

**SHIPLEY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
TUESDAY 30TH JANUARY 2024
COMMENCING AT 7:00 PM**

IN ATTENDANCE

Councillors:- Mrs L. Adcock (Chairman), Mrs S. Bamford, Mr R. Garland, Mr G. Kearton, Dr C. Perko, Mrs T. Skelton Mr D. Watson.

Clerk M. Bullock, Amber Valley Borough Councillor L. Pizzey, Tony Currivan WELEDA and 1 member of the public.

76-2023/24 Apologies for absence

Apologies received from Mrs D. Watson and Borough Cllr A Paget

77-2023/24 To receive declarations of interest

Cllr Mrs Bamford and Cllr Mrs T. Skelton declared a non-pecuniary interest in Shipley Parish Rooms Trust (agenda item 9a).

Cllr Mr D. Watson declared a non-pecuniary interest in Shipley Allotment Gardens (agenda item 9c).

78-2023/24 Variation of order of business

Resolved:- Shipley Parish Rooms Trust report to be discussed under exempt items due to discussion on Trustees and lease arrangements.

79-2023/24 Suspension of Standing Orders to allow the following:

Resolved:- To suspend Standing Orders to allow the following:

A. Public forum (15 minutes with 3 minutes allowed per parishioner)

Councillor for Horsley Woodhouse Parish addressed council introducing himself.

B. Police matters

No report

C. Tony Currivan – WELEDA

Mr Currivan addressed council regarding plans for the Weleda site. Looking for access from Pony Field to site and access across Parish Council land to gain access to Weleda site. Item to be formally considered at March meeting.

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D. Amber Valley Borough Council report (Cllr A. Paget and L. Pizzey)

Cllr Pizzey updated the Council with regards to the Amber Valley Borough Council Local Plan, looking to go out to public consultation soon. County Council boundary review, change to boundaries with Shipley Parish paired with Horsley division. Report on LGBC website circulate to councillors.

E. Derbyshire County Council report (Cllr A. Stevenson)

No report

80-2023/24 Reinstatement of Standing Orders

Resolved:- To reinstate Standing Orders

To confirm minutes of meetings of Shipley Parish Council

- a) Council meeting 27th November 2023
- b) Extraordinary meeting 12th December 2023
- c) Extraordinary meeting 8th January 2024

Resolved:- To agree the minutes of the meetings held 27th November 2023, 12th December 2023 and 8th January 2024 as a true and accurate record. Cllr Skelton proposed, Cllr Mr Watson seconded.

81-2023/24 Financial Report

a) Income and expenditure report 1st November to 31st December 2023 (page 5)

Resolved:- To agree income and expenditure report 01/11/2023 – 31/12/2023. Cllr Skelton, Cllr Mr Watson seconded.

b) Bank Reconciliation 30th November 2023 (page 6) and 31st December 2023 (page 7)

Resolved:- To agree Bank Reconciliation 30/11/2023 and 31/12/2023. Cllr Watson proposed, Cllr Perko seconded.

82-2023/24 To receive reports from outside bodies

a) Shipley Parish Rooms Trust Report

Discussed under exempt items

b) Shipley Eco Action Group Report (Cllr G Kearton)

Cllr Keaton provided an update on events at Shipley Eco-action Group garden. Wassail evening featuring dancing and singing on Saturday 10th February.

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c) Shipley Allotments Association Report (Cllr Mr D. Watson)

Cllr Mr Watson provided an update on Allotment site. Waiting list of 3 people and potential for grant toward water supply.

83-2023/24 Clerk's report

- a) Update on Pit Lane Recreation ground. Repairs to playground matting and equipment.
- b) CCTV update
- c) To consider floral planters or Christmas lighting
- d) Parish newsletter
- e) Welcome pack for Shipley Lakeside development

Resolved:- a) Clerk to seek quotes for repairs to playground matting and gate
b) Clerk to seek quotes for CCTV on Parish rooms
c) Clerk to seek quotes for hanging baskets
d) & e) working Party meeting on 27th February to consider in further detail

84-2023/24 Environmental Report including Parish Warden .

Flooding on bridle path and graffiti removed by Parish warden. Cllrs discussed flooding clerk to report incidents to Derbyshire County Council.

85-2023/24 Planning Matters

App ref: AVA/2023/0913

App address: Coppice House The Field Shipley Heanor Derbyshire DE75 7JQ

Proposal: Reserved Matters Application following the approval of AVA/2020/0782 for appearance, landscaping, layout and scale (may affect the setting of a Conservation Area)

Resolved:- No objections

App ref: TRE/2024/0410

App address: 1 The Maples Shipley Heanor Derbyshire DE75 7JR

Proposal: Crown lifting and thinning works to several trees

Resolved:- No objections

86-2023/24 Date and agenda items for next meeting

Working Party meeting 27th February – Parish newsletter and welcome pack.

Tuesday 26th March 2024 - 7:00pm

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87-2023/24 Exclusion of Press and Public

Resolved:- To exclude press and public due to confidential nature of items to be discussed.

88-2023/24 Update on Shipley Parish Rooms Trust

Cllr Skelton updated Council on SPRT meeting.

Resolved:- Council to continue exploring legal arrangements, contact DALC for guidance. Cllr Skelton proposed, Cllr Parko seconded.

89-2023/24 Item 10d Clerk’s report - Public complaint

Clerk presented email received from parishioner.

Resolved:- Not to crate email list due to GDPR concerns Cllr Skelton proposed, Cllr Mr Watson seconded.

Meeting closed at 8:20p.m.

Signed Chairman..... Date.....

Signed Clerk..... Date.....

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November Payments

Date	Net	VAT	Total	Description	Supplier
01/11/2023	£288.00	£57.60	£345.60	Accounting system	Starboard Systems Limited
01/11/2023	£9.00	£0.00	£9.00	Bank charges	HSBC
07/11/2023	£208.00	£0.00	£208.00	Salary (July)	Staff
07/11/2023	£208.00	£0.00	£208.00	Salary (September)	Staff
07/11/2023	£208.00	£0.00	£208.00	Salary (October)	Staff
10/11/2023	£126.00	£25.20	£151.20	Defibrillator maintenance	Community Heartbeat
11/11/2023	£475.00	£0.00	£475.00	Environmental matters Poppy wreath	C Dean
15/11/2023	£20.00	£0.00	£20.00	Remembrance Service	Royal British Legion
21/11/2023	£360.00	£0.00	£360.00	Litter picking	Derbyshire County Council
28/11/2023	£210.17	£0.00	£210.17	Salary (November)	Staff
28/11/2023	£135.00	£0.00	£135.00	Office expenses (November)	Staff
	£2,247.17	£82.80	£2,329.97		

December Payments

Date	Net	VAT	Total	Description	Supplier
02/12/2023	£16.00	£0.00	£16.00	Bank charges	HSBC
07/12/2023	£33.69	£0.00	£33.69	Salary (October)	Staff
07/12/2023	£33.69	£0.00	£33.69	Salary (November)	Staff
07/12/2023	£33.69	£0.00	£33.69	Salary (December)	Staff
14/12/2023	£208.00	£0.00	£208.00	Salary (November)	Staff
27/12/2023	£208.00	£0.00	£208.00	Salary (December)	Staff
27/12/2023	£135.00	£0.00	£135.00	Office expenses (December)	Staff
27/12/2023	£210.17	£0.00	£210.17	Salary (December)	Staff
27/12/2023	£10.00	£0.00	£10.00	Parish Rooms Rental	Derbyshire County Council
27/12/2023	£1,758.00	£351.60	£2,109.60	Environmental matters	A Steeples
	£2,646.24	£351.60	£2,997.84		

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27 December 2023 (2023-2024)

Shipley Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/11/2023		
	Cash in Hand 01/04/2023		785.77
	ADD Receipts 01/04/2023 - 30/11/2023		18,606.74
			19,392.51
	SUBTRACT Payments 01/04/2023 - 30/11/2023		10,501.81
A	Cash in Hand 30/11/2023 (per Cash Book)		8,890.70
	Cash in hand per Bank Statements		
	Petty Cash 30/11/2023	0.00	
	NS&I 30/11/2023	358.07	
	HSBC 30/11/2023	8,532.63	
			8,890.70
	Less unrepresented payments		8,890.70
	Plus unrepresented receipts		
B	Adjusted Bank Balance		8,890.70
	A = B Checks out OK		

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20 January 2024 (2023-2024)

Shipley Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/12/2023		
	Cash in Hand 01/04/2023		785.77
	ADD Receipts 01/04/2023 - 31/12/2023		18,606.74
	SUBTRACT Payments 01/04/2023 - 31/12/2023		13,650.85
	Cash in Hand 31/12/2023 (per Cash Book)		5,741.66
B	Cash in hand per Bank Statements		
	Petty Cash	31/12/2023	0.00
	NS&I	31/12/2023	358.07
	HSBC	31/12/2023	5,383.59
			5,741.66
	Less unrepresented payments		5,741.66
Plus unrepresented receipts			
Adjusted Bank Balance		5,741.66	
A = B Checks out OK			