86/2022**     **OPEN FORUM**

Member of the public addressed the meeting regarding Parish Council vacancy.

Members of the public addressed regarding the Shipley Gardens Allotment Association with a request for support towards boundary improvement of the garden plots, subject to Council approval. Proposals included installation of mains water and new fencing to boundary adjacent with residential properties. A successful bid to National Lottery by the association had secured funding to improve the boundary hedging.

**S87/2022**     **AMBER VALLEY BOROUGH COUNCIL MATTERS**

Apologies received from Cllr R. Iliffe.

**S88/2022**     **DERBYSHIRE COUNTY COUNCIL MATTERS** No report.

**S89/2022**     **POLICE MATTERS** No report.

**Standing Orders re-instated.**

**S90/2022**     **PARISH COUNCIL VACANCY (CO-OPTION)**

The Council considered an application for co-option from resident.

**RESOLVED:** -

That Mrs. L. Adcock co-opted onto the Parish Council subject to receipt and signature of Declaration of Acceptance of Office.

**S91/2022**            **PARISH COUNCIL CASUAL VACANCY**

It was reported one vacancy remained publicised on the website and noticeboards.

**S92/2022**            **TO RECEIVE REPORTS**

- a) **Report of the Chairman** (i) Development of the Welcome Pack initiative discussed. Support from Shipley W.I., Amber Valley Electrical, SEAG. No response from Garden Centre or Shipley Country Park. Pack can be delivered to new and existing residents. Page dedicated to introduce Councillors to community. Final details to be confirmed at the next Working Party meeting 22<sup>nd</sup> February 2022. (ii) It was reported of the loss of former Parish Councillor David Wood who had served the community for many years on the Council.
- b) **SPRT** Cllr Mrs. S. Bamford reported on matters including hire rates for premises, power supply, earmarking funds towards heat pump. Questions raised included Trustee membership, management team for premises.
- c) **SEAG** Report received from Cllr Kearton. Successful Christmas Fayre held, development of electronic calendar, quiz night 4<sup>th</sup> February 2022, events organised include butterfly count, wildlife family fun day, Heritage Day etc. Disabled access issues which will be reviewed. Update on shed quarters. Kindness bouquets for random acts of kindness within the community through organisation.
- d) **Shipley Gardens Allotment Association RESOLVED** arrangements for Borough Council Officer to visit site to advise on boundary fencing and installation of water, overhanging trees to the rear of site. The Council supported improvement of the hedge boundary & installation of mains water, subject to approval through Borough Council (planning and conservation specification approvals to be confirmed). Site to be re-inspected to report on improvement notice. Recommendation February 2022.
- e) **Pit Lane Site** inspections undertaken by Parish Warden.
- f) **Parish Warden** works continue in the village including litter picking, inspection of areas, repairs and regular inspections of the play area. Warden to prepare report on number of lamp standards in the parish. Defibrillator awaiting repairs by Community Heartbeat.

**S93/2022**            **CLERK REPORT**

**RESOLVED: -**

- a) Shipley Winding Wheel documentation donated to Shipley Parish Council, held by Chairman.
- b) Shipley Cricket Club report barrier gates prepared for installation in the near future.
- c) Shipley Village Green Update on report following damage to green by HGV.
- d) Festive Lighting 2022 well received by the Community. Seek quotation to provide 26 half trees facing the highway to include some fitted along Pit Lane.
- e) Floral Planters 2022 approved to seek quotation to provide 30 half baskets to face highway including Pit Lane.
- f) Awards for All application for installation of outdoor gym equipment at Pit Lane recreation ground. £10,000 to be submitted.

**S94/2022**            **HER MAJESTY THE QUEEN'S PLATINUM JUBILEE 2<sup>ND</sup> TO 5<sup>TH</sup> JUNE 2022**

- a) Plant a tree initiative discussed.
- b) Discussion for celebrations within the village. Pit Lane site recommended for party in the park, preparation of ground, hire of mobile toilet facilities, flags, bunting, public liability insurance through Council, activities. Recommendation for event on 5<sup>th</sup> June 2022.

**RESOLVED: -** flier to be distributed to every household inviting ideas and support towards organisation of event to be held at Pit Lane recreation ground Sunday 5<sup>th</sup> June 2022.

**S95/2022** **FINANCE REPORT**

- (a) **Finance Report 31<sup>st</sup> December 2021** circulated.
- (b) **Additional Litter Bins** following receipt of grant funding towards installation of additional bins, quotations considered for supply and delivery of bins.

**RESOLVED: -**

- i. That (a) report approved as attached. Total expenditure to date at 31.12.21 £14,827.24. Total income at 31.12.21 £19,266.00. Cash balance £14,784.77. Appendice Two.
- ii. That approval for purchase of six litter bins from Broxap in the sum of £585.00 including delivery nett costs.

- iii. Sites approved for bins to include The Field near village area; bridleway towards Pit Lane recreation area; additional bin towards cricket ground; near to allotment site on The Field; steps down to footpath above bridge Hassock Lane. Consideration of additional bin on Pit Lane in due course.

**S96/2022 BUDGET & PRECEPT 2022 – 2023**

**RESOLVED:-**

That a budget in the sum of £19,900 approved with no increase in precept for the period 2022 – 2023, securing a precept for the forthcoming financial year in the sum of £15,533.00. Appendice One.

**S97/2022 PLANNING MATTERS**

- a) AVA/2021/1292 43 Hardy Barn Shipley proposed single storey front extension to existing dwelling.
- b) AVA/2021/1327 72D Hardy Barn Shipley two storey rear extension.
- c) AVA/2022/0025 3 Hassock Lane North Shipley proposed extensions to existing dwelling.

**RESOLVED:** - no comments on the following applications submitted to Amber Valley Borough Council: -

**S98/2022 REPLACEMENT NOTICEBOARDS**

With reference to previous quotations approved with no action from the contractors. to repair or replace noticeboards within the parish. Additional quotation received from Ilkeston Joinery in the sum of £504.00 to repair existing noticeboard outside Shipley Parish Rooms.

**RESOLVED:** - That the contractor approved to repair existing noticeboard as above.

**S99/2022 DATE OF NEXT MEETING**

The next Working Party meeting to take place on Tuesday 22<sup>nd</sup> February 2022 commencing at 7.00 p.m. at The Shipley Parish Rooms.

The next Parish Council meeting to take place on Tuesday 22<sup>nd</sup> March 2022 commencing at 7.00 p.m. at The Shipley Parish Rooms.

The Chairman closed the meeting at 9.09 p.m.

Appendice One Minute S96/2022

Shipley Parish Council Budget 2022 – 2023		Expenditure					Approved 2022/23
		Recommended Budget 2021 – 2022	Actual to 31.12.21 31.12.21	Expected To 31.3.22	Estimate 21/22	Budget Balance	
Budget Set 2020/2021							
1750	Two staff	5000.00	2466.11	1200.00	3666.11	1333.89	4500.00
325	HMRC	1665.00	590.11	270.00	860.11	804.89	2000.00
850	Office expenses	1820.00	1350.00	405.00	1755.00	65.00	1750.00
1400	Administration	400.00	189.00	100.00	289.00	111.00	750.00
0	Courses	500.00	0.00	0.00	0.00	500.00	500.00
950	Publicity	400.00	100.00	0.00	100.00	300.00	400.00
250	DALC	350.00	0.00	350.00	350.00	0.00	400.00
100	Section 137	250.00	500.00	0.00	500.00	-250.00	2000.00
200	Accounts/Audit	250.00	248.90	0.00	248.90	1.10	400.00
25	Subscriptions	25.00	0.00	0.00	0.00	25.00	50.00

50	Room hire	200.00	10.00	50.00	60.00	140.00	200.00
4000	Maintenance	2000.00	1914.00	150.00	2064.00	-64.00	2000.00
1500	Environment	2000.00	2623.48	100.00	2723.48	-723.48	2000.00
250	Election	100.00	0.00	0.00	0.00	100.00	100.00
900	Insurance	1000.00	1075.26	0.00	1075.26	-75.26	1000.00
250	Events	100.00	2128.00	0.00	2128.00	-2028.00	1000.00
2250	Play Area	2500.00	0.00	0.00	0.00	2500.00	500.00
1500	SPRT	250.00	0.00	0.00	0.00	250.00	0.00
750	Website	350.00	250.00	0.00	250.00	100.00	350.00
0	Covid-19 (addition)	150.00	143.88	0.00	143.88	6.12	0.00
17300		19310.00	13588.74	2625.00	16213.74	3096.26	19900.00

Minute Reference 95a/2022 Appendice Two

SHIPLEY STATEMENT 2021 - 2022						
At 31.12.21						Budget
Cleared	Cheque	Payee	Details	Nett	VAT	Gross
337	200110	Came & Co	Annual Insurance	988.74	0.00	988.74
0	200111	Cancelled		0.00	0.00	0.00
337	200112	Staff	April salary	194.59	9.00	203.59
337	200112	Office	April office costs	135.00	0.00	135.00
337	200113	Staff	May salary	194.59	0.00	194.59
337	200113	Office	May office costs	135.00	0.00	135.00
337	200114	Shipley Allotment Association	Section 137 Grant	500.00	0.00	500.00
338	200115	Came & Co	Balance insurance	86.52	0.00	86.52
338	200116	B. Wood	Internal Audit 20/21	48.90	0.00	48.90
338	200117	Staff	June salary	194.59	0.00	194.59
338	200117	Office	Office costs	135.00	0.00	135.00
338	BACS	HMRC	Payment	273.60	0.00	273.60
338	BACS	HMRC	Payment	48.61	0.00	48.61
338	200118	Interflora	Civic gifts	100.00	0.00	100.00
338	200119	Mr. Dilks	Air Vent space rental	200.00	0.00	200.00
338	200120	Pells	Annual payroll	175.00	35.00	210.00
339	200121	DTX	Annual website subs	250.00	0.00	250.00
339	200122	Staff	Jul-21	194.59	0.00	194.59
339	200122	Office	July office costs	135.00	0.00	135.00
339	DD	HMRC	Payment	48.60	0.00	48.60
339	200123	Staff	Aug-21	194.59	0.00	194.59
339	200123	Office	August office costs	135.00	0.00	135.00
340	200124	Amber Valley Borough Council	Lease allotment land	50.00	0.00	50.00

340	DD	HMRC	Payment	48.00	0.00	48.00
340	200125	Staff	Sep-21	194.59	0.00	194.59
340	200125	Office	Sept office costs	135.00	0.00	135.00
341	DD	HMRC	Payment	48.00	0.00	48.00
341	200126	Zoom	Annual subs	143.88	0.00	143.88
341	200127	Staff	Oct-21	194.59	0.00	194.59
341	200127	Office	Oct office costs	135.00	0.00	135.00
0	200128	Cancelled		0.00	0.00	0.00
343	200129	P.K.F. Littlejohn	Annual external audit	200.00	40.00	240.00
342	200130	Staff	Salary November	194.59	0.00	194.59
342	200130	Office	Nov-21	135.00	0.00	135.00
343	200131	Staff	Salary November	173.47	0.00	173.47
343	DD	HMRC	Payment	123.30	0.00	123.30
343	200132	Staff	Salary November	194.59	0.00	194.59
343	200132	Office	Office costs	135.00	0.00	135.00
343	200133	A. Steeples	Maintenance costs	1664.00	331.80	1995.80
343	200134	Comm Heartbeat	Defibrillator ann fee	186.00	37.20	223.20
0	200135	Cancelled		0.00	0.00	0.00
	200136	Royal British Legion	Poppy wreath	18.00	0.00	18.00
344	200137	C. Dean	Hedges allotments	160.00	0.00	160.00
0	200138	Cancelled		0.00	0.00	0.00
343	200139	Staff	Salary Dec	173.47	0.00	173.47
344	200140	DCC	Litter pick	360.00	0.00	360.00
344	200141	Staff	December salary	194.59	0.00	194.59
344	200141	Office	Office costs	135.00	0.00	135.00
344	DD	HSBC	Bank charges	14.00	0.00	14.00
344	200142	Staff	December salary	173.27	0.00	173.27
344	200143	P. Adcock	Delivery newsletters	100.00	0.00	100.00
Un	200144	Signs Direct	Remembrance signs	97.68	19.54	117.22
344	200145	DCC	Room hire	10.00	0.00	10.00
0	200146	Plantscape	Festive lights 2021	2010.00	402.00	2412.00
0	200147	Cancelled		0.00	0.00	0.00
0	200148	Plantscape	Planters 2021	1819.80	363.96	2183.76
Un	200149	Cancelled		0.00	0.00	0.00
Un	200150	Cancelled		0.00	0.00	0.00
				<b>13588.74</b>	<b>1238.50</b>	<b>14827.24</b>

**2021 - 2022**

**Budget  
balance**

**Income 2021 - 2022**

Annual half year precept

7733.00

uncleared cheques

Allotment fees

100.00

<b>Grant Award Derbyshire County Council</b>	<b>3700.00</b>	200144.00	117.22
Half year precept	<b>7733.00</b>	200149	2183.76
<b>2021 - 2022</b>	<b>19266.00</b>	200150.00	2412.00
			<b>4712.98</b>
Opening balance	10346.01		
	19266.00		
	<b>29612.01</b>		
Less expenditure at 30.12.21	14827.24	gross	
Balance	<b>14784.77</b>		
Savings bank account 1	9357.13		
HSBC account 2	10140.62		
	19497.75		
less outstanding cheques	4712.98		
Balance at 30.12.21	<b>14784.77</b>		