

**SHIPLEY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
TUESDAY 29TH APRIL 2025
COMMENCING AT 7:00 PM**

IN ATTENDANCE

Councillors A. Abernethy, S. Bamford, J Gent, Z Keats, Dr C. Perko and L. Spowage.

Borough Councillor A Paget

Clerk M. Bullock and two members of the public.

In the absence of the Chair the Vice Chair Cllr Perko chaired the meeting.

134-2024/25 – Apologies for absence

Cllrs:- L. Adcock, A. Stevenson and Borough Councillor L. Pizey.

135-2024/25 – To receive declarations of interest

Cllr Bamford declared a non-pecuniary interest in agenda item 4C - Shipley Parish Rooms Trust.

136-2024/25 – Variation of order of business

None

137-2024/25 – Suspension of Standing Orders

Resolved:- To suspend Standing Orders to allow the following:

Open Forum

A. Police matters - None

B. Public forum (30 minutes with 5 minutes allowed per parishioner)

Cllr Paget, break in at the Coppice and dumping of Asbestos waste. ABVC looking at improvements at fencing to secure the site. Break in at Michael House school.

William Clark – Sunnyside FC – Cabin installed on site, hoping to get a container for storage. Contact contractor regarding use of weedkiller and tractor on football pitch.

To receive reports from outside bodies

C. Shipley Parish Rooms Trust – Cllr Bamford updated on SPRT matters. Clerk and councillors to clear out filling cabinet bank holiday Monday.

D. Shipley Eco Action Group – No report

E. Shipley Allotment Gardens – No report

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138-2024/25 – Reinstatement of Standing Orders

Resolved:- To reinstate Standing Orders.

139-2024/25 – To confirm minutes of Shipley Parish Council meeting – 25th March 2025

Resolved:- To agree the minutes of the meeting held 25th March 2025 as a true and accurate record, Cllr Abernethy proposed, Cllr Gent seconded.

140-2024/25 – Financial Report

A. Payments and Receipts report 01/03/25 – 31/03/25 (page 4)

Resolved:- To agree Payments and Receipts report. Cllr Gent proposed, Cllr Abernethy seconded.

B. Bank Reconciliation 31/03/25 (page 4)

Resolved:- To agree bank reconciliation 31/03/25. Cllr Gent proposed, Cllr Abernethy seconded.

C. Standing order payments for salaries

Resolved:- Cllr Gent proposed, Cllr Keats seconded.

D. Appointment of Internal Auditor for 2024-25 financial accounts

Resolved:- Cllr Gent proposed, Cllr Abernethy seconded.

E. Insurance renewal

Defer to next meeting

F. Draft Financial regulations for Approval at Annual Council Meeting – 27th May 2025

Chair to authorise online payments set up by the Clerk. Clerk to amend draft financial regulations.

141-2024/25 – Clerk's report

a) DALC subscriptions

Resolved:- to approve membership for 2024-25

b) Improvements to unadopted lane and allotment access

Discussion on proposals with regards to emergency access and status of the unadopted road.

Resolved:- Council object to the proposals to install bollards on unadopted lane. Cllr Perko proposed, Cllr Keats seconded.

c) Pit Lane recreation ground – Repairs to playground matting and equipment

Quote for repairs to matting being obtained.

d) Parish newsletter – consideration of future articles for Spring Newsletter

Resolved:- Approved the cost of the newsletter - £550 for printing and distribution.

e) Road sweeper

Clerk awaiting sweeping schedules from Amber Valley Borough Council

f) Band for Remembrance day

Cllr Perko trying to lease with colonel regarding arrangements

g) Cultivation order for Shipley/Marlpool/Coppice railway.

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Application ongoing, Clerk to lease with Cllr Stevenson

142-2024/25 – Dates of Future meetings

Resolved:- To agree dates of future meetings.

- Tuesday 24th June 2025 – 7pm
- Tuesday 29th July 2025 – 7pm
- Tuesday 30th September 2025 – 7pm
- Tuesday 28th October 2025 – 7pm
- Tuesday 25th November 2025 – 7pm
- Tuesday 27th January 2026 – 7pm
- Tuesday 24th February 2026 – 7pm
- Tuesday 31st March 2026 – 7pm
- Tuesday 28th April 2026 – 7pm
- Annual Parish meeting – Tuesday 26th May 2026 - 6:30pm
- Annual Parish Council meeting – Tuesday 26th May 2026 - 7:00pm

143-2024/25 – Environmental report – Parish Warden

Equipment checks at Pit Lane and defibrillator checks completed. Life boys around Shipley Lake, Clerk to contact Borough Cllrs with regards to planning conditions. Possible sighting of Defibrillator on care home site to be discussed.

144-2024/25 – Planning Matters

No planning applications

145-2024/25 – Date and agenda items for next meeting

Tuesday 27th May 2025 6:30pm – Annual Parish Council Meeting

Tuesday 27th May 2025 7:00pm – Annual Parish Council Meeting

146-2024/25 – Exclusion of Press and Public

Resolved:- Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting due to the confidential nature of the business to be transacted.

147-2024/25 – Easement at Pit Lane

Ongoing, Clerk to take in deeds to solicitors and lease with WELEDA

148-2024/25 – Staff salaries and feedback from appraisals

Resolved:- to agree new staff salaries for 2024-25 financial year

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March Payments

Date	Net	VAT	Total	Description	Supplier	Bank
04/03/2025	£242.10	£0.00	£242.10	Salary	Staff	HSBC
04/03/2025	£16.00	£0.00	£16.00	Bank charges	HSBC	HSBC
04/03/2025	£208.00	£0.00	£208.00	Salary	Staff	HSBC
				Allotments		Unity Trust Current
17/03/2025	£450.00	£0.00	£450.00	maintenance	C Dean	Account
					Unity Trust Bank	Unity Trust Current
31/03/2025	£6.00	£0.00	£6.00	Bank charges	plc	Account
	£922.10	£0.00	£922.10			

March Receipts

Date	Net	VAT	Total	Description	Customer	Bank
11/03/2025	£0.70	£0.00	£0.70	Bank Interest	NS&I	NS&I
					Unity Trust Bank	
31/03/2025	£0.92	£0.00	£0.92	Bank Interest	plc	Unity Trust Instant Acces
	£1.62	£0.00	£1.62			

Bank Reconciliation at 31/03/2025			
	Cash in Hand 01/04/2024		3,818.60
	ADD		
	Receipts 01/04/2024 - 31/03/2025		20,142.62
			23,961.22
	SUBTRACT		
	Payments 01/04/2024 - 31/03/2025		17,871.21
A	Cash in Hand 31/03/2025 (per Cash Book)		6,090.01
	Cash in hand per Bank Statements		
	Petty Cash	31/03/2025	0.00
	HSBC	31/03/2025	4,045.09
	NS&I	31/03/2025	0.00
	Unity Trust Current Account	31/03/2025	1,544.00
	Unity Trust Instant Access	31/03/2025	500.92
			6,090.01
	Less unrepresented payments		6,090.01
	Plus unrepresented receipts		
B	Adjusted Bank Balance		6,090.01
	A = B Checks out OK		