

**SHIPLEY PARISH COUNCIL**

**PARISH COUNCIL MEETING**

**Held Monday 2<sup>nd</sup> August 2021 at Shipley Parish Rooms, The Field, Shipley**

**Commencing at 7.15 p.m.**

Shipley Parish Rooms Covid-19 secure premises

**Present:** Chairman Cllr Mrs. T. Skelton  
Councillors Mrs. S. Iliffe, G. Kearton, Dr. C. Perko & D. Watson.  
Also present two members of the public and Clerk S. Trower.

**S30/2022 APOLOGIES**

Apologies received and accepted from Councillors Mrs. S. Bamford & Borough Councillor R. Iliffe.

**S31/2022 MEMBERS DECLARATIONS OF INTEREST IN AGENDA ITEMS**

The following Members declared a non-pecuniary interest in agenda items; the Members discussed the topics but took no part in voting.

Agenda item 11(b)	Cllr Mrs. T. Skelton	Shipley Parish Rooms Trust
Agenda item 11(c)	Cllrs S. Iliffe & D. Watson	Shipley Allotment Gardens Association
Agenda item 11(d)	Cllr G. Kearton	SEAG

**S32/2022 SUSPENSION OF STANDING ORDERS**

**RESOLVED:** - That Standing Orders suspended to allow the following: -

**S33/2022 OPEN FORUM**

Members of the public addressed the meeting regarding the following matters: -

- a) Residents' complaints regarding the condition of the grass verges following highway works carried out to install services at the Lakeside Development. The Chairman advised a site meeting had been organised by Shipley Parish Council to take place on Wednesday 2<sup>nd</sup> August 2021 with representatives from Derbyshire County Council, Fulcrum & Shipley Parish Council to attend. Cllrs G. Kearton, D. Watson & Clerk confirmed their availability to attend. Resident referred to Ombudsman to seek satisfactory outcome.
- b) Shipley Parish Council website was reported to be out of date. The Clerk confirmed the reference to the Council newsletter was in fact, the last newsletter the Council had produced due to the pandemic. The Chairman reported an updated newsletter would be prepared in the near future.
- c) Resident requested inclusion of new residents within the new development with introduction of welcome pack from the Parish Council.
- d) Heritage and historical information, maps, footpath walks etc were available through resident for inclusion in the newsletter and proposed welcome packs. The Chairman requested further information was sent to the Parish Council and extended appreciation to the resident for taking an interest in community matters.

**S34/2022 BOROUGH COUNCIL MATTERS** Apologies received from Amber Valley Borough Councillor Richard Iliffe.

**S35/2022 DERBYSHIRE COUNTY COUNCIL MATTERS**

No report from Cllr A. Stevenson. Information received on grant support towards installation of additional litter bins through Community Leadership Fund.

**S36/2022 POLICE MATTERS** No report. Police Neighbourhood Watch system information received.

**Standing Orders re-instated.**

**S37/2022 MINUTES**

**RESOLVED** that the Minutes of the Annual Parish Council Meeting held 4<sup>th</sup> May 2021 approved and signed by the Chairman as a correct record of proceedings.

**S38/2022 PARISH COUNCIL VACANCIES**

- (a) It was reported no application for consideration of co-option received. **RESOLVED** that the application date to be extended to 21<sup>st</sup> September 2021.
- (b) It was reported notification of casual vacancy following the loss of former Councillor Greg MacDonald had been reported to Amber Valley Borough Council. Notices publicising the vacancy would be installed in the village noticeboards and website. If an election was not called, the Borough Council would invite the Council to co-opt.

**S39/2022 TO RECEIVE REPORTS**

- a) **Report of the Chairman** Cllr Skelton addressed the meeting with news of the sad loss of former Councillor Greg MacDonald and family bereavement of Member. The return of face-to-face meetings was welcomed and allowed the Council to resume actions to bring improvements to the parish.
- b) **Shipleigh Parish Rooms Trust** Cllr Skelton reported new bookings had been secured, covid restrictions with amended cleaning rota underway.
- c) **Shipleigh Allotment Gardens** Hedge to The Field required attention with hand cut. Cllr Watson agreed to liaise with contractor to arrange work to be undertaken. Lack of water supply to the site continued to cause problems for tenants. An application for emergency funding towards the supply of water on the site had been approved by the Parish Council in the sum of £500.00.
- d) **SEAG** Cllr G. Kearton submitted a written report as follows: -

The Green folk Festival 2021 well received with lots of interest, Derbyshire Wildlife Trust and local organisations supported the event. SEAG proposed to link up with other local groups with organisation of meeting with the aim of signposting each other to promote events and calendar. Derby Lodge was presented with a wheelchair friendly bench. Guttering work for shed quarters, wildlife pond developed. Local families involved. Bee hives on site. The overall vision for the community was developing.

The pond is under construction and the Shed quarters has now been erected with a few finishing touches to be completed. The poly tunnel has been planted, all the raised beds have been taken, the forest garden is now being developed and the children's play area looking great.

- e) **Pit Lane Site** Re-instatement of weekly site inspections to assess play equipment noted; site required attention due to litter issues. Bins remained unserviced despite contact with contractor Derbyshire County Council. Cllr Watson had visited the site to remove litter and graffiti. Young people had been reported as swimming in the lake. The site had been secured by the developers but weak points still remained. Play equipment required some attention. Cllr Kearton agreed to contact contractor.
- f) **Parish Plan** Cllr Watson agreed to bring the parish plan to the next meeting for viewing.

**S40/2022 CLERK REPORT**

- a. **Floral Planters 2021 Season** planters installed and receiving regular maintenance by contractor.
- b. **Parish Plan/Map** Cllr Watson agreed to present the copy at next meeting.
- c. **Maintenance of Defibrillator** Cllr Watson volunteers to manage the testing checks on the defibrillator. Training to be organised. Email system through Webnos will be included in training. Noted Community Health also monitor the site and

telephone system. Cleaning of the telephone box noted. Cllr Watson agreed to undertake the work until further notice. Appreciation was extended to resident assisting with management of the system.

- d. Hedge at Allotment Gardens the Field Shipley** Amber Valley Borough Council had been contacted with regard to inspection of the site pending works to reduce height of boundary hedging. **AGREED** hedges could be cut by contractors – hedge off The Field to be cut after harvest of fruits.
- e. Festive Decorations** further designs awaited from Plantscape.
- f. Roadworks to Hardy Barn & Hassock Lane Shipley** A site visit had been organised for 2<sup>nd</sup> August 2021 with Derbyshire County Council & Fulcrum in order a review of the reinstatement works could take place. Cllrs Kearton, Watson & Clerk attended.
- g. Roadworks to The Field, Shipley** report noted regarding proposals for closure of The Field in order STWA could undertake required works. Complaints received due to lack of information provided by contractor including contingency plans. Clarification of road status sought. **AGREED** no further action.
- h. Police & Crime Commissioner for Derbyshire** funding applications invited. Discussion regarding the benefits of CCTV installation at Shipley Parish Rooms. A letter of concern had been received from a resident, the contents of which were noted by Council. **AGREED** application submission towards initiative approved.
- i. Parish Noticeboards** it was reported the noticeboards required attention. Cllr Kearton agreed to install information on the Hassock Lane noticeboard until further notice. A noticeboard also required for Pit Lane site.

**RESOLVED** That the report received with approvals as detailed.

#### **S41/2022 FINANCE REPORT**

- a. Financial Report Income & Expenditure 1<sup>st</sup> April 2021 to 30<sup>th</sup> June 2021** Payments in the sum of £3747.54 details received by Council as attached.
- b. Annual External Audit 2020 – 2021** submitted to the External Auditor for review.

**RESOLVED** that payments and report approved.

#### **S42/2022 PLANNING MATTERS**

**AVA/2021/0805** 167 Hassock Lane South Shipley non material amendment to AVA/2021/0564 for rear window to bi-folding door and existing window to side (north west) elevation to remain.

**AGREED No objections**

#### **S43/2022 EXCLUSION OF PUBLIC ORDER**

**RESOLVED** that agenda items 15 that require the exclusion of the Press and Public in accordance with the Public Bodies (admission to meetings) Act 1960 for matters appertaining to confidential or except information.

#### **S44/2022 STAFF MATTERS**

**RESOLVED** that the vacancy for Parish Warden to be publicised in the Parish noticeboards and website inviting applications as per original agreement with extension of closing date 21<sup>st</sup> September 2021.

#### **S45/2022 DATE OF NEXT MEETING**

The next meeting of Shipley Parish Council to take place on Tuesday 28<sup>th</sup> September 2021 commencing at 7.00 p.m. at the Shipley Parish Rooms, The Field, Shipley.

The Chairman closed the meeting at 20.20 p.m.

<b>SHIPLEY STATEMENT 2021 – 2022</b>						
						<b>Budget</b>
<b>Cleared</b>	<b>Cheque</b>	<b>Payee</b>	<b>Details</b>	<b>Nett</b>	<b>VAT</b>	<b>Gross</b>
337	200110	Came & Co	Annual Insurance	988.74	0.00	988.74
0	200111	Cancelled		0.00	0.00	0.00
337	200112	Staff	April salary	194.59	9.00	194.59
337	200112	Office	April office costs	135.00	0.00	135.00
337	200113	Staff	May salary	194.59	0.00	194.59
337	200113	Office	May office costs	135.00	0.00	135.00
337	200114	Shipley Allotment Association	Section 137 Grant	500.00	0.00	500.00
338	200115	Came & Co	Balance insurance	86.52	0.00	86.52
338	200116	B. Wood	Internal Audit 20/21	48.90	0.00	48.90
338	200117	Staff	June salary	194.59	0.00	194.59
338	200117	Office	Office costs	135.00	0.00	135.00
338	BACS	HMRC	Payment	326.00	0.00	326.00
338	BACS	HMRC	Payment	48.61	0.00	48.61
338	200118	Interflora	Civic gifts	100.00	0.00	100.00
338	200119	Resident The Field	Air Vent space rental	200.00	0.00	200.00
338	200120	Pells	Annual payroll	175.00	35.00	210.00
	200121	DTX	Annual website subs	250.00	0.00	250.00
				<b>3712.54</b>	<b>44.00</b>	<b>3747.54</b>

**2021 – 2022**

**Income 2021 - 2022**

Annual half year precept	7733.00
Allotment fees	100.00
	<b>7833.00</b>

**2021 – 2022**

Opening balance	10346.01	
	7833	
	18179.01	
less expenditure @ 30/6/21	3747.54	gross
Balance	<b>14431.47</b>	

Reference Minute S41/2022 (a)