

**SHIPLEY PARISH COUNCIL**  
**Parish Council Meeting**  
**Minutes of Shipley Parish Council Meeting**  
**Tuesday 26<sup>th</sup> January 2021**  
**By Zoom Remote commencing at 6.30 p.m.**

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**In Attendance: -**

Acting Chairman Cllr Mrs. T. Skelton

Councillors Mrs. S. Bamford, Mrs. S. Iliffe, G. Kearton, G. MacDonald, Dr. C. Perko & D. Watson.

Also, present Borough Councillor R. Iliffe; Mr. M. Carter representing Fulcrum; 4 members of public; Clerk S. Trower & Parish Warden.

**72/2021 APPOINTMENT OF ACTING CHAIRMAN**

**RESOLVED: -**

Councillor Mrs. T. Skelton appointed as the Acting Chairman until the next Annual Parish Council Meeting (May 2021).

**73/2021 APOLOGIES FOR ABSENCE** Apologies received from Derbyshire County Councillor A. Stevenson.

**74/2021 DECLARATIONS OF INTEREST**

Councillors Mrs. S. Bamford & Mrs. T. Skelton declared a non-pecuniary interest in agenda item 5(e) reference Shipley Parish Rooms

Councillors Mrs. S. Iliffe & G. Kearton declared a non-pecuniary interest in agenda item 5(f) & 8 Shipley.

The Councillors did not take part in the voting on any of the above matters.

**75/2021 MINUTES**

Minutes of the Council meeting held 12<sup>th</sup> January 2021 received.

**RESOLVED: -**

That the Minutes of the meeting held 12<sup>th</sup> January 2021 approved and to be signed on resumption of face-to-face meetings.

**STANDING ORDERS** **RESOLVED: -** That Standing Orders suspended in order the following matters received: -

**76/2021 PUBLIC PARTICIPATION**

Invited representatives and members of the public addressed the meeting regarding the following matters: -

**(a) Address by Mr. M. Carter representing Fulcrum**

Mr. Carter addressed the meeting and advised works would commence at the Pit Lane site and move towards Heanor in a rolling programme. Site would be underway 5 days per week and could be extended to 7 days per week. The effects of the

pandemic were noted. Land and property owners would be provided with 24-hour access along the route to properties and land. Mr. Carter would continue to visit the site and liaise with residents and local organisations. A plan of action as follows: -

Week 1 – commencing 25<sup>th</sup> January

Project started on Monday 25<sup>th</sup> January with the mobilisation of the team and Traffic Management. During the week the team also took delivery of Plant, Storage Lock Up and Electric Ducting. The team were able to complete 90m of excavation throughout the week.

Week 2 – commencing 1<sup>st</sup> February

The team plan to complete 180m of duct installation. We have encountered an area adjacent to Pit Lane where an abandoned tunnel exists which used to feed the Colliery which previously existed. I am already aware of this from the Gas Main installation last year, and I need to agree protective measures with Western Power Distribution for the ducting over this tunnel before we can back fill this part of the trench. We will be able to maintain safe pedestrian passage past this trench without the need to leave traffic lights in operation at this location. We are now in a position to move the traffic lights further along Hassock Lane North next week.

Councillors' queries were dealt with. The Acting Chairman, on behalf of the Parish Council, extended appreciation and thanks to Mr. Carter for his attendance and informative address.

**(b) Public Comments**

- (i) Queries raised by members of the public regarding the highway works and proposals dealt with.

**77/2021 BOROUGH COUNCIL REPORT COUNCILLOR R. ILIFFE**

Cllr Iliffe addressed the meeting with an updated Borough Council report.

**78/2021 COUNTY COUNCIL REPORT COUNCILLOR A. STEVENSON**

No report. The meeting noted the offer to install and service new litter bins within the parish received from Cllr Stevenson. The offer was accepted with appreciation, subject to inclusion of the facilities within the Parish Council public liability insurance and confirmation in writing Cllr Stevenson's agreement to regularly service the bins.

**79/2021 DERBYSHIRE CONSTABULARY** No report.

Standing Orders re-instated.

**80/2021 TO RECEIVE REPORTS**

- (a) **Report of the Acting Chairman Cllr Mrs. T. Skelton** – The Chairman reported on the resignation of former Chairman, Councillor Keith Stevenson, received on the 14<sup>th</sup> January 2021. The Chairman, Councillors and Staff extended sincere appreciation to the former Chairman for his dedication to the community and work carried out during his role as a Councillor.
- (b) **Notice of Casual Vacancy** It was reported publication of the casual vacancy had been posted on the noticeboards and website with a closing date of 18<sup>th</sup> February 2021 for the vacancy to be filled by either an election if called by the electorate, or co-option.
- (c) **Parish Warden Report** the Warden reported on his litter picking duties along the main routes in the parish; covid safety signs had been installed in the Pit Lane play area; regular inspections of the play equipment had taken place and recorded with some minor repairs carried out; concern reported on the small 'frog' child's equipment which loosened during regular use. **RESOLVED** the item of equipment removed with immediate effect including base plate. Cllr Kearton offered assistance if required. Appreciation was extended to the warden for his work.
- (d) **Shipley Allotment Gardens** Cllr Watson updated on the site. Lack of water supply to the site raised concern.

- (e) **Shipleigh Parish Rooms Trust** Cllrs Bamford & Skelton reported the premises remained closed during the national lockdown. Bookings received for when the facilities, subject to re-opening.
- (f) **Shipleigh Environmental Trust** Cllrs Iliffe & Kearton updated on the site; development of wildlife pond, timber building for use on site under development, green festival discussed for site subject to national lockdown restrictions. Events programme circulated.
- (g) **Pit Lane Recreation & Football Site** Discussion of suitable improvement for the football pitch for youth teams with realignment of pitch and posts. Discussion of potential connection of services through development. **RESOLVED** maintain as a field until further notice/receipt of interest from a league club either junior or adult team.
- (h) **Clerk Report**
  - (i) CITB Health & Safety Training with pass certificate completed by Clerk & Parish Warden 12th January 2021. **RESOLVED** staff thanked for successful completion of essential training course. The staff, in turn, extended appreciation to Cllr Watson for his promotion of the relevant training for staff.
  - (ii) Christmas 2021 a request submitted by Councillor for festive decorations on the Hardy Barn/Hassock Lane area of the village. Confirmation received villagers carry out decoration on the village green to celebrate events including Easter, Scarecrow event, Remembrance Service and Christmas. **RESOLVED** quotations for festive lighting to be sourced.
  - (iii) DALC Safeguarding Course completed by both staff members 8<sup>th</sup> December 2020. **RESOLVED** staff thanked for completion of the essential training.
  - (iv) iv. DALC circular November 2020 & December circulated by email.
  - (v) Newsletter 2021  
**RESOLVED** a newsletter developed after information received for an election or co-option.

**RESOLVED:** - That the reports noted and decisions approved.

#### **81/2021 SECTION 137 GRANT APPLICATION**

A written grant application received from Shipleigh Eco-Action Group to assist with continued improvements to the site on Hassock Lane.

**RESOLVED:** -

Section 137 of the Local Government Act 1972 gives the Council the power to “incur expenditure which in their opinion is in the interests of and will bring direct benefit to their area or any part of it or all or some of its inhabitants.

That an award in the sum of £1,000 approved for the organisation to support environmental development of the site for the benefit of the community.

#### **82/2021 PLANNING MATTERS**

AVA/2021/0037 64 Hardy Barn, Shipleigh Proposed demolition of existing garage and rebuild to form 2 storey side extension with part first floor rear extension.

AVA/2021/0059 55 Hardy Barn, Shipleigh Proposed single storey and side rear extension to form an extended kitchen with utility, pantry and w.c.

**RESOLVED:** - No objections.

#### **83/2021 FINANCIAL REPORT**

- (i) Financial Report to 31<sup>st</sup> December 2021 received at the Council meeting held 12<sup>th</sup> January 2021 for information.
- (ii) HSBC Bank requirements for additional cheque signatories/internet banking.

**RESOLVED: -**

- a) Total income to date in the sum of £16,161.59 1<sup>st</sup> April to 31<sup>st</sup> December 2020 as attached.
- b) Expenditure payments to the sum of £18,833.40 from 1<sup>st</sup> April 2020 to 31<sup>st</sup> December 2020 as attached.
- c) That Councillor Dr. C. Perko approved as additional cheque signatory, subject to submission of bank mandate to HSBC Ilkeston Branch and the removal of former Cllr K. Stevenson from the mandate.

**Statement Shipley Parish Council 2020 - 2021**

	<b>Cleared</b>	<b>Cheque</b>	<b>Payee</b>	<b>Details</b>	<b>Nett</b>	<b>VAT</b>	<b>Budget</b>	<b>Gross</b>	
April	324	200025	Staff	Salary/expenses	456.93	0.00		456.93	
	324	200033	Bailey Brook House	Postage	33.60	0.00		33.60	
	323	200034	Staff	Salary/expenses April 2020	364.12	0.00		364.12	
	325	200035	AVG	Computer security	47.80	9.56		57.36	
	325	200036	Amazon	Office chair	53.45	0.00		53.45	
May	325	200037	Staff	Salary/expenses	320.34	0.00		320.34	
	325	200038	HMRC	Payment	48.80	0.00		48.80	
	325	200039	DCC	Litter picking	360.00	0.00		360.00	
	325	200040	Came & Co	Insurance 2020/21	938.74	0.00		938.74	
	325	200041	B. Wood	Internal audit 19/20	37.50	0.00		37.50	
	325	200042	Pells	Payroll 19/20	175.00	35.00		210.00	
	326	200043	Cir-Comm	Ipads for Cllrs	2972.79	594.56		3567.35	
June	326	200044	AVBC	Ann playground inspection	35.00	7.00		42.00	
	326	200045	AVBC	Allotment annual lease	50.00	0.00		50.00	
	326	200046	Staff	Salary/expenses	336.64	0.00		336.64	
	326	200047	HMRC	Payment	48.60	0.00		48.60	
	327	200048	Cir-Comm	Setting up Zoom & laptop work	50.00	10.00		60.00	
	327	200049	Cir-Comm	Dell laptop, Office, setup	914.46	182.89		1097.35	
	327	200050	Cir-Comm	Set up Office 365 emails x 9	150.00	30.00		180.00	
	327	200051	Cir-Comm	Ipads guide & training onsite	150.00	30.00		180.00	
	July	326	200052	Staff	Salary/expenses July 2020	336.64	0.00		336.64
		326	200053	Zoom	Annual subscription	119.90	23.98		143.88
0		200054		cancelled lost in post	0.00	0.00		0.00	
0		200055		Lost in post	0.00	0.00		0.00	
0		200056		Lost in post	0.00	0.00		0.00	
327		200057	D. Stones	Materials timber bus shelter	155.40	0.00		155.40	
327		200058	D Stones	Repairs bus shelter Hassock Ln	650.00	0.00		650.00	
327		200059	DTX	Domain renewal, hosting website	290.00	0.00		290.00	
Aug		328	200060	Staff	Salary & expenses August 20	336.64	0.00		336.64
		328	200061	Plantscape	Lamp post testing	135.00	27.00		162.00
	328	200062	Plantscape	Floral planters & maintenance	1008.00	201.60		1209.60	
	328	200063	Derwent	Skip hire	120.00	24.00		144.00	
	Un	200064	D Stones	Repairs shelter opp Pit Lane	200.00	0.00		200.00	
	un	200064	D Stones	Filling skip with shelter debris	30.00	0.00		30.00	
	328	200065	Broxap	6 new litter bins for parish	377.00	75.40		452.40	



### **85/2021 SHIPLEY ROAD SAFETY REPORT**

- (a) **The Field Bridge** The condition of the bridge as reported by Derbyshire County Council in May 2020 noted. Further report awaited from the authority.
- (b) **The Field Road Safety Measures** Legal information received confirming the legal status of the route from Shipley The Field through to Marlpool was definitive footpath number 8 with a required maintained width of 15 feet.

### **RESOLVED: -**

That due to circumstances beyond the control of the Parish Council, the barriers removed with request for 'no through road' signage for installation by the responsible authority Derbyshire County Council.

That in the urgent circumstances, waive of Financial Regulations to delegation for cost of removal appointed to Acting Chairman, Acting Vice-Chairman and Clerk to liaise to ensure the safe removal of the barriers and reinstatement of surface as required by Derbyshire County Council.

That the barrier gate offered to Shipley Hall CC for refurbishment of ground entrance.

That one gate could be stored for future use at site to be agreed.

### **86/2021 DATE OF NEXT MEETING**

The next virtual meeting to take place on Tuesday 23<sup>rd</sup> March 2021 commencing at 7.00 p.m.

The Chairman closed the meeting at 20.31 p.m.